

# **CapitolRiver Council Board Meeting Agenda**

November 28, 2023, 5:15 p.m., at Osborn 370, 370 Wabasha St. N, 4th Floor (Rainy Lake Room)

Board members may also participate via Zoom videoconference.

## **CRC MISSION**

CapitolRiver Council, an official advisory group to the City Council, represents and works in partnership with all District 17 stakeholders to act on urban planning and community building efforts as part of a shared vision to support sustainable, safe, healthy, and vibrant neighborhoods.

## **Rules of Procedure**

Welcome to our meeting! In small group discussions, please feel free to ask questions or provide feedback. During the board member election and large-group presentations, please review the Rules of Procedure. The rules are intended to allow each person to participate, and to avoid having a small number of people dominating the discussions. That's an important way that we convey respect to everyone who is in attendance.

Please see the complete Rules of Procedure at the end of this document for more detail.

## **Call to Order, Introductions, and Meeting Minutes: CRC Board Chair Jess Grams (5:15-5:25 p.m.)**

### **1. Welcome and Land Acknowledgement (5:15 p.m.):**

We acknowledge that this meeting is taking place on the ancestral homeland of the Dakota and Anishinaabe people, near the sacred convergence of the Mississippi and Minnesota rivers, known as B'dote. We also note that we are blessed to spend this time together in this place, which might not be possible for people who have other work or family responsibilities. We reflect on this to remember our responsibility and privilege to protect these spaces, and to maintain a respectful environment where all people feel welcome, safe, and able to access the process of decision-making in our work.

### **2. Previous meeting minutes (5:20 p.m.):** The Oct. 24 meeting minutes are more detailed than usual, in an effort to document all of the comments and questions. Please review them after the meeting, and let Jon Fure know if you would like to make any changes or additions.

## **Financial Update (5:25-5:35 p.m.)**

- 3. Overview of Financial Statements (5:25 p.m.):** Jon Fure will provide a concise overview of the financial statements that are either prepared by the accountant or by CRC staff. Board members are asked to review the monthly financial statements, and send any questions to Jon Fure or Treasurer Will Travis.
- 4. Draft budget for 2024 (5:30 p.m.):** Jon Fure will summarize the draft budget, which is based on the most current estimates for expenses and income. Between now and the beginning of the New Year, staff and officers will prepare a budget for board approval at the January board meeting.

## **Proposed Skyway Ordinance (5:35-5:40 p.m.)**

- 5. Information item (5:35 p.m.):** A proposed ordinance will give the City some additional tools to enforce some skyway-related violations. A public hearing is scheduled for December 6. The CRC Skyway Governance Advisory Committee supports the proposed ordinance. More information is posted on the CRC website (under the heading News and FYIs).
- 6. Continued discussion about goals for 2024 (5:40 p.m.):** Board members are asked to provide feedback on each of the following themes:

- Safety, Livability and Vibrancy
- Community Building (connecting people, helping people come together to improve downtown through volunteering, cleanup events, etc.)
- Collaboration with other organizations / community partners (identifying shared interests, serving on boards or committees for other nonprofits, or for the City or County)
- CRC Visibility (community engagement, succession planning, volunteer recruitment)

At the October meeting, we focused on the first theme, Safety, Livability and Vibrancy, so we will focus on the remaining themes. The questions to discuss will be:

- What does each theme mean to you?
- How could we apply this to our work? What would a goal entail / what kinds of things would we be working on?
- Should this be delegated to an existing committee, or should a new committee or work group be formed (which could be a collaborative effort with one or more other organizations)?

7. The meeting will be adjourned at 6:45 p.m.

## **Rules of Procedure**

**Welcome to our meeting! When we make decisions as a group, we want all board members to have the opportunity to participate in the discussion. The following rules enable us to move through our agenda efficiently, while giving people with different opinions the opportunity to participate in the discussion. When we invite guests to participate, we ask that you also agree to the following:**

- Turn off or silence cell phones.
- Wait to be recognized by the board chair or other presenter / facilitator before speaking.
- Only one person speaks at a time.
- Keep comments brief.
- Keep comments to the agenda item that is being discussed.
- When you have given your opinion or asked a question, allow others time to give their opinion or ask a question before speaking again.
- Avoid making personal attacks or using disrespectful or offensive language.
- Unless otherwise specified in CRC Bylaws or policy, action requires:
  - A motion by a member, seconded by another member.
  - Discussion by members.
  - A majority of members must vote in favor of the motion. The presiding officer determines if the majority has voted yes or no. A member may request that people raise hands if a vote is too close to determine.
  - If a member proposes one or more changes to a motion, the group must first vote on the proposed change(s) and then vote on the motion.
  - If a member makes a motion to end the debate on an agenda item and call the previous question, and if it is seconded by another member, the group must vote on that motion without debate. If a majority of members vote in favor of the motion to call the previous question, the group must vote on the motion that was being debated.