

National Training Manager

Position Description

Classification	Volunteer	Duration	Ongoing or min. 12 months
Location	Online	Time Commitment	2-6 hours per week; may be greater at peak times
Reports To	Director of Training	Applications	Now open

Who We Are

The Animal Justice Party was formed in response to a growing number of voters who feel strongly that much more needs to be done through the Australian parliamentary system to assist in the wellbeing of animals. With thousands of members across Australia, and elected MPs in the New South Wales, Victorian and Western Australian Parliaments, the Animal Justice Party is part of a rapidly growing international movement. Our vision is a planet on which animals are treated with respect, dignity and kindness, where they are able to flourish in their respective environments, and where their unique needs and capabilities are recognised and their interests protected.

Position Overview

The National Training Manager plays a critical role in driving the success and growth of the Animal Justice Party by leading the development, delivery, and evaluation of all learning, training, and development initiatives across the organisation.

In this role, you will design and implement capability-building strategies to empower our key volunteers, equipping them with the knowledge and skills needed to support the Party's strategic goals - ultimately contributing to electoral success and lasting change for animals.

You will be responsible for promoting a culture of continuous learning, delivering high-quality training through multiple formats, and ensuring the ongoing effectiveness and alignment of training programs with the Party's vision and values.

Responsibilities

In this role you will report to the Director with the Director of Training to:

- Conduct training needs analyses across the Party to identify learning and development priorities;
- Design, develop, and implement effective learning solutions tailored for both operational needs and volunteer development.
- Evaluate and measure the impact and effectiveness of all training programs;
- Create engaging training materials across various formats, including face-to-face workshops, online modules, and written resources (e.g. handbooks, workbooks, and slide decks).
- Recruit and manager volunteers as part of the National Training Working Group;
- Manage a calendar of training activity and increase engagement with training offerings; and

- Provide reports to the Board of Directors as required.

Selection Criteria

To underpin your role within the Animal Justice Party you will:

- Be dedicated to ending animal cruelty;
- Obtain sound knowledge and understanding of the Animal Justice Party; and
- Demonstrate commitment to the Animal Justice Party policies, positions and values.

Our values are Kindness | Equality | Non-Violence | Rationality

This role is only open to financial Members of the Animal Justice Party. In addition to this, the applicant must have:

- A passion for training and enhancing the volunteer journey;
- Strong organisational skills with the ability to manage competing priorities and a dynamic training calendar.
- The ability to lead, support, and collaborate with diverse teams, including skilled volunteers and subject matter experts;
- Proven experience designing, delivering, and evaluating learning and development programs; and
- Well-established communication skills with the ability to positively influence a range of people toward a common goal.

Desired experience:

- Experience conducting training needs analyses and developing targeted learning strategies that align with organisational goals;
- Strong understanding of adult learning principles and the ability to apply a range of delivery methods to suit different learning styles (e.g. face-to-face, virtual, self-paced); and
- Experience working within volunteer-based organisations.

A Selection Panel will interview selected applicants and make a recommendation for appointment of the successful applicant to the Board of Directors.

Equal Opportunity Employer – The Animal Justice Party is an equal opportunity organisation, which means we strongly encourage any interested and qualified people to apply – we do not discriminate on the basis of sex, age, race, religion, sexual orientation, gender identity or disability.

Conditions

All Animal Justice Party volunteers are expected to sign a Confidentiality Agreement, a Code of Conduct Agreement, and a Volunteer Agreement.

All National Managers must also provide or obtain a National Police Certificate or Working With Children Check (fees will be reimbursed).

How to Apply

To express your interest in this role, please send your CV and a covering letter addressing the Selection Criteria to national.admin@animaljusticeparty.org.

Please feel welcome to contact us with any queries about this position.