

Goal	Activity	Executive Director Role	Board Role
Serve as a conduit of information between neighborhoods and City government	Provide community notifications and gather input on licenses / development proposals	Manage communication platforms and notifications; responde to license / development requests; coordinate community input	Provide policy guidance; participate in committees or requests for feedback; approve updates to plans; serve as ambassadors
	Promote / publicize City projects and initiatives	Inform residents about City projects using CRC communication platforms	Support visibility of initiatives; reinforce CRC as a trusted information source; address complaints or issues related to the Inclusion Plan and Code of Conduct
	Assist City on special projects requiring engagement	Lead engagement on downtown economic development plans and projects, including on City policies, such as tenant protections	Provide governance oversight and ensure community priorities are represented
	Maintain / update neighborhood plan	Facilitate planning discussions; work with City on plan updates or replacements	Review and approve plan updates; ensure alignment with community needs
	Skyway Governance Advisory Committee	Recruit diverse committee members and attendees; provide staff support for meetings; ensure that the committee develops recommendations when required to do so by the City; advocate for policy changes that are supported by the committee	CRC officers appoint committee members (for all other committees, people become members by attending meetings); support committee recommendations; periodically review the committee's effectiveness in leading with equity

Lead and implement high-quality planning and public policy activities	Public Realm Committee	Recruit diverse committee members and attendees; provide staff support for meetings; promote City-led engagement activities; facilitate discussions that identify community issues and priorities	Support committee recommendations; periodically review the committee's effectiveness in leading with equity
	Planning and Zoning Committee	Recruit diverse committee members and attendees; provide staff support for meetings; promote City-led engagement activities; facilitate discussions that identify community issues and priorities; implement the City's Class N License approval process	Support committee recommendations; periodically review the committee's effectiveness in leading with equity
Improve neighborhood and city livability and sustainability	Annual Meeting and Board Elections	Recruit diverse candidates; plan and coordinate logistics; manage communication	Assist in event planning and candidate recruitment; participate in process to elect or appoint board members; serve as ambassadors; reinforce / amplify CRC's strategic goals
	Support placemaking projects	Collaborate with City staff and partners to promote community events	Ensure that partnerships and collaborative work aligns with CRC priorities; attend community events; vote on proposed formal partnership agreements
Community building	Cannabis licensing social equity outreach	Develop partnerships with City / County / State; promote and coordinate events	Learn about this emerging industry; participate in discussions; make space for under-represented people and / or groups
	National Night Out	Coordinate staff and board presence; promote events; manage communication	Attend events and represent CRC; support relationship building

Peer support and best practices network	Connect CRC board with other district councils	Participate in peer-to-peer activities; advise board on good practices in other organizations and recommendations related to leading with equity	Participate in peer-to-peer learning; represent CRC
	Training for staff and board	Identify and attend training opportunities; apply practices	Participate in training; approve training budget / resources
Advance equity and inclusion	Implement CRC Inclusion Plan	Facilitate implementation; address behaviors; reinforce in meetings	Lead by example; practice Inclusion Plan principles; ensure accountability
	Board member systemic equity training	Facilitate annual training for board and staff; reinforce this core value in conversations with board members and other volunteers	Participate in training; champion inclusion values; ensure alignment with CRC mission
	Collaborate with nonprofits that serve under-represented communities	Seek collaborations; issue letters of support; recruit volunteers	Support collaborative work; facilitate connections among networks
	Connect media with under-represented leaders	Manage media relationships; connect reporters with diverse voices	Support amplification of under-represented voices