www.uwgmc.org

The free tax program (VITA-Volunteer Income Tax Assistance) offers families and individuals making less than $65,000 free tax return preparation by trained and IRS-certified volunteers. Appointments are for federal and state tax preparation.

Free Tax Preparation Services

Tax Preparation services will be available at the below locations. Please make sure to bring your ID and social security cards/ITIN for each person listed on the return and documents listed below. We will not be able to prepare your return without these.

Important notices:

* For the safety of guests, volunteers and employees a face mask is required upon entering all tax site locations. Thank you in advance for adhering to this policy.
* Due to the availability of volunteers returns may be scanned for virtual preparation. Additionally, availability will be limited and tax filing is not guaranteed.

**Boys and Girls Clubs of Mercer County: Spruce Street Community Center, 1040 Spruce St, Lawrenceville, NJ 08648**

Walk-Ins, Saturday — 11 AM-3 PM  
Opens 2/12/2022 - Closes 4/16/2022

**Mercer County Connection: Hamilton Square Shopping Center, 957 Route 33, Hamilton, NJ 08690**

Drop-off and pick-up service (virtual preparation)   
By appointment only, Monday — 10 AM-1:30 PM   
To schedule an appointment call 609-890-9800  
Opens 2/7/2022 - Closes 4/13/2022 *(closed 2/21/2022 for the holiday)*

**Salvation Army Trenton: 575 E State St, Trenton, NJ 08609**

Walk-Ins, Tuesday, Wednesday, and Thursday — 12 PM-4 PM  
Opens 2/8/2022 - Closes 4/14/2022

**United Way of Greater Mercer County: 3150 Brunswick Pike, STE 230, Lawrenceville, NJ 08648**

By appointment only, Tuesday and Wednesday — 5 PM-8 PM or Thursday — 9 AM-12 PM  
To schedule an appointment call 2-1-1, 609 896-1912, or click on the "book now" button below  
Opens 2/8/2022 - Closes 4/14/2022

*Powered by AppointmentPlus*

**Please print and fill out the below forms. Bring them with you on the day of your tax appointment.**

* [Download Tax Questionnaire Form](https://www.irs.gov/pub/irs-pdf/f13614c.pdf)
* [Download Tax Supplemental Form](https://www.uwgmc.org/sites/uwgmc.org/files/Virtual%20VITA%20Supplemental%20Information%202021_22.pdf)
* [Download Virtual Consent Form (Only needed for virtual preparation)](https://www.uwgmc.org/sites/uwgmc.org/files/f14446_mercer%20virtual%20consent%20page%203.pdf)

Other Options

* Dial 2-1-1 or go to [www.nj211.org](http://www.nj211.org/) for other available sites
* Prepare your own taxes for free at [www.myfreetaxes.com](http://www.myfreetaxes.com/)

**Documents to bring to your appointment**

* **Picture ID**
* **Social Security Cards (or ITINs) and dates of birth for:**
  + **the taxpayer**
  + **spouse**
  + **children**
  + **any other dependents you are claiming**
* Dates of birth for all taxpayers and dependents
* W2 forms of all places of employment in 2020
* Bring your year-end pay stub
* 1099 forms; Unemployment amounts paid and taxes withheld, statement online
* Last paystub or end of year pension statements
* Year-end retirement account summaries (ex. 5498s) *(Balances in IRA accounts at year-end)*
* Any other tax forms you received (1098-Ts)
* ACA healthcare forms:
  + 1095-A, 1095-B, or 1095-C and;
  + insurance information with months of coverage for each person in the household
* Medical expenses (**Totaled**). Don’t forget eyeglasses or contact lens receipts or medical mileage
* Charitable Contributions (**Totaled**) - separate cash contributions (cash, check, credit card) and non-cash contributions (ex: clothing & furniture).
* Church printout. Receipt for any contribution of $250 or more
* Rent or mortgage interest statement
* All property tax information (green card, PTR 1, PTR 2, homestead rebate amount)
* Copy of 2018 income tax return
* Checking and savings bank account and routing number

***Note: if you are married filing separately, you’ll need your spouse’s social security number and need to know whether they itemized on their return***

FOR MORE INFORMATION

 Call 609-896-1912 or email [carrie.pabreza@uwgmc.org](mailto:carrie.pabreza@uwgmc.org)