



## **Instructions for Completing the Non-Attendee Participation Form**

This form allows eligible individuals who are unable to attend the precinct caucus in person to declare their intent to seek a precinct or BPOU position and to have their submission reviewed in accordance with party rules.

### **Who May Use This Form**

You may complete this form if:

- You are unable to attend the precinct caucus in person, **and**
- You reside in the precinct listed on the form, **and**
- You will be eligible to vote in the next General Election, **and**
- You agree with the principles of the party and intend to support its candidates.

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### **How to Complete the Form**

#### **1. Complete the Participant Information Section**

- Print your **full legal name**.
- Provide your **precinct address**, city, and ZIP code.
- Include a **phone number and email address** where you can be reached.
- Indicate whether you will be **18 years old by the next General Election**.

#### **2. Review and Check All Eligibility Statements**

- Read each statement in the *Eligibility & Party Agreement* section carefully.
- Check **all boxes** that apply.
- Forms missing required eligibility confirmations may be rejected.

#### **3. Indicate the Office or Position You Are Seeking**

- Check the appropriate box(es) for:

- **Precinct Officer** (Chair, Vice Chair, Secretary, or Other), and/or
- **BPOU Convention Delegate or Alternate.**

- You may select more than one position if permitted under party rules.

#### 4. Write Your Candidate Statement

- Limit your statement to **150 words per office sought.**
- Clearly state your interest, qualifications, and willingness to serve.
- Write legibly. Illegible statements may not be read to the caucus.

#### 5. Sign and Date the Participant Certification

- Sign and date the form to certify that all information provided is true and correct.
- Unsigned forms will **not** be accepted.

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#### Submission Instructions

- Submit the completed form **no later than January 27, 2026**, using one of the approved methods:
  - Email to the **BPOU Chair** listed on the form, or
  - Physical drop-off at the location listed.
- Late submissions will **not** be considered.

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#### Verification Process

- The **BPOU Chair** will review the form to verify:
  - Timely submission,
  - Eligibility,
  - Compliance with party rules.
  - Legitimacy of individual submitting form for consideration.
- The BPOU Chair's signature indicates that the submission has been reviewed and verified.
- The BPOU Chair will ensure that absentee submissions are submitted to the proper precinct caucus prior to the start of the caucus.

## **Important Notes**

- Submission of this form does **not guarantee election**.
- All elections are conducted by those present at the precinct caucus.
- All those in attendance will vote as to whether or not to accept the absentee submission for consideration.
- Questions should be directed to the **BPOU Chair or Precinct Secretary** listed on the form.