

CapitolRiver Council Meeting Agenda

September 20, 2022, Board of Directors Meeting, 5:15 p.m.

Board members and the public are invited to attend via Zoom videoconference.

Zoom Meeting Link

<https://us02web.zoom.us/j/87480273918?pwd=K1ppS1RycFpZMlZSZGIxeEQxNHBpZz09>

Meeting ID: 874 8027 3918, Passcode: 122532

Rules of Procedure

Welcome to our meeting! When we make decisions as a group, we want all board members and guests to have the opportunity to participate in the discussion. Please wait to be recognized by the Board Chair or other person who is facilitating the meeting. Keep comments and questions brief, and relevant to the agenda item that is being discussed. Avoid making personal attacks or using disrespectful language.

Please see the complete Rules of Procedure at the end of this document for more detail.

Call to Order, Introductions, and Review Meeting Minutes, Chair Jess Grams (5:15-5:30 p.m.)

Call to Order and Land Acknowledgement: We acknowledge that this meeting is taking place on Dakota land and the home of the Ojibway people. We also note that we are blessed to use this digital platform, which is not always available to low-income, rural, or indigenous people and communities. We reflect on this to remember our responsibility and privilege to protect these spaces -- both physical and digital -- and to maintain a respectful environment where all people feel welcome, safe, and able to access the process of decision-making in our work.

- I. Introductions and Welcome – CRC has had a [Code of Conduct](#) for many years, and in 2022 the CRC board adopted an [Inclusion Plan](#). Are these standards still meeting our needs? Attendees are asked to introduce themselves and answer the following ice-breaker question: How well are we living up to our Code of Conduct and Inclusion Plan? Do you feel like CRC is effectively creating a culture of respect, or do you have suggested ways that we can be more successful?
- II. Previous meeting minutes: Please review the August 16 meeting minutes and June Annual Meeting minutes. If there are no objections or requested changes, the minutes will be adopted.

Financial Update (5:30-5:50 p.m.)

- III. The monthly Financial Statements are posted on the website. A reimbursement request for \$5,666.74 for May was deposited on August 30, and a request for \$4,305.16 (expenses through June) was received and deposited on Sept. 12, which will be reflected on the statements for next month. We also anticipate receiving reimbursements for July and August before the end of September, so we are now in a much better cashflow position compared to the previous month. Jon Fure will provide other updates on the correspondence with the City regarding the contract and reimbursement process and timelines.

Discussion Item – Previous CRC Strategic Planning Activities and Potential Next Steps (5:50-6:15 p.m.)

- IV. CRC adopted a Strategic Plan in 2016, and CRC worked with a group of University of Minnesota graduate students in 2018 to assess the district council system and other community engagement organizations (CRC in particular), toward the goal to help CRC “most effectively deploy its limited resources to maximize their influence and stakeholder engagement in the political and planning processes of Downtown Saint Paul.” Several CRC board members have asked about CRC’s strategic

planning, so this agenda item is intended to briefly summarize recent activities and to discuss ideas for ways to develop new strategic goals and / or clarify CRC's values and vision for effective, equitable community engagement.

Pedro Park Work Group Update (6:15-6:20 p.m.)

- V. Julie Printz will provide an update on the City's plans related to Pedro Park expansion.

Election of Officers (6:20-6:35 p.m.)

- I. Each year, the board elects a chair, vice chair, treasurer, secretary, internal affairs officer and external affairs officer. Some officer positions may be vacant, so if there are no nominations for some officer positions, the board may choose to elect other officers at a future meeting.

Board Member Updates (6:35-6:45 p.m.)

- II. Board member updates and requests for future agenda items.

Adjournment – 6:45 p.m.

CRC MISSION

CapitolRiver Council, an official advisory group to the City Council, represents and works in partnership with all District 17 stakeholders to act on urban planning and community building efforts as part of a shared vision to support sustainable, safe, healthy, and vibrant neighborhoods.

Rules of Procedure

Welcome to our meeting! When we make decisions as a group, we want all board members to have the opportunity to participate in the discussion. The following rules enable us to move through our agenda efficiently, while giving people with different opinions the opportunity to participate in the discussion. When we invite guests to participate, we ask that you also agree to the following:

- Turn off or silence cell phones.
- Wait to be recognized by the board chair before speaking.
- Only one person speaks at a time.
- Keep comments brief – please stay within the allotted time on the agenda for committee updates and other agenda items, and keep other questions and comments to 1 minute.
- Keep comments to the agenda item that is being discussed.
- When you have given your opinion or asked a question, allow others time to give their opinion or ask a question before speaking again.
- Avoid making personal attacks or using disrespectful or offensive language.
- Unless otherwise specified in CRC Bylaws or policy, board action requires:
 - A motion by a board member, seconded by another board member (except that a motion by a committee does not need to be seconded).
 - Discussion by board members.
 - Discussion by the public at the discretion of the chair.
 - A majority of board members must vote in favor of the motion.
 - If a board member proposes one or more changes to a motion, the board must first vote on the proposed change(s) and then vote on the motion.
 - If a board member makes a motion to end the debate on an agenda item and call the previous question, and if it is seconded by another board member, the board must vote on that motion

without debate, and if a majority of board members vote in favor of the motion to call the previous question, the board must vote on the motion that was being debated.