



AFL/CLC ANNUAL LABOUR SCHOOL

The Fairmont Jasper Park Lodge – Jasper, AB

08 – 13 January 2023

DELEGATE INFORMATION



Location

The Fairmont Jasper Park Lodge, a unionized facility, is located just five kilometers east of the town of Jasper on the south side of the Athabasca River in Jasper National Park.

The AFL will have an on-site office in the Athabasca Room of the Jasper Park Lodge for the duration of the school. Office hours will be 8:30 a.m. to 4:30 p.m. daily. Maria Ramirez and Darcy Debert will be in Athabasca Room to deal with any concerns.

Charter Bus Services

Due to COVID-19, we will NOT be chartering busses.

Hotel Check-In and Check-Out Times

The check-in time begins at 4:00 p.m. Arriving early may result in delays in registering for rooms. The check-out time is noon.

Extended Stay

Delegates who wish to extend their stay can access a special rate by calling the Jasper Park Lodge In-house Reservations (780-852-6044), after 17 December 2022.

Incidentals

The registration fee covers all meals, gratuities, refreshment breaks and accommodations. Delegates are responsible for paying their own incidentals. (i.e., phone calls, room service, laundry, pets, smoking in room charges, etc.).

School Registration

Registration for the School will take place **between 4:00 p.m. and 6:00 p.m. in Mooses Nook on Sunday, 08 January 2023**. If delegates cannot arrive on time, they must **notify the AFL office no later than noon on Monday, 03 January 2023**. Making is required and provided for all students and facilitators. An updated COVID protocols document will be sent to all participants after it has been approved by Executive Council.

Timetable

After registration, dinner will be held at 6:00 p.m. followed by an opening remarks session at 7:00 p.m. The opening session will be held in the Ballroom and all participants are expected to attend.

Classes will be held daily, usually from 9:00 a.m. to 4:30 p.m. A refreshment break will be provided at 10:30 a.m. Lunch will also be provided and delegates will have the option of eating their lunch at the Lodge or grabbing a TO GO bag and heading out.

Caucus Meetings

Caucus meetings may be held throughout the week for members who identify as Ethnically Diverse, Indigenous, LGBTQ2SI+ (Pride), Women, or Young Workers (35 years old or under). Please contact Maria Ramirez to make arrangements.

Hospitality and Fellowship Rooms

A Hospitality Room and a Fellowship Room (no alcohol) will be provided for delegates to gather in the evenings. The purpose of these rooms is to encourage delegates to socialize. Bring your musical instruments, games, etc.

Child Care

Due to COVID-19, we will not be providing group child care for this event. You can contact My Jasper Nanny to get information for child care on their website at <https://myjaspernanny.ca/childcare/>. *The AFL will reimburse up to \$50.00/day with receipts. You can contact our office to request reimbursement after the event.*

Delegate Cancellation

If delegates are unable to attend the course in which they have been registered, it will be their responsibility to **notify the AFL office no later than 03 January 2023**. **Cancellations between 28 November 2022 and 03 January 2023** will result in a \$100 cancellation fee. **Cancellations after 03 January 2023 are non-refundable. NO SHOWS are non-refundable.**

Course Changes

Delegates wishing to change the course in which they have been registered, must notify the AFL after receipt of their confirmation letter.

Course Cancellation

In the event a course is cancelled due to low registrations, delegates will be placed in their second choice or, if this is not possible, will be notified of the cancellation.

Accessibility

The Jasper Park Lodge presents some challenges to those with limited mobility. Delegates are to indicate any special needs on the registration form. **Every effort will be made to provide access and specified services.**

What to Bring

Dress is casual throughout the event. A number of outdoor activities may be available throughout the week and delegates should bring appropriate outerwear if they plan on attending. Also, you are welcome to bring skates and hockey sticks for a pick-up hockey game, in the event there is ice. Feel free to bring board games and cards, the AFL will also have some games available.

****Please Note: each class will be required to prepare a skit or song that reflects their course and present it as part of the closing banquet program (may be videoed during the week)****

Recreational Facilities

An outdoor heated pool, sauna, hot tub, games room and weights are located on the lower level of the hotel. Outdoor activities include cross country skiing, downhill skiing, ice skating, tobogganing and hiking. All outdoor activities are contingent on COVID protocols and weather conditions. All delegates will have access to these facilities (some fees may apply), but will be expected to follow the posted enter and exit times of facilitators.

Extra-curricular Activities

An updated list of available activities will be provided in the coming days. Those activities may include (weather dependent): The Maligned Canyon walk, a ghost tour, curling and shinny hockey. Some fees may apply for these events and delegates will be notified at the school what activities will take place, where, when and at what cost. **Delegates should note that limited banking facilities are available at the Lodge.**

Delegate Conduct

The AFL and CLC endeavour to provide a supportive working and learning environment that provides an equal opportunity to all students. Such an atmosphere is based on the principle that union members are equal and deserve mutual respect.

Behavior that undermines the dignity or self-esteem of any individual, or creates an intimidating, hostile, or offensive environment, whether it be sexual, racial or other forms of personal harassment, will not be tolerated nor condoned and may result in the delegate being sent home and a letter forwarded to the local union.

Banquet & Meal Tickets

Individual meal tickets & banquet tickets will be available for purchase from Maria Ramirez for partners and dependents not attending classes.