

## **May 2, 2023 Bayonne Library Board of Trustees Minutes.**

**7:00 pm:** President Doria called the meeting to order and read the “open meeting” announcement once a quorum of members were present.

**Attendance: Present:** Ryan Blake, Maribeth Doria, Vincent Pelote, Donna Russo, and Caroline Ulivella.

**Absent:** Jennifer Vecchiarelli (Excused).

**Also Present:** Melody Scagnelli-Townley, Interim Library Director and Rachel Fairley, representing Douglas S. Zucker, Esq., Board Attorney.

**Agenda item: April 2023 minutes.** Approval of minutes moved by Secretary Russo, seconded by President Doria, passed by unanimous roll call vote.

**Agenda item: Consideration of April Bills lists.** Approval of bills list was moved by Secretary Russo, seconded by Trustee Ulivella, passed by unanimous roll call vote.

**Agenda item: Consideration of Resolution 2023-09 “REAPPOINTMENT OF ATTORNEY AS COUNSEL TO THE BAYONNE PUBLIC LIBRARY BOARD OF TRUSTEES”.** After Interim Director Scagnelli-Townley read the resolution text, resolution approval was moved by Secretary Russo, seconded by Trustee Ulivella, passed by unanimous roll call vote.

**Agenda item: Consideration of Resolution 2023-10 “RESOLUTION APPROVING PAYMENT OF CERTAIN INVOICES TO CLARKE CATON HINTZ FOR ARCHITECTURAL SERVICES FOR RENOVATIONS TO THE LIBRARY”.** After Interim Director Scagnelli-Townley read the resolution text, resolution approval was moved by Trustee Ulivella, seconded by Vice-President Pelote, passed by unanimous roll call vote.

**Agenda item: Consideration of Resolution 2023-11 “RESOLUTION APPROVING PAYMENT OF CERTAIN INVOICES TO TEKCON CONSTRUCTION FOR CONTRACTING SERVICES FOR RENOVATIONS TO THE LIBRARY”.** After Interim Director Scagnelli-Townley read the resolution text, resolution approval was moved by Secretary Russo, seconded by Vice-President Pelote, passed by unanimous roll call vote.

**Agenda item: Interim Director’s Report (including Construction Updates).** For construction updates: Interim Director Scagnelli-Townley reported on the progress of the 31st St. construction project and on the projected summer closure in June, July, and August of the 31st St. building while asbestos abatement, boiler work, and elevator car replacement occurs. She reported about the special arrangements that had been made with the architects and general contractors, which would allow the building to remain open on Tuesday, June 6th and Wednesday, June 7th so that the regular scheduled municipal election and voting machine pick-up could occur. She reported on the available services at Story Court once the 31st St. building closes. She described the beginning of the board room rearrangement plan, which will relocate the Director’s Office, Business Office, and Board Room. She reported on the completion of the state

grant signatory paperwork transfer. And she also reported on the payments being approved to the construction company, TekCon, and the architects, CCH.

For non-construction updates: Interim Director Scagnelli-Townley reported that the civil service transfer of employees from the City of Bayonne to Bayonne Public Library within the CAMPS system was completed and that a retroactive start date of January 1, 2023 had been chosen. Since the CAMPS transfer has been completed, she reported about the beginning of the hiring process for additional librarians. She reported on the on-going work towards submitting the first state grant requisition payment for \$250,000 and described the payment structure for the remaining three payments. She reported about the typical adjustment of library hours during the summer. She also reported that a meeting date was trying to be set for the next union negotiations meeting with Interim Director Scagnelli-Townley stepping in for President Doria.

**Agenda item: Public Comments.** Bayonne Resident Donna Holovach reported that some of the library computers were slow on her last visit.

**Meeting adjournment was moved by Vice-President Pelote, seconded by President Doria, passed by unanimous voice vote at 7:26 pm.**