

CLBC Labour/Management Committee Meeting

January 24, 2019

CLBC Head Office

Minutes

Union:

Lisa Evans

Anna Depretto

Linda Atamanik

Blair Davies

Employer:

Karen Mackay

Tammy Rutledge

Angel Khanna

Jennifer Terwoord

	Discussion	Action
1	Agenda Review	Reviewed. 5 items added.
2	Review of Previous Minutes	Reviewed.
3	Education Leaves (20.8) [S]	No new leaves to report
4	Professional Development Leave (35.2) [S]	Tabled to next meeting. Payroll investigating.
5	Exclusions [S]	Two positions approved, one position denied, two positions under review
6	Appx. 5 Workload Complaints [S]	No new workload complaints
7	12.12 Positions Temporarily Vacant	Employer to explore FTE transparency at DRO meeting
8	Introductory materials for new hires	Employer to explore adding orientation materials to Intranet for access by all staff
9	Roles Review (PSA, QAPC, ISM, TL)	Objective is to obtain role clarity, identify areas of overlap, and improve consistency across the province Research conducted, Employer analyzing responsibilities, will provide update in coming months
10	Update on Individual Development / Learning Plans	Research conducted, People Services & Organizational Development (PSOD – previously HR & Learning Centre) working on new tools, to be reviewed at managers meeting in February Competencies to be updated and refined Goal is to simplify the process, improve consistency, and facilitate ongoing, meaningful discussions
11	Joint Training (MOU 27)	Draft training materials prepared & to be provided by Employer for review by LMC, continued discussion tabled to next meeting, training dates to be determined in upcoming meetings
12	Article 5 – New Employees	Union to provide updated Shop Stewards list to Employer (office coverage and contact information)
13	Respectful Workplace Policy [S]	Team building facilitation has occurred in several offices Information provided by Union through newsletter, link to EFAP: https://www.workhealthlife.com/
14	Minutes Approval	Approved

Next Meeting: March 7, 2019 BCGEU Offices

Chair: Union

Minutes: Employer

[S] => Standing Item