

CapitolRiver Council Meeting Agenda

April 19, 2022, Board of Directors Meeting, 5:15 p.m.

Board members and the public are invited to attend via Zoom videoconference.

Zoom Meeting Link

<https://us02web.zoom.us/j/87480273918?pwd=K1ppS1RycFpZMlZSZGIxeEQxNHBPZz09>

Meeting ID: 874 8027 3918, Passcode: 122532

Rules of Procedure

Welcome to our meeting! When we make decisions as a group, we want all board members and guests to have the opportunity to participate in the discussion. Please wait to be recognized by the Board Chair or other person who is facilitating the meeting. Keep comments and questions brief, and relevant to the agenda item that is being discussed. Avoid making personal attacks or using disrespectful language.

Please see the complete Rules of Procedure at the end of this document for more detail.

Call to Order, Introductions, and Review Meeting Minutes, Chair Jess Grams (5:15-5:30 p.m.)

Call to Order and Land Acknowledgement: We acknowledge that this meeting is taking place on Dakota land and the home of the Ojibway people. We also note that we are blessed to use this digital platform, which is not always available to low-income, rural, or indigenous people and communities. We reflect on this to remember our responsibility and privilege to protect these spaces -- both physical and digital -- and to maintain a respectful environment where all people feel welcome, safe, and able to access the process of decision-making in our work.

- I. Introductions -- Attendees are asked to introduce themselves and answer the following ice-breaker question: What was your first house or apartment as an adult (after moving out of parents' home, and / or after college)?
- II. Previous meeting minutes: Please review the March 2022 board meeting minutes. If there are no objections or requested changes, the minutes will be adopted.

Discussion Item (5:45-6:15 p.m.)

- III. Rent Stabilization Rules: Danielle Swift, Community Organizer and Community Development Professional, and City Staff (TBD) will join us for this discussion. The City of Saint Paul is seeking feedback on proposed rules to implement the 3% cap on rent increases. [You can read the proposed rules on the City's website](#). The CRC Development Review Committee discussed the rules on April 12. Jon Fure created a summary of feedback from the committee, and from other discussions with people who live and / or work in District 17. The City has also formed a separate [Rent Stabilization Stakeholder Group](#) that will continue meeting through May 2022. The group will explore key components of rent stabilization policies that exist nationwide, including rent caps, variations of tenancy decontrol, what types of exceptions and exemptions exist, and ways to administer rent stabilization policy.

Action Item (6:15-6:20 p.m.)

- IV. Officers motion to apply for a \$10,000 loan from Hiway Credit Union to cover expenses until reimbursement is received from the City through the Community Engagement Contract. Board members will be asked to discuss and vote on the motion. The contract is being reviewed, and it will likely be

signed and finalized this week or early next week. Reimbursement of expenses from January through March will likely take about one month, so the anticipated repayment of the loan will be in May. The officers also asked Jon Fure to write a letter to Councilmember Rebecca Noecker and to the Mayor's office explaining the problems associated with this process and requesting action.

Financial Update and Review and Approval of the IRS Form 990 (6:20-6:25 p.m.)

- V. The monthly Financial Statements and 990 are posted on the website. The following motion is required to approve the 990: Motion to approve the contents of the 990 for 2021, and to certify that the CRC Board of Directors has assumed, and will continue to assume, responsibility for determining matters of policy, and have supervised, and will continue to supervise, the operations and finances of the organization.

Annual Meeting Updates (6:25-6:35 p.m.)

- VI. The Annual Meeting has been scheduled for Tuesday, June 28, at 5:15 p.m., and the location will be on 4th Floor of Osborn 370, with an option to connect via Zoom. The purpose of this agenda item is to discuss potential topics / speakers and strategies for recruiting prospective board members for the Annual Meeting.

Committee / Work Group Updates and Announcements (6:35-6:40)

- VII. Please see the monthly summary on the CRC website prepared by CRC Secretary Judy Miller and Committee Chairs.
- VIII. Per the board's motion to submit an application for public bathrooms in Mears Park through the City's Capital Improvement Budget process, Jon Fure submitted that application.

Board Member Updates and Future Agenda Items (6:40-6:45 p.m.)

Please feel free to provide any information that you would like board members to be aware of, and suggest ideas for future meeting agendas.

Adjournment – 6:45 p.m.

CRC MISSION

CapitolRiver Council, an official advisory group to the City Council, represents and works in partnership with all District 17 stakeholders to act on urban planning and community building efforts as part of a shared vision to support sustainable, safe, healthy, and vibrant neighborhoods.

Rules of Procedure

Welcome to our meeting! When we make decisions as a group, we want all board members to have the opportunity to participate in the discussion. The following rules enable us to move through our agenda efficiently, while giving people with different opinions the opportunity to participate in the discussion. When we invite guests to participate, we ask that you also agree to the following:

- Turn off or silence cell phones.
- Wait to be recognized by the board chair before speaking.
- Only one person speaks at a time.
- Keep comments brief – please stay within the allotted time on the agenda for committee updates and other agenda items, and keep other questions and comments to 1 minute.
- Keep comments to the agenda item that is being discussed.

- When you have given your opinion or asked a question, allow others time to give their opinion or ask a question before speaking again.
- Avoid making personal attacks or using disrespectful or offensive language.
- Unless otherwise specified in CRC Bylaws or policy, board action requires:
 - A motion by a board member, seconded by another board member (except that a motion by a committee does not need to be seconded).
 - Discussion by board members.
 - Discussion by the public at the discretion of the chair.
 - A majority of board members must vote in favor of the motion.
 - If a board member proposes one or more changes to a motion, the board must first vote on the proposed change(s) and then vote on the motion.
 - If a board member makes a motion to end the debate on an agenda item and call the previous question, and if it is seconded by another board member, the board must vote on that motion without debate, and if a majority of board members vote in favor of the motion to call the previous question, the board must vote on the motion that was being debated.