

GPCA COORDINATING COMMITTEE MEETING MINUTES
Monday, August 4, 2025, 7:30 PM - 9:30 PM via Zoom

(1) Roll call: (5 mins)

There are currently 15 CC committee members. Quorum is a simple majority of 8.

CC members:

Ashley Brown, Meg Buckingham, Charisse Cordero, Albert Faz, Ann Garrison, Richard Gomez, Greg Jan, Jane Jarlsberg, Susan Lamont, Don Manro, Mimi Newton, Shannel Pittman, Rohan Sabnis, John Schmit, Laura Wells

Present at Aug.4 meeting:

Charisse Cordero, Greg Jan, Shannel Pittman, Ann Garrison, Richard Gomez, Laura Wells, Susan Lamont, Ashley Brown, John Schmit, Mimi Newton, Rohan Sabnis, Don Manro, Meg Buckingham

Absent: Albert Faz, Jane Jarlsberg

Quorum: 7:37

2) Roles (4 mins):

Roles for CC Call on August 4, 2025:

Agenda Prep:

Facilitator: Shannel Pittman

Note Taker: Charisse Cordero

Time Keeper:

Vibes Watcher:

Roles for next month's CC Call on September 7, 2025:

Agenda Prep:

Facilitator:

Note Taker:

Time Keeper:

Vibes Watcher:

(3) Approval of Agenda (3 minutes)

Approved by consensus with action items added

(3a) LATE ITEMS: None

(4) Approval of CC minutes (6 mins)

June 2, 2025 minutes were posted to CC email list with the subject "Draft GPCA Coordinating Committee CC Meeting Minutes June 2025" on Tuesday, July 29, 2025 from Laura Wells, about 1:04 pm. Approval of the June minutes was postponed to the August 4 meeting.

July 7, 2025 minutes were posted to CC email list with the subject "Draft CC minutes from CC's July 2025 meeting" on Thursday, July 31, 2025 from Mimi Newton at 3:47 pm.

Attached as PDF

Approved by consensus

(5) Consent Items (5 mins)

Background and Purpose: The consent calendar is intended to pass non-controversial items or items consented prior to the actual meeting. Any item may be objected to and that item will be placed at the end of the evening's agenda.

Proposal: Accept the following committee reports (CC liaisons are noted) for inclusion in the meeting minutes:

- Bylaws and Rules (Mimi Newton) - **Appendix A**
- Candidates (Greg Jan) - **Appendix B**
- Communications (Sean Dougherty) - **Appendix C**
- Finance (Justin Richardson, treasurer) - **Appendix D**
- Membership and Outreach (Laura Wells) - **Appendix E**
- Policy & Platform (Don Manro) - **Appendix F**
- General Assembly Planning (CC subcommittee) (Shannel Pittman) - **Appendix G**
- GP-US delegation from GPCA (Shannel Pittman) - **Appendix H**
- ProRep (PR) Coalition (David Cobb, non-CC member) - **Appendix I**

Approved by consensus

(6) UPDATES and APPOINTMENTS (5 mins)

(6.a) Committee Appointments:

None

(6.b) 48- or 72-Hour Online CC Vote(s) and Results:

None

(6.c) Strategic Plan Calendar review

<https://assets.nationbuilder.com/cagreens/pages/1695/attachments/original/1695065961/GPCAWorkPlan2023-2025V2.pdf?16950659>

New strategic plans need to be made for 2026 and 2027...Mimi will help Shannel with this

(6.d) Action Item(s) Update (10 minutes):

All action items were done

AGENDA ITEMS SUBMITTED TO THE CC

(7) Subject/Title: **GPCA POLICY AND PLATFORM REQUEST RE GPCA COORDINATING COMMITTEE ALERTS FOR GENERAL ASSEMBLIES (GA) AND STANDING GENERAL ASSEMBLIES (SGA) – followed by recommendations from Bylaws & Rules Committee**

Co-sponsor: Shane Que Hee, PPC Committee Coordinator (CoCo)

Background and Purpose: There were no electronic formal alerts for submission of items received by the PPC CoCo for the June 14 2025 General Assembly. Apparently, the submission deadline was April 18 2025 sent on March 14 2025 on the Inform List (I am not on that listserv or the CC's) when the exact date of the General Assembly was unknown. In the past, a reminder e mail was sent about a week before the deadline, but I never received that. I also did not receive an e mail announcing the draft agenda that should have been received by about May 2 2025.

The GPCA Bylaws have the following crucial time for GAs and SGAs:

7-5.1 Draft Agenda

1. The Coordinating Committee shall establish a Draft Agenda for all General Assembly meetings, distribute it at least 42 days in advance to each County Organization and submit it for approval at the beginning of each General Assembly.
2. There is no language for the timelines for the initial notification and the reminder, the last being the most critical.

PROPOSAL

The PPC suggests the following revision (new=underlined; struck out=deleted)

7-5.1 Draft Agenda

The Coordinating Committee shall establish a Draft Agenda for all General Assembly meetings, distribute it at least 42 days in advance to each County Organization and Committee Coordinators, and submit it for approval at the beginning of each General Assembly. A reminder message shall be distributed a week ahead of the submission date indicated on the initial notification.

Implementation/Timeline/Resources: CC controlled

Timeline: moderate urgency

Implementation: CC controlled

Resources: Nil

This item is not ready. It will go back to committee.

Reach out to Tarik on date of GA, send to date to Shane.

Recommendation of Bylaws & Rules Committee -submitted by Mimi Newton on July 14, 2025

At July's GPCA Bylaws and Rules Committee Meeting, I reviewed this proposal on behalf of the Committee in order "to promote consistency in meaning, terminology, and format..." per GPCA Bylaw 9-5.2, and found one formatting issue. Also, in accordance with this section of the GPCA Bylaws, the Bylaws and Rules Committee has one recommendation.

First, in the quotation from the existing Bylaws, the introductory (a) to the provision is included, but the (a) has been omitted from the proposed changes.

If this omission is corrected, the GPCA Bylaws and Rules Committee would otherwise be satisfied as to the form of this proposed GPCA Bylaws change.

Also, under this proposal, the reminder notice is supposed to be "a week ahead of the submission date." The GPCA Bylaws and Rules Committee recommends that the Policy and Platform Committee consider adding more flexibility to the language referencing "a week." For example, would saying "at least a week ahead ..." work? What about "approximately a week"?

Adjourned: 8:30

Next meeting: Sept.8,2025 7:30-8:30pm

LATE AGENDA ITEMS SUBMITTED TO THE CC

None

APPENDICES

APPENDIX A

Bylaws and Rules Committee Report July 13, 2025

Submitted by: Mimi Newton, Co-Co Bylaws and Rules Committee

Date of the last By Laws and Rules Committee Meeting:

Sunday, July 13, 2025 at 12:30 pm pacific.

Present: Mimi Newton

Guest: Ashley Brown

Date of the next Bylaws and Rules Committee Meeting:

Sunday, August 10, at 12:30 pm pacific.

Any significant actions the Committee is taking:

The Committee reviewed and submitted a comment as to form and a recommendation to the Policy and Platform Committee regarding its proposed changes to GPCA Bylaw 7-5.1 regarding the draft agenda and notification timeline requirements for GPCA General Assemblies.

APPENDIX B

Candidates Committee Meeting

Subject: Candidates Committee report -- June 21, 2025

Candidates Committee meeting minutes - Sat, June 21, 10:00 am

1 -- Attendees & Introductions: Ashley Brown, Sean Dougherty, Richard Gomez, Greg Jan, Travis Owens (from Oceanside, San Diego County), and Terrance Tovar

2 -- Running for local office -- We discussed the letter to be sent to county Green Parties, to encourage them to get local Greens to run for office. It was suggested to add something about the filing fees and getting signatures. (See the updated Coordinating Committee July 7 draft agenda for the original version of the letter). Richard said that he might again run for office. Travis volunteered to help out counties and he also has a national list of contacts

3 -- Left Unity Slate -- We're currently looking for female Green Party candidates for State Attorney General and for State Treasurer and Peace & Freedom is looking for a female Lt. Governor candidate. (That is, candidates for the other statewide offices have been identified, but except for one, they're all male).

Sean (who is again running for Congress), is also contacting "Frank" about running as a Green for Congress in the congressional district that includes parts of both San Mateo and Santa Clara counties.

4 -- Next meeting -- We usually meet on the 3rd Saturday of the month at 10:00 am, so for July, that's Saturday, July 19.

Candidates Committee meeting minutes - Sat, July 19, 10:00 am

Attendees and Introductions: Richard Gomez, Shane Que Hee, Greg Jan, Jay Leutenberg from MO (Chris' s friend) and Chris Lozinski

Websites for candidates— Because we didn't have anything else on the agenda, most of today's meeting focused on websites for candidates, especially info from Jay and Chris. They said that they could provide basic free websites for candidates (using WordPress) with the hosting cost being about \$10 per candidate, per month. They described the info that would be on the website—Chris also said that he would inform the national party's "Coordinated Campaign Committee" about this. In addition, Chris says he's helping Richard Gomez with a website for the Fresno Greens, so after the meeting was finished, the two of them stayed on to further discuss that.

Next meeting: We usually meet on the third Saturday of the month at 10:00 am, so for August that is Saturday, August 16.

1 -- Attendees & Introductions: Richard Gomez, Greg Jan, Shane Que Hee, Jay Leutenberg from MO (Chris's friend), and Chris Lozinski

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2 -- Websites for candidates -- Because we didn't have anything else on the agenda, most of today's meeting focused on websites for candidates, especially info from Jay and Chris. They said that they could provide basic free websites for candidates (using WordPress), with the hosting costs being about \$10 per candidate, per month. They described the info that would be on the website -- Chris also said that he'd inform the national party's "Coordinated Campaign Committee" about this. In addition, Chris said that he's helping Richard Gomez with a website for the Fresno Greens, so after the meeting was finished, the two of them stayed on to further discuss that.

3 -- Next meeting -- We usually meet on the 3rd Saturday of the month, so for August, that's at 10:00 am Saturday, August 16.

1 -- Attendees & Introductions: Richard Gomez, Greg Jan, Shane Que Hee, Jay Leutenberg from MO (Chris's friend), and Chris Lozinski

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2 -- Websites for candidates -- Because we didn't have anything else on the agenda, most of today's meeting focused on websites for candidates, especially info from Jay and Chris. They said that they could provide basic free websites for candidates (using WordPress), with the hosting costs being about \$10 per candidate, per month. They described the info that would be on the website -- Chris also said that he'd inform the national party's "Coordinated Campaign Committee" about this. In addition, Chris said that he's helping Richard Gomez with a website for the Fresno Greens, so after the meeting was finished, the two of them stayed on to further discuss that.

3 -- Next meeting -- We usually meet on the 3rd Saturday of the month, so for August, that's at 10:00 am Saturday, August 16.

APPENDIX C

Communications Committee Meeting

APPENDIX D

GPCA Finance Committee Meeting July 24, 2025

MINUTES

Meeting time: Thursday, 7/24/2025 at 8:00pm

(1) ROLL CALL:

John Schmit, observer

Mimi Newton, Committee member

Justin Richardson, Ex officio member

(2) Roles: Facilitator: Justin **Note Taker:** Justin **Vibes Watcher:**

(3) Approval of the Agenda

(4) Approval of Finance Committee Minutes from previous minutes.

(5) Review 2025 filing schedules and deadlines from FPPC for when we need to file the next report

Our next filing is due July 31, 2025 for close of books June 30, 2025. The exception is when we receive a very large donation or have transactions in connection with a special election.

(6) Monthly Treasurer's Report

JUNE

06/01-06/30/25 Income

\$225.00	One-time donations (3)
\$432.61	Recurring monthly donations (35)
\$897.00	GA Registration (38)

06/01-06/30/25 Expenses

\$10.45	Call Centric (Phone)
\$50.00	Electric Embers (Email)
\$217.76	WiredTree/Liquid Web (Website)
\$19.50	Next (Insurance)
\$60.00	ISP (Finance Software)
\$300.00	Treasurer's Stipend
\$10.00	OpaVote
\$120.00	Canva annual fee (Graphics)
\$100.00	Refunds
\$17.86	PayPal Transaction Fees
\$71.77	NationBuilder Transaction Fees

6/30/25 Account Balances

\$50.00	PayPal
\$1,108.18	Mechanics Bank (savings) Federal
\$15,123.53	Mechanics Bank (checking) State

(7) Updates and Announcements

- Fundraising project check-in: Appreciation cards to one-time \$100+ donors (past 8 years)
 - John mailed 70 cards at end of June. John will monitor donations to see if we get any responses.
- Email and website transfer: How to move this project forward?
- Database thinning: *Justin will thin the database per the Comm Committee parameters that Mimi shared.*

- Ruscal C. (former treasurer) has a box of old "Treasurer things." *Transfer to Finance Committee TBD.*
- We reviewed the timeline for annual budget preparation, based on the potential Fall GA date, and sent an email to coordinators of standing committees asking them to submit 2026 Budget Requests and Work Plans to the Finance Committee by August 16.

Action Item: Mimi will draft a fundraising appeal.

(8) Confirm next meeting (typically 4th Thursdays): 8/28

APPENDIX E

Membership and Outreach Committee July 8, 2025

ATTENDEES:

Ashley Brown (facilitator - LA), Laura Wells (notetaker - Alameda), Sean Dougherty (Santa Cruz), Gabrielle Glenn (LA), Richard Gomez (Fresno), Christopher Lozinski (San Mateo), Nassim Nouri (Santa Clara), Alex Shantz, John Schmit (Stanislaus), Gabriela Traverso (LA)

(1) Priorities: Identified basic current projects for the two committees: Membership & Outreach and Communications

(a) weekly e-blasts

(b) updating current website

(c) creating new website

(d) IT budgeting/fundraising

Important projects to save for later: webinars, training, county activations

(2) Santa Barbara report (Nassim): training in use of NationBuilder for emailing, sharing County Activation Resources at this link:

https://drive.google.com/drive/folders/1zetIEve2uQrUuXiZAu2kW9to_OZ3bEsZ

(3) E-blasts

(a) send out weekly, and serve as content for social media posts

(b) include (relating to outside news stories as often as possible):

news & updates from the counties, interviews of candidates and elected officials, scheduled events, state endorsements & resolutions, news as related to GPCA values/platform

(c) develop a team with an "owner" of the project: potential members include Gabriela, Gabrielle, Ashley, Laura, and Jack Lucas

(4) NationBuilder Cost issues (Nassim and Sean with input from others)

(a) Decision on NationBuilder: Approved Nassim giving treasurer Justin Richardson the approval to eliminate from email-able contacts (which incur charges) those who have not volunteered, donated, or opened emails in 3 years, except keep contacts in the large/active counties of Alameda, LA, Orange, San Diego, and Santa Barbara.

(b) This is due to increased cost of recent needed updates from SOS data - NB annual is currently \$10,000/year vs. \$6,000/year before new adds. The goal was to reduce the cost to closer to \$5K

(c) Sean suggested the data can be "archived" as unemailable rather than being deleted. Confirmed that new SOS updates will NOT re-add the removed contacts.

(d) All attending approved by consensus Nassim will contact Justin to implement

(5) Website and server migration and cost issues (Sean with input from Christopher and others)

(a) For new website development and making updates to current Drupal: Potential team members will be contacted by Ashley, including Christopher L, his contact Jay, Will Hall, Christopher Jewell. Currently Will and Nassim can generally make updates with some unexplained glitches by Drupal

(b) Server cost figures include: \$120 monthly increased to \$250+

(c) Sean sent an email confirmation to Justin during the call to re-confirm that we should only be paying Liquid Web for one server and that he transferred to a new one and asked them (Liquid Web) to decommission the old one.

(d) Many more elements and their complications were discussed, including; multiple old & new & hacked servers; Liquid Web, Drupal, Electric Embers, NationBuilder, WordPress; much work has been done but needs to be completed to create a new website oriented toward outreach rather than internal party use.

(e) More cost reduction and/or fundraising is needed.

(6) NEXT MEETING: August 13, 7:30pm (date changed from 2nd Tuesdays to 2nd Wednesdays)

APPENDIX F

Policy and Platform Committee Minutes of July 24 2025

Present: Don Manro (Tulare); Shane Que Hee (Los Angeles)
Eric Brooks was ill and Peggy Koteen notified she could not attend

There was no progress report from Eric on the Indigenous Reparations/Native People platforms

The revised bylaws proposal re the Inform List notifications of GPCA General Assemblies and the Bylaws Committee's response from Mimi Newton were discussed and resulted in the below consensus to be distributed for input from the voting GPCA members

7-5.1 Draft Agenda

1. The Coordinating Committee shall establish a Draft Agenda for all General Assembly meetings, distribute it at least 42 days in advance to each County Organization and submit it for approval at the beginning of each General Assembly.

PROPOSAL

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1. Draft Agenda
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Implementation/Timeline/Resources: CC and Bylaws Committee controlled

1. Timeline: moderate urgency
2. Implementation: CC controlled
3. Resources: Nil
4. Reference: GPCA Bylaws 7-5.1 Draft Agenda

Next Zoom Meeting: Thurs August 28 7-8p.

APPENDIX G

General Assembly Planning (CC subcommittee) —

APPENDIX H

GP-US delegation from GPCA —

APPENDIX I

Proportional Representation Coalition (ProRep) update (meets quarterly)

-END-