



CANADIAN ALLIANCE OF STUDENT ASSOCIATIONS

ALLIANCE CANADIENNE DES ASSOCIATIONS ÉTUDIANTES

**A general meeting of the membership, held March 14, 2011  
at the UBC Student Union Building in Vancouver, British  
Columbia.**

### **Call to Order**

The meeting was called to order at 9:05 AM PST, March 14<sup>th</sup>, 2011.

### **Roll Call**

In attendance:

Alma Mater Society of UBC Vancouver (AMSUBCV)  
Athabasca University Graduate Students' Association (AUGSA)  
Acadia Students' Union (ASU)  
Brock University Students' Union (BUSU)  
Dalhousie Student Union (DSU)  
University of Waterloo Federation of Students (UWFEDS)  
La Fédération des Étudiantes and Étudiants du Centre  
Universitaire de Moncton (FEECUM)  
Graduate Student Association – University of Waterloo (UWGSA)  
McMaster Student Union (MSU)  
Mount Allison Students' Union (MASU)  
Red River College Students' Association (RRCSA)  
Saint Mary's University Students' Association (SMUSA)  
St. Francis Xavier University Students' Union (SFXUSU)  
University of New Brunswick Saint John Student Representative  
Council (UNBSJSRC)  
St. Thomas University Students' Union (STUSU)  
Students' Association of Mount Royal University (SAMRU)  
University of the Fraser Valley Student Union Society (UFVSUS)

University of Lethbridge Students' Union (ULSU)  
University of New Brunswick Student Union (Fredericton)  
(UNBSUF)  
University of Alberta Students' Union (UASU)  
University of Calgary Students' Union (UCSU)  
University of Prince Edward Island Student Union (UPEISU)  
The University Students' Council at the University of Western  
Ontario (USCUWO)  
Wilfrid Laurier University Students' Union (WLUSU)

Representing 24 of the 26 members of the Alliance.

### **In Camera Session**

*It was moved and seconded that the meeting go in camera.*

*After 25 minutes, the meeting returned from in camera session.*

### **Appointment of Speaker**

*It was moved and seconded that;*

*BIRT Dave Tompkins be appointed as speaker for the  
remainder of this session.*

*... carried.*

### **Reports: National Director**

The National Director presented on the state of the Home Office, and his work to date.

**Reports: Chair of the Board**

The Chair of the Board presented on the work of the Board of Directors, including New Federalism.

**Reports: Secretary**

The Secretary reported on the work of the Bylaws committee.

**Reports: Treasurer**

The treasurer presented on the corporation's financials to date and the report of the auditors.

*It was moved by **FEECUM**, seconded by **UWFEDS**, that;*

Whereas Article 20.1 of the CASA bylaws requires an annual audit of the financial statements and article 20.2 requires the auditors to be appointed at the CASA AGM;

BIRT CASA mandate Ouseley, Hanvey, Clipsham, Deep LLP to conduct an audit of the financial statements for the fiscal year ending April 30, 2011.

*... carried.*

*The agenda was amended by friendly amendment to include a presentation on the budget for 2011-2012 after the fee structure presentation.*

**Reports: Chair of Graduate Committee**

The chair of the graduate students issues committee presented on their upcoming motions.

**Reports: Chair of By-Law Committee**

The secretary presented on the by-law committee's upcoming motions.

**Reports: Chair of Pan Can Committee**

*... laid on the table.*

**Reports: New Federalism**

The chair of the board presented that a report on new federalism had not yet been completed.

Some delegates expressed concern with the lack of report, as they were expecting one for this meeting.

*It was moved by **UWFEDS** seconded by **MASU**, that;*

BIRT the chair shall complete a report detailing what communications and work have been done between CASA, the partners and the provincial alliances regarding new federalism. To be included in this report is lessons learned in this process

BIRFT this report be completed and approved by the Board within thirty days and sent to the general assembly.

*... carried.*

*Moved USCWO, seconded STUSA, that;*

BIRT a conference call be held no later than one week upon the receipt of the report of the chair.

*... carried.*

#### **Reports: Fee Structure**

Pursuant to a discussion held during the conference, the treasurer recommended a number of amendments to follow to the previously tabled revisions to Operating Procedure 2: Membership Fees. He proposed to fill the blanks in the policy to include the per FTE rates set as 3.23, 2.97, 2.75 and 2.45.

There was conversation pertaining to the structure, its implementation, campus budgets and conference fees.

*... coming from the table...*

#### **Reports: Chair of Pan Can Committee**

The chair of the Pan Can Committee presented a report on their work to date, and some future avenues to explore.

#### **Reports: Budget**

The treasurer presented a report on the proposed budget for the fiscal year ending 2012.

*It was moved and seconded that;*

BIRT the 2011-2012 proposed budget be approved.

BIFRT the assessment point value for the fees assessed in the 2011-2012 fiscal year be increased by the Canadian Consumer Price Index.

*... carried.*

#### **Reports: Voting Structure**

The chair of the board presented a number of options for voting structure. The board suggested the members approve a structure where all motions but special resolutions require 2/3rds of the delegates representing members voting in favour to pass. Special resolutions would require 2/3rds and 50%+1 of the FTEs represented by the delegates to pass.

*... laid on the table.*

#### **Reports: Election Preparedness Strategy**

There was a presentation by the Atlantic Regional Director on an election preparedness strategy.

*It was moved by **SMUSA**, and seconded by **FEECUM**, that;*

Whereas CASA has a mandate to carry out advocacy on post-secondary education issues;

BIRT the CASA General Assembly adopt the federal election strategy presented at the AGM 2010-2011;

BIFRT the national director and the board of directors

operationalize the next federal elections strategy;

BIFRT this operationalized strategy be communicated to the membership at the nearest opportunities so the members can prepare their own satellite lobbying in conjunction with their strategy on their campuses.

*... carried.*

#### **Suggested by members of the Bylaw Committee**

*It was moved by **FEECUM**, and seconded by **ASU**, that;*

BIRT the non-substantive amendments to the draft bylaws be approved as presented.

*... carried.*

*It was moved by **SMUSA**, and seconded by **UFVSUS**, that;*

BIRT that the section below of article 5 of the draft bylaws be amended as indicated:

Associate Membership can only be maintained by a member for a maximum of twenty-four (24) months after which, in the absence of an Associate Member's express written notice to the corporation to terminate its membership in the corporation, notwithstanding a resolution of the board of directors to extend the term of associate membership, such membership shall be converted automatically to a Full Membership in the corporation.

*It was moved **DSU**, and seconded by **MASU**, that;*

BIRT that the section below of article 5 of the draft bylaws be amended as indicated:

Associate Membership can only be maintained by a member for a maximum of twenty-four (24) months ~~after which, in the absence of an Associate Member's express written notice to the corporation to terminate its membership in the corporation, notwithstanding a resolution of the board of directors to extend the term of associate membership. such membership shall be converted automatically to a~~

~~Full Membership in the corporation.~~

*... carried.*

*It was moved and seconded that;*

BIRT that the section below of article 5 of the draft bylaws be amended as indicated:

Associate Membership can only be maintained by a member for a maximum of twenty-four (24) months notwithstanding a resolution of the board of directors to extend the term of associate membership.

*... carried*

*... carried*



**Suggested by members of the Board of Directors**

*It is moved by **UFVSUS**, and seconded by **ULSU**, that;*

BIRT article 16 of the proposed bylaws be amended to read:

16. A vote of 2/3rds of the members present and carrying voting rights shall determine the question in meetings except where the vote or consent of a greater number of members is required by the Act or these By-laws.

*... carried*

*It was moved by **FEECUM**, and seconded by **SMUSA**, that;*

BIRT article 18 of the proposed bylaws be amended to include in the enumerated list:

\*) amend the assessment and manner of collection of membership fees or dues;

BIFRT the article be renumbered accordingly.

*... carried*

*The assembly recessed for ten minutes.*

**Suggested by members and officers**

*It was moved by **UCSU**, and seconded by **ULSU**, that;*

BIRT the proposed amendments to "Amending the Canada Student Loan Program Needs Assessment" be

amended such that following the text under "AMENDING ASSET ASSESSMENT IN THE CSLP", it include the following footnote under the BIRT:

"The preceding list of assets is to remain consistent with the list of assets referenced in CASA's Part Time Student Access policy."

BIFRT the motion pertaining to the adoption of this amendment be amended to include the repeal of policy Ao4 Addressing Regional Disparity in CSLP Need Assessment.

*... carried.*

*It was moved by **BUSU**, and seconded by **SMUSA**, that;*

BIRT the amendments to the proposed policy Summer Earnings Exemption in the Canada Student Loans Program be adopted

*... carried.*

*It was moved by **UFVSUS**, and seconded by **ULSU**, that;*

BIRT the proposed non-substantive amendments to the amendments on Operating Procedure 2 be adopted.

*... carried.*

*It was moved by **ASU**, seconded by **UFVSUS**, that;*

BIRT the proposed substantive amendments to the amendments on Operating Procedure 2 be adopted.

*... carried.*

## **Motions Rising from Committee**

### **Policy Committee**

*It was moved and seconded that;*

BIRT the assembly approve the policy “Amending the Canada Student Loan Program Needs Assessment” as submitted and repeal the following policies:

- A01 Amending Parental Contributions
- A02 Amending Asset Assessment in the CSLP
- A03 Creating an Effective Appeals Mechanism
- A04 Addressing Regional Disparity in CSLP Need Assessment
- A05 Capital Expenditure for Computer Technology
- A10 Offsetting of Study Period Income and Scholarship Exemptions
- A16 Amending Spousal Contributions

*... carried.*

*It was moved by **UFVSUS**, and seconded by, **SFXUSU**, that;*

BIRT the assembly approve the amendments to the policy “First Nations, Métis and Inuit Student Funding and the Post-Secondary Student Support Program” as submitted.

*... carried*

*It was moved by **UFVSUS**, and seconded by **ASU**, that;*

BIRT the assembly approve the amendments to the policy “Improving Access Through Early Intervention” as submitted.

*... carried with friendly amendments*

*It was moved by **UWFEDS**, and seconded by **FEECUM**, that;*

BIRT the assembly approve the policy “Investing in the International Student Experience” and repeal the following policies:

A23 Improving Post-Graduation Employment Opportunities for International Students

A25 Supporting International Graduate Students

Q16 International Student Visas

Waterloo mentioned that there remains some amendments to be made to this policy for the new year. These include: removing entry visa fees, international tuition, enrichment of experience. These will be worked on for the Policy and Strategy conference.

*... carried with friendly amendments*

*It was moved by **SMUSA**, and seconded by **UFVSUS**, that;*

BIRT the assembly approve the amendments to the policy “Replacing

Education Related Tax Credits with a System of Up-Front

Grants” as submitted.

*The motion was called to question.*

*... carried*

*It was moved by **UCSU**, and seconded by **SMUSA**, that;*

BIRT the assembly approve the amendments to the policy “Reviewing Canada’s Student Financial Assistance Programs” as submitted.

*... carried*

*It was moved by **BUSU**, and seconded by **UFVSUS**, that;*

BIRT the assembly approve the policy “Summer Earnings Exemption in the Canada Student Loans Program” as submitted.

*... carried*

#### **Graduate Student Issues Committee**

*It was moved by **ASU**, and seconded by **UFVSUS**, that;*

BIRT the assembly approve the policy “Supporting Digital Infrastructure” as submitted.

*... carried*

*It was moved by **SMUSA**, and seconded by **UFVSUS**, that;*

BIRT the assembly approve the policy “Extending

Student Loan Time Limits” as submitted.

*... the item was ruled out of order, as it did not return from the Graduate Student Issues Committee.*

*It was moved by UFVSUS, and seconded by UNBSUF, that;*

BIRT the assembly approve the amendments to the policy “Tri-Agency Funding Autonomy” as submitted.

*... carried*

*It was moved by UFVSUS, and seconded by ASU, that;*

BIRT the assembly approve the amendments to Operating Procedure 7: Graduate Council as submitted.

*... carried*

*The assembly recessed for 20 minutes.*

### **Bylaw Committee**

*It was moved and seconded that,*

Whereas, subject to By-Law Article 12.2, the Bylaw Committee is tasked with conducting an annual bylaw review. The bylaws in force were originally adopted by the membership through extraordinary resolution on March 2000. Subsequent amendments to the bylaws after this date were declared of no force, as the appropriate Minister of the Crown had not approved

them.

BIRT pursuant to Canadian Alliance of Student Associations By-Law article 23.2, the delegates present approve the amendment in whole of the present bylaws with the presented amended draft bylaws;

BIFRT pursuant to By-Law article 4.4(ii) that each member bring forward Extraordinary Resolutions to their Councils or designates and report results of such votes to their Regional Director within forty-five (45) calendar days of the passage of this motion, after which their votes shall be considered abstentions;

BIFRT, upon the successful passage by 50% of the members who voted on this extraordinary resolution, the National Director shall submit a copy of the affirmation of this resolution and the proposed By-Law to the appropriate Minister of the Crown for approval.

*It was moved and seconded that,*

BIRT that the section below of article 5 of the bylaws be amended to read:

Associate Membership can only be maintained by a member for a maximum of twenty-four (24) months after which, in the absence of an Associate Member's express written notice to the corporation to terminate its membership in the corporation, notwithstanding a

resolution of the board of directors to extend the

term of associate membership, such membership shall be converted automatically to a Full Membership in the corporation.

*It was moved by **DSU**, and seconded by **SMUSA**, that;*

BIRT the motion on the table be amended to include the following resolution:

BIFRT CASA direct the Bylaws Committee to investigate rewording this bylaw to be consistent with the previous amendment to allow both options, and to report back at the 2012 AGM.

*... failed*

*... failed, upon being called to question.*

*It was moved **FEECUM**, and seconded by **UWFEDS**, that;*

BIRT that the section below of article 5 of the bylaws be amended to read:

Associate Membership can only be maintained by a member for a maximum of twenty-four (24) months after which, notwithstanding a resolution of the board of directors to extend the term of associate membership, the associate member must determine to become a Full Member, or revert to non-member status.

*... carried*



*The meeting recessed for 20 minutes*

*It was moved by **USCUWO**, and seconded by **AMSUBCV**,  
that;*

BIRT article 18 of the proposed bylaws be  
amended to include in the enumerated list:

- \*) prioritization of policies,
- \*) adoption or amendment of policies,
- \*) changes to operating procedures

*... it was considered friendly to divide the question to  
consider approval of each list item in their own motion  
to amend.*

*It was moved by **USCUWO**, and seconded by **AMSUBCV**,  
that;*

BIRT article 18 of the proposed bylaws be  
amended to include in the enumerated list:

- \*) prioritization of policies,

*... failed*

*It was moved by **USCUWO**, and seconded by **AMSUBCV**,  
that;*

BIRT article 18 of the proposed bylaws be  
amended to include in the enumerated list:

\*) adoption or amendment of policies,

*... carried*

*It was moved by **USCUWO**, and seconded by **AMSUBCV**,  
that;*

BIRT article 18 of the proposed bylaws be  
amended to include in the enumerated list:

\*) changes to operating procedures,

*... failed*

*It was moved and deemed friendly that;*

BIRT article 18 of the proposed bylaws be  
amended to include in the enumerated list:

\*) adoption and amendment of policies, where a  
policy shall mean a lobbying position adopted by  
CASA.

*... considered friendly*

*It was moved **USCUWO**, and seconded that;*

BIRT that 50 + 1 FTE be added to the requirement  
for voting for ordinary resolutions.

BIFRT that special resolutions be removed from  
the proposed bylaws.

*... the amendment was laid on the table.*

*... the original motion was laid on the table.*

*It was moved by **AMSUBCV**, and seconded by **ASU**, that;*

BIRT the assembly approve the amended amendments to Operating Procedure 2: Membership Fees as submitted.

BIFRT this motion only come into force upon the successful ratification of an amendment to the Bylaws (2002), allowing such a motion to come in force.

BIFRT CASA no longer assess members delegate fees for attending conferences.

*It was moved and deemed friendly that the following addition be made to section 3.2.d;*

any proposed variation greater than CCPI to fees must be passed by special resolution and membership must be given 12 months notice of this change

*... considered friendly*

*It was moved by **STUSU**, and seconded by **UFVSUS**, that;*

BIRT article 3a be stricken, and 'or maximum and minimum membership fee' be stricken from articles 3c and 3d Operating Procedure 2;

BIFRT article 3 be renumbered accordingly.

*... failed*

*It was moved and considered friendly that the following amendment be made;*

BIFRT CASA no longer assess members delegate fees for two delegates attending conferences.

*... considered friendly*

*... carried.*

*... two motions, an amendment and the original motion, pertaining the By-Laws*

*returned from the floor...*

*It was moved **USCUWO**, and seconded that;*

BIRT that 50 + 1 FTE be added to the requirement for voting for ordinary resolutions.

BIFRT that special resolutions be removed from the proposed bylaws.

*... failed.*

Whereas, subject to By-Law Article 12.2, the Bylaw Committee is tasked with conducting an annual bylaw review. The bylaws in force were originally adopted by the membership through extraordinary resolution on

March 2000. Subsequent amendments to the bylaws after this date were declared of no force, as the appropriate Minister of the Crown had not approved them.

BIRT pursuant to Canadian Alliance of Student Associations By-Law article 23.2, the delegates present approve the amendment in whole of the present bylaws with the presented amended draft bylaws;

BIFRT pursuant to By-Law article 4.4(ii) that each member bring forward Extraordinary Resolutions to their Councils or designates and report results of such votes to their Regional Director within forty-five (45) calendar days of the passage of this motion, after which their votes shall be considered abstentions;

BIFRT, upon the successful passage by 50% of the members who voted on this extraordinary resolution, the National Director shall submit a copy of the affirmation of this resolution and the proposed By-Law to the appropriate Minister of the Crown for approval.

*... carried.*

*The meeting recessed for five minutes to relocate chambers.*

*It was moved by **FEECUM**, and seconded, that;*

BIRT the assembly approve the draft Operating Procedure: Bilingualism as submitted.

*It was moved and considered friendly that the word 'official' be added prior to 'language', where appropriate.*

*... carried.*

*It was moved and seconded that;*

BIRT the minutes of the opening Plenary Session proceedings from of the November 2010 Meeting of CASA be ratified.

*... carried*

*It was moved by **USCUWO**, and seconded that;*

BIRT the members direct the Board of Directors to amend the Human Resources Hiring Policy to mandate that an open hiring process must be pursued whenever possible;

BIFRT promoting current the members direct the Board of Directors to adopt an HR policy such that staff are authorized by a an extraordinary motion (2/3 support of the Board of Directors - and that internal promotions are only be authorized in extreme or unique circumstances, which must be justified to the entire membership at the next meeting of the members.

*It was moved and considered friendly that the motion be amended to read:*

BIRT the members direct the Board of Directors to ~~amend~~review the Human Resources Hiring Policy to ~~mandate~~ensure that an open hiring

process ~~must be~~ is pursued whenever possible;

BIFRT ~~promoting current~~ the members direct the Board of Directors to adopt an HR policy such that internal staff changes are authorized by a ~~an extraordinary motion (2/3 support)~~ 2/3rds majority of the Board of Directors - and that internal promotions ~~staff changes~~ are only be authorized in extreme or unique circumstances, which must be justified to the entire membership at the next meeting of the members.

*... considered friendly*

*... carried.*

*It was moved by **USCUWO**, and seconded by **UFVSUS**, that;*

BIRT that CASA launch a strategic planning exercise at the start of the 2011 Policy and Strategy with a presentation of the terms & references for approval at the general assembly.

BIFRT the ND present progress with respect to this planning exercise at all regular meetings of the membership for the upcoming fiscal year.

*It was moved by **DSU**, and seconded that the committee be composed of members from each region.*

*... failed*

*... failed, upon being called to question*

*It was moved by AUGSA, and seconded that;*

Whereas CASA respects and represents students at all levels of study;

Whereas the Policy Committee drafts policy that effect students of all demographics;

Whereas the Graduate Student Issues Committee can lend a unique perspective in the policy development process of the policy committee;

Be it resolved that all policies being proposed by the Policy Committee be provided to the Graduate Student Issues Committee in advance for comment;

Be it further resolved that the GSIC's comments be included as background information to the policy when circulated to delegates at plenary.

*... failed.*

*It was moved by FEECUM, and seconded that;*

Whereas there is a great difference in methodology between calculating FTEs among the membership,

BIRT the board of directors be directed to develop a standardized method of measuring FTEs no later than AGM 2012.

*It was moved that the second resolution be amended to*



*read;*

BIRT the board of directors be directed to develop a standardized method of measuring FTEs no later than AGM 2012, with a preliminary report to be provided at the November meeting.

*... carried.*

*... carried.*

*It was moved that the following motion be reconsidered.*

BIRT that CASA launch a strategic planning exercise at the start of the 2011 Policy and Strategy with a presentation of the terms & references for approval at the general assembly.

BIFRT ND present progress with respect to this planning exercise at all regular meetings of the membership for the upcoming fiscal year.

*The following friendly amendment was considered:*

BIRT that CASA home office & board of directors develop the terms & reference for launch a strategic planning exercise to be presented at the start of the 2011 Policy and Strategy. ~~with a presentation of the terms & references for approval at the general assembly.~~

~~BIFRT ND present progress with respect to this planning exercise at all regular meetings of the~~

~~membership for the upcoming fiscal year.~~

BIRT that CASA home office & board of directors develop the terms & reference for a strategic planning exercise to be presented at the start of the 2011 Policy and Strategy.

... considered friendly

Waterloo: work on last year's strategic plan should be made clear to the incoming members.

*It was moved by **USCUWO**, and seconded by **AMSUBCV**, that;*

BIRT the following resolution be included in the original motion:

BIRT that CASA home office & board of directors develop the terms & reference for a long term strategic plan to be presented at the start of the 2011 Policy and Strategy.

*... carried.*

*... carried*

*It was moved by **SMUSA**, and seconded by **ASU**, that;*

That this meeting be adjourned.

*... carried.*

**PRO**