



## Alberta Party

Alberta Party Provincial Board Meeting  
December 9, 2018 // 11:00am – 3:00pm  
**10524- 82 Avenue**  
**Edmonton, Alberta**

**Attendance: Rhiannon Hoyle, Saira Wagner, Rob Fox, Allen Preston, Marie Isaman, Beth Bell, Stephen Mandel, Danisha Bhaloo, Arnold D'Souza, Conrad Guay**

**Online: Cole Harbin, Anthony Castillo, Theo Weigel**

**Guests: Tom Bradley, Robbie Kreger-Smith, Mary Pat Berry, David Friedland, Greg Clark (Online), Mark Taylor, Abigail Douglass**

**Absent with Regrets: Jackie Clayton**

**Absent – Perry Chahal, Wayne Krekoski**

**Absent Due to Failure in e-mail Communication: Pat Cochrane**

1. Establish Quorum – call to order at 11:20 am.
2. Approval of Agenda
  - Motion** – That the Agenda be approved.  
**M.** – Beth Bell, **s.** – Rob Fox. Carried.
3. Approval of Minutes:
  - a. October 20th, 2018
    - Motion** - That the Minutes from the October 20, 2018 Board Meeting be approved.  
**M.** – Allen Preston, **s.** - Marie Isaman. Carried.
  - b. October 28th, 2018
    - Motion** - That the Minutes from the October 28, 2018 Online Board Meeting be approved.  
**M.** – Beth Bell, **s.** - Allen Preston. Carried.
4. New Business
  - a. President's Report – as presented.

b. Leader's Report – as presented.

c. CFO's Report

**Motion** – That the Board moves into Camera with Executive Director

**M.**- Allen Preston **s.**- Rob Fox. Carried

**Motion** – That the Board moves out of Camera

**M.** – Conrad Guay **s.** – Sonya Virk. Carried

**Motion** – That the Board tasks the Fundraising Committee to follow up with the general members on the issue of Party donations and report to the Board by

December 14, 2018

**M.** – Rob Fox **s.**- Allen Preston. Carried

**Motion** – That the Board tasks the Tech Team to support the Fundraising Committee on its deadline of December 14, 2018

**M.** – Marie Isaman **s.**- Allen Preston. Carried

- ECanvesser

- Campaign Financial Management Proposal

**Motion** – That the Board accepts the Campaign Financial Management Proposal as presented, and tasks the Executive with working further on the details of the proposal and a Campaign framework to present to the Board by December 31, 2018.

**M.** – Saira Wagner **s.** – Danisha Bhaloo. Carried

**Motion** – That the Board tasks the CA Team to create an outline of financial responsibilities for CA's and the Party by January 15, 2019.

**M.** – Stephen Mandel **s.** - Danisha Bhaloo. Carried

- Executive Director Annual Operational Budget

**Motion** – That the Board accepts the ED Annual Operational Budget as presented.

**M.** – Danisha Bhaloo, **s.** – Sonay Virk. Carried

- Executive Committee Spending Decisions Day to Day (June 23rd, 2018)

**Motion** – That the Board empowers the Executive to make spending decisions on a day-to-day basis of up to \$10k and anything above that will go to the Board for approval and that the Board will respond with a decision within 24 hours.

**M.** – Saira Wagner, **s.** – Danisha Bhaloo carried unanimously

- d. Discussion of Proposal to Schedule A of the Constitution  
**Motion** – The Board approves the changes as presented to Schedule A.  
**M.** – Cole Harbin, **s.** – Stephen Mandel
- e. Board of Directors Engagement (Slack, Social Media, Team Drive, Committees Etc.)  
**Motion** – That the Board approves the Social Media Best Practices document as presented, and requests that the CA Team shares this with Candidates and CA Presidents.  
**M.** – Conrad Guay, **s.** – Rob Fox. Carried
- Motion** – That the Board approves the request to extend Kerry Cundal’s Leave of Absence to March 31, 2019  
**M.** – Sonya Virk, **s.** – Marie Isaman. Carried
- f. Discussion of Campaign and Election Readiness
- g. Discussion of Party Fundraising  
**Motion** – That the Fundraising Committee and Fundraiser Jeremy Hamelin work on a fundraising plan based on Party and Campaign targets to be presented for Board Approval by December 17, 2018.  
**M.** – Stephen Mandel, **s.** – Danisha Bhaloo. Carried
- h. Approval of Committee Terms of References (TOR)  
**Motion** – That the Board accepts the Finance/Audit Committee and Communication Committee’s Terms of Reference as presented.  
**M.** – Allen Preston, **s.** – Rob Fox. Carried
- i. Discussion of Committees, and Teams (Note- March 10, 2018 Minutes)  
**Motion** – That the following Board Committees be dissolved:  
Policy Committee  
Constitutional Review Committee  
Nominations Committee  
AGM/Policy Committee  
**M.** - Sonya Virk, **s.** – Danisha Bhaloo. Carried
- Motion** – That Anthony Castillo be appointed as Chair of the Governance Committee  
**M.** – Danisha Bhaloo, **s.** – Sonya Virk. Carried

**Action Item:** The Board assigns the Governance Committee with the task of constitutional review.

**Action Item:** The Board tasks the Governance Committee with recruiting members, including a Legal advisor/lawyer to assist in working on the Party's trademark application prior to the file expiration on April 23, 2019

**Action Item:** The Board tasks the Governance Committee with reviewing it's TOR for Board approval

**Finance/Audit Committee**

**Action Item:** recruit committee members immediately via email

**Election Readiness Team**

**Action Item:** ED recruits a Candidate Liaison to hold candidates accountable.

5. In Camera Session

**Motion** – That the Board moves in camera with the Executive Director.

**M.** – Stephen Mandel, **s.** – Allen Preston. Carried.

**Motion** – That the Board moves out of camera.

**M.** – Danisha Bhaloo, **s.** – Allen Preston. Carried.

Adjourned – 3:15