

CapitolRiver Council Board Meeting Agenda

January 23, 2024, 5:15 p.m., at Osborn 370, 370 Wabasha St. N, 4th Floor (Rainy Lake Room)

Board members may also participate via Zoom videoconference.

CRC MISSION

CapitolRiver Council, an official advisory group to the City Council, represents and works in partnership with all District 17 stakeholders to act on urban planning and community building efforts as part of a shared vision to support sustainable, safe, healthy, and vibrant neighborhoods.

Rules of Procedure

Welcome to our meeting! In small group discussions, please feel free to ask questions or provide feedback. During the board member election and large-group presentations, please review the Rules of Procedure. The rules are intended to allow each person to participate, and to avoid having a small number of people dominating the discussions. That's an important way that we convey respect to everyone who is in attendance.

Please see the complete Rules of Procedure at the end of this document for more detail.

Call to Order, Introductions, and Meeting Minutes: CRC Board Chair Jess Grams (5:15-5:25 p.m.)

1. Welcome and Land Acknowledgement (5:15 p.m.):

We acknowledge that this meeting is taking place on the ancestral homeland of the Dakota and Anishinaabe people, near the sacred convergence of the Mississippi and Minnesota rivers, known as B'dote. We also note that we are blessed to spend this time together in this place, which might not be possible for people who have other work or family responsibilities. We reflect on this to remember our responsibility and privilege to protect these spaces, and to maintain a respectful environment where all people feel welcome, safe, and able to access the process of decision-making in our work.

2. Previous meeting minutes (5:20 p.m.): Please review the Nov. 28, 2023 minutes, and let Jon Fure know if you would like to make any changes or additions.

Information Item (5:25-5:45 p.m.)

3. Capitol Area Architectural and Planning Board (CAAPB) Capitol Mall Design Framework: Kara Van Lerberghe, Community Engagement and Communications Associate for Zan Associates, will provide an overview of this project and how we can engage.

Financial Update – 2024 Budget Recommendation (5:45-5:55 p.m.)

4. 2024 Budget: Jon Fure will summarize the draft budget, which is based on the most current estimates for expenses and income. (Adopting the budget requires a motion and vote.)

Proposed 2024 Work Plan for City Community Engagement Contract (5:55-6:30 p.m.)

5. 2024 Work Plan: Jon Fure will summarize the work plan that will be sent to the City to execute the contract for community engagement services. The work plan is subject to change, and board members are welcome to suggest changes at any time.

6. 2024 Meeting Schedule and Time: Discussion to continue starting at 5:15, or starting at 5.

Board Member Updates and Future Agenda Items (6:30-6:45 p.m.)

7. Board members are invited to provide any updates or request future agenda items or discussion topics.

8. The meeting will be adjourned at 6:45 p.m.

Rules of Procedure

Welcome to our meeting! When we make decisions as a group, we want all board members to have the opportunity to participate in the discussion. The following rules enable us to move through our agenda efficiently, while giving people with different opinions the opportunity to participate in the discussion. When we invite guests to participate, we ask that you also agree to the following:

- Turn off or silence cell phones.
- Wait to be recognized by the board chair or other presenter / facilitator before speaking.
- Only one person speaks at a time.
- Keep comments brief.
- Keep comments to the agenda item that is being discussed.
- When you have given your opinion or asked a question, allow others time to give their opinion or ask a question before speaking again.
- Avoid making personal attacks or using disrespectful or offensive language.
- Unless otherwise specified in CRC Bylaws or policy, action requires:
 - A motion by a member, seconded by another member.
 - Discussion by members.
 - A majority of members must vote in favor of the motion. The presiding officer determines if the majority has voted yes or no. A member may request that people raise hands if a vote is too close to determine.
 - If a member proposes one or more changes to a motion, the group must first vote on the proposed change(s) and then vote on the motion.
 - If a member makes a motion to end the debate on an agenda item and call the previous question, and if it is seconded by another member, the group must vote on that motion without debate. If a majority of members vote in favor of the motion to call the previous question, the group must vote on the motion that was being debated.