



JOB POSTING: fyrefly Program Coordinator

Do you love public speaking and getting to know new people?

- Speaking in front of small groups, big groups, young people, older people, and a wide array of people in between doesn't scare you

Do you like organizing large and complex events?

- You have an eye for details (such as how lunch will be served) and you're able to see the big picture by knowing how to connect programming content to overall goals of the event
- You can handle the stress of event planning and love working as a member of a team
- You have strong communication and delegation skills

Are you passionate about educating folks on the LGBTQ2S community and creating safer spaces for youth?

- You can handle having difficult conversations with people who don't agree with you
- You're able to advocate for people while also knowing when to take a step back and let them advocate for themselves
- Your values are tied to anti-oppression, intersectional feminism, harm reduction, and anti-racism

Position Overview

The fyrefly Coordinator will be responsible for the ongoing development and successful delivery of the fyrefly in Schools program throughout the school year, and will work with a local volunteer committee to provide leadership and direction for the annual Camp fyrefly during the summer.

Hours: 37.5 Hours per week

Salary: \$40,000 – \$44,850 a year, commensurate with experience

Benefits: Full benefits package after three months; Group RSP plan after one year

We are dedicated to building an organization that reflects the diversity of all we serve. This includes encouraging applicants that are diverse in gender identity, sexuality, culture, ability, and race. Please use your cover letter to tell us about yourself and your interest in working with OUTSaskatoon. **Preferential consideration will be given to First Nations, Metis, and Two Spirit applicants. We rely on section 48 of The Saskatchewan Human Rights Code for this measure.**

Deadline to Apply: Friday, March 29th, 2019, 5pm

Duties and responsibilities

1. Plan, organize, and deliver the fyrefly in Schools program to students, teachers, and administrators in Saskatchewan schools.
2. Ensure the program is pedagogically sound, age-appropriate, and professionally delivered.

3. Liaise with schools to make bookings and deliver presentations.
4. Recruit, select, and train student workshop presenters.
5. Ensure and plan for effective program evaluation, tracking, and reporting on a monthly basis and as needed by funders.
6. Develop outcome measurement tools for GSA networking, Camp fYrefly, and fYrefly in Schools.
7. Attend weekly staff meetings and other team meetings as required.
8. Coordinate and run Camp fYrefly, a 4-day, overnight camp for LGBTQ2S youth
9. Attend monthly camp fYrefly planning committee meetings
10. Assist with development of programming, training, and scheduling of camp
11. Assist with recruitment, application processes, and selection of campers for camp

Qualifications

Required:

- A Bachelor of Education or Social Work degree, or equivalent educational background
- Experience working as an educator, facilitator, or presenter
- Extensive knowledge of and/or experience working with the LGBTQ2S community, with a particular focus on queer and two spirit youth
- Experience with event planning, partnership building, and fundraising
- Experience using Prezi, Microsoft word, excel, publisher, PowerPoint, and G Suite programs
- Strong organizational and interpersonal skills
- Demonstrated skills in critical analysis and report writing
- Demonstrated leadership skills
- Strong communication and team work skills
- Ability to work independently and task-focused
- Commitment to anti-oppressive and social justice philosophy and practices
- A valid driver's license and access to a vehicle

Work Environment

- This is an office environment, with a drop-in space; all employees are expected to be present in the office during working hours and to contribute to the supervision of the drop-in as needed
- Position requires some evening and weekend work
- Position requires some travel
- Work environment includes the need to multi-task and to navigate constant disruptions and time constraints.
- Dealing with difficult human circumstances and emotions occurs on a regular basis.
- Light physical duties may be required dependent upon one's abilities.

Job Term: This is permanent, full-time position at 37.5 hours per week.

To Apply: Please submit a **detailed cover letter**, a **resume** highlighting relevant education and work experience, and **three references** (applicants that do not include a cover letter or references will not be considered) by email, mail, or fax to:

ATTN: Amanda Guthrie
education@outsaskatoon.ca
306-665-1224
Fax: 306-665-1280
201-320 21st St W
Saskatoon, SK S7M 4E6

Deadline to Apply: Friday, March 29th, 2019, 5pm

Further Details

This is a collaborative position between fYrefly in Schools, Camp fYrefly Saskatchewan, OUTSaskatoon. The position will be based at OUTSaskatoon.

fYrefly in Schools is an educational initiative geared towards (1) increasing awareness of and helping reduce discrimination against sexual and gender minorities, (2) utilizing peer education as an important process of de-stigmatization and humanization and (3) enhancing the civic engagement and social inclusion of sexual and gender minority and allied youth in their schools and communities. Designed for junior and senior high school students, teachers and administrators, fYrefly in Schools workshops are activity-based, student-centred, rights-based, and follow the peer-to-peer mentorship model of Camp fYrefly. They are designed for all school students and staff, not just sexual and gender minority youth. In terms of school curriculum, fYrefly in Schools is based on the comprehensive school and community health model.

Camp fYrefly Saskatchewan is a summer leadership retreat for sexual and gender minority (lesbian, gay, bisexual, trans, two spirit, intersex, queer, questioning), and allied youth, designed to help youth develop the leadership skills and resiliency necessary for them to become change agents in their schools, families, and communities. In partnership with the Faculty of Education, University of Regina and the College of Education, University of Saskatchewan, Camp fYrefly-Saskatchewan is held over four days in Saskatchewan (alternating between Saskatoon and Regina) each summer. Camp fYrefly-Saskatchewan is dedicated to the guiding principle of helping sexual and gender minority youth move from being "at-risk" to a place where they can be resilient and positively address the challenges of adolescence and young adulthood. The fYrefly Saskatchewan Coordinator will work closely with a local and provincial steering committee and the National Directors of Camp fYrefly (at the University of Alberta).

OUTSaskatoon is a non-profit, charitable organization that believes in the equity of transgender, two spirit, intersex, lesbian, gay, bisexual, and queer people. We provide peer support and counselling, queer-specific education and resources, outreach, social gatherings and events, community referrals, and sexual health services. We support body, mind and spirit within a growing and changing community.