



Closing Plenary Minutes
Lobby Conference
November 13 -19, 2010

1. Call to Order:

Meeting Called to Order: 9:00 am, November 19, 2010

The Chair: Jen Bond

Location: Senate Aboriginal Room, Centre Block, Ottawa.

2. Roll Call

Acadia Students' Union (**ASU**)
Brock University Students' Union (**BUSU**)
Athabasca Graduate Student Association
(**AGSA**)
University of Alberta Students' Union
(**UASU**)
Calgary Students' Union (**CSU**)
Dalhousie Students Union (**DSU**)
Kwantlen Student Association (**KSA**)
Fraser Valley Student Union Society
(**FVSUS**)
Lethbridge Students' Union (**LSU**)
McMaster Students' Union (**MSU**)
Fédération des étudiants et étudiantes du
Centre universitaire de Moncton (**UdeM**)
Mount Allison Students Administrative
Council (**MASAC**)
Student Association of Mount Royal
University (**SAMRU**)
Red River College Students' Association
(**RRSA**)
Southern Alberta Institute of Technology
Student Association (**SAITSA**)
St. Mary's Student Association (**SMUSA**)
St. Francis Xavier Students' Union (**St. FX**)
Alma Matter Society of the University of
British Columbia (**AMS**)
St Thomas Students' Union (**STUSU**)

University of Prince Edward Island Student
Union (**UPEISU**)
Waterloo Graduate Student Association
(**WGSA**)
Waterloo Federation of Students (**WFEDS**)
University Students Council of the
University of Western (**USCUW**)
University of New Brunswick (Fred)
Student Union (**UNBFRED**)
Wilfred Laurier Students Union (**WLSU**)

3.

Reports

1. National Director

I have been around for 4 months now with the organization. It has been a somewhat stressful start with many staffing changes in a short period of time. I have released two National Director reports since taking office. We were facing such a turnover that we were at risk of losing institutional knowledge. It was difficult coming in to this position and a handful of weeks later, having to deal with staff turnover.

We are a member driven organization. What does that mean? We need driven members. Do not feel uncomfortable if you are “complaining too much.” Such a thing is not possible.

The past couple of months have been very exciting for me. We’re addressing many of the issues that have been left behind in years past, such as the fee structure.

Let’s not get caught up in the internal affairs though, however important it is. We’re here to make post-secondary education better. Let’s keep that in the front of our mind.

2. Chair of the General Assembly

I will keep this report brief and follow up with a paper report following this conference.

I would like to firstly thank the staff. We’ve had over a hundred meetings. Thanks to all the delegates for their hard work as well.

It has been a pleasure working with the national director and the rest of the board. Our board retreat helped us move through a number of internal problems. I am happy with the direction we are heading, and the progress we have made.

I would particularly like to thank the members around this table. CASA could not exist without your hard work. Thank you.

3. Secretary

I was elected as the secretary, and as I am the chair of the bylaw committee, you can review the work done there in the bylaw committee report.

4. Treasurer

My report will be a little longer. For my report, there will many parts going over the financial audit for the last year. We will also have to discuss expenditures and where we’re at.

We’re on the second half of the fiscal year. In last year’s statement, there aren’t any surprises. Last year’s treasurer, Allan Hall, kept things in order. Last year we had a \$65k planned deficit. In past years, we’ve had surpluses, and this was used as an opportunity to try new actions. There was a number of overtime hours worked, totaling \$40k.

There were two large expenditures. In particular, one to deal with owed overtime, and another for staff transition. These are expenditures as reported in the June conference in Charlottetown.

With respect to the current budget, we're 6 months in and the figures on screen are up to date. While we can't project for the rest of the year by simply multiplying by two, we need to project by going through line-by-line. In terms of our revenues, all debts owed, excepting one, have been collected. We are projecting a \$12k surplus overall. Within our conferences line particularly, we are saving money. Also we have a new member, which is contributing to this surplus.

With respect to the expenditures of the board, we are \$2k under budget. Three directors have yet to submit their travel claims though, so we are expecting to be around budget.

We are expected to be \$1.6k under budget on the Home Office line. With respect to home office staffing, we are down a communications officer, and have adopted a new strategy with regards to that position, which explains a surplus there.

Should you have any questions, please don't be shy. This is a summary of where we're at to date.

With respect to the striking of the budget committee as required by the constitution, I am recommending a number of members to serve. I look forward to receiving their feedback, and am confident that they will serve CASA well up until our next conference in Vancouver.

I want to emphasize the national director's fiscal management.

Keep in touch

Mount Royal asked to move in camera

Moved
Seconded STUSU
Approved

SAMRU,

9:51 am to 10:08 am

STUSU: I am disappointed that the audited financial statements are not more readily available on the website. I would have also liked to have the budget circulated ahead of time.

Treasurer: I did circulate the financial statements of last year. I received no questions or comments. Every two weeks I made a complete report to the Board, which is open to all members. As I did not receive a request, they weren't circulated.

STUSU: My concern is that I have had not had time to review the question to eventually approve the budget.

WLSU: How much of a surplus are we running, and how close are we to losing our non-profit status.

Treasurer: I will try to answer this question, at least, I have not heard of this issue before. I am unsure where such a threshold would be. We are not running recurring surpluses, so I don't feel this will be an issue.

Treasurer: I will get some copies of the financial statements for this meeting.

AGENDA AMENDED TO INCLUDE AN ATLANTIC REGIONAL DIRECTOR REPORT.

x. Atlantic Regional Director Report

I thought this was a great opportunity to open myself and the board up for questions and comments, should there be any.

5. Chair of Policy Committee

We are making progress on our draft policies. We are throwing them up on basecamp, where you can follow along.

Director (Atlantic): Can you give a brief overview of how procedure is going.

Policy Chair: We have had two conference calls. Participation has been spotty. Subcommittees have been difficult to gather. The role of chair has been more like a role of project manager, as there is a lot of independent work going on.

National Director: I have committed myself to increasing participation in the policy committee.

6. Chair of Graduate Committee

Thank you madam chair. I was appointed as chair only this summer, and we too are lacking a vice-chair. The committee has been very active, and if I'm not mistaken, this is the largest number of graduate groups to attend a CASA conference.

We are looking a number of issues including international and part-time students and the commercialization of research.

7. Chair of Bylaw Committee

Last year brought a motion to the general assembly to approve a new constitution. Given the word we received from Industry Canada, however, such a motion was out-of-order as we were operating under a different set of bylaws than what was actually allowed by the rules. In this time we have had a number of meetings and a review by legal counsel.

Further to the work on the bylaws, we were tasked with reviewing a paper form which each member association submits annually on their full-time equivalent count.

WFEDS: There is also a request to decide on how FTE is calculated, as our institution has provided us four different numbers, ranging in the thousands.

STUSU: What happened to the March motion on constitutional changes, and who made the decision to not circulate the record of vote?

Director (Atlantic): To the best of my knowledge, I did not receive such a form

KSA: Can you please outline the process for the rest of the year?

Bylaw Committee Chair: At the next conference we will bringing forward a new constitution, as closely in line to past practice.

KSA: What is meant by “Industry Canada standards”.

Policy Committee Chair: All constitutional changes are subject to approval by Industry Canada, and there have been issues in the past.

STUSU: We should know who made the decision to not circulate the record of vote on the March motion on constitution changes.

KSA: It would be very helpful to receive more supporting documentation, and a paper trail is particularly important for organizations such as student associations because of the high frequency of turnover.

Director (Atlantic): What occurred was that the past June vote to ratify was deemed moot because such a constitution would not be approved by Industry Canada as it was not in procedure with the bylaws they had us operating under.

USCUW: With respect to FTE, I recall that we were expecting a report back on how CASA views FTE calculations.

Bylaw Committee Chair: This is coming to the next assembly.

8. Chair of Pan Can Committee

We are on track, you can read my comments in the submitted report.

Motions Arising from the Reports

***BIRT** the general assembly approve the 2010 Financial Audit conducted by Ouseley Hanvey Clipsham Deep LLP*

Moved:
Seconded:
Approved

CSU
SMUSA

BIRT the general assembly appoint Bradley Moggach as Chair of the Policy Committee.

Moved: DSU
Seconded: STUSU
Approved

Noted abstention: Waterloo.

Policy Committee (vice-chair)

BIRT the general assembly appoint Mark Kroeker as Vice Chair of the Policy Committee.

Moved: DSU
Seconded: STUSU
Approved

BIRT the general assembly appoint Matthew Todd to the Policy Committee (At Large)

Moved: DSU
Seconded: STUSU
Approved

Chair: There was possible confusion regarding the policy committee appointments. I would entertain a motion to reconsider the member at large member appoint on policy committee.

Policy Committee (member at large reconsider)
Luke Speer be appointed in lieu of Matt Todd.

Apporved

BIRT the general assembly appoint Eric Snow as Chair of the Graduate Student Committee.

Moved: DSU
Seconded: UNBFRED
Approved

BIRT the general assembly appoint Amanda Nielson be appointed as Vice Chair of the Graduate Student Committee.

Moved: DSU
Seconded: UNBFRED
Approved

Noted abstain: Athabasca

BIRT the general assembly appoint Matthew Todd and Mike Mercer to the By-Law Committee (At Large)

Moved: DSU
Seconded: UNBFRED
Approved

4. Business

i. New Fee Structure

Treasurer: I gave this presentation yesterday. Pending STUSU's

UdeM: I'd like to propose in principle the motion that was proposed in discussion yesterday.

BIRT the General Assembly approves, in principle, the new fee structure presented by the Treasurer and requests further work on it with a final motion to be presented at the Vancouver AGM.

Moved UdeM
Seconded RRSA

Discussion:

RRSA: The maximum amount a cap school can pay has risen. Why is that?

Treasurer: This is because we would be incorporating conference fees into the full fee.

DSU: This is a more equitable model. I appreciate the phasing in proposal of the new model as well.

BUSU: I would like to see two models proposed at AGM: one including conference fees, one not including conference fees.

UPEISU: On the issue of the fee model –

FIRE ALARM

Motion to recess until the end of the fire drill

Moved UNBFRED
Seconded FVSU
Approved in a hurry...

RECONVENE

Roll call:

Acadia Students' Union (**ASU**)
Brock University Students' Union (**BUSU**)
Athabasca Graduate Student Association (**AGSA**)
University of Alberta Students' Union (**UASU**)

Calgary Students' Union (**CSU**)
Dalhousie Students Union (**DSU**)
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University Students Council of the University of Western (**USCUW**)
University of New Brunswick (Fred) Student Union (**UNBFRED**)
Wilfred Laurier Students Union (**WLSU**)

Discussion Resumes

STUSU: We will be votingg against this motion. We have the largest increase of any school. We think there should be opposition.

FVSU: This is a great model. It's more equitable than the status quo.

AMS: We're a cap school. We're experiencing increases but they're in line with our annual expected increases.

Treasurer: The timeline we have set out for this process is to have a motion before the membership by the next AGM.

Question Called

Moved UdeM

Seconded RRSA

Approved

Oppose: STUSU

Abstentions: WGSA

**The assembly recessed for lunch,
Reconvene at 12:30 pm**

ii. New Federalism

Whereas the board has been tasked to explore the open letter concept through a vote of the General Assembly,

BIRT the Board further study into the structure outlined by the 2010 Partners Communiqué.

Moved UCS
Seconded SAITSA

Discussion:

KSA: I think it would be helpful to have a deadline for report in this motion.

UdeM: New Brunswick is generally against the model proposed in the communiqué. We have our own model, which is a good compromise. Ours highlights the strengths of executive federalism. As such, I think the Board should be considering other proposals as well.

Please consider:

Whereas the Board has been tasked to explore the Open Letter Concept through a vote of the general assembly.

BIRT the Board further study the structured outline presented by the 2010 Partners Communiqué

Moved UdeM
Seconded MASAC

Amendments -

BIRT and members be added to the UdeM's motion to read "presented by *members from the 2010 partners Communiqué*

Moved: UNBFRED
Seconded: FVSU

Discussion:

Director (Atlantic): Why don't we just strike who gets to submit commentary.

The Chair: I would advise, since this can get procedurally tricky, that if you want to do that, you would defeat this amendment, then move to strike the restriction.

Approved
WLU noted in opposition.

Question Called on amendment

Approved

>> Returning to original motion + amendments

USCUW: Looking forward to future discussions on this issue. I think it's easy to get caught up in the minutia, but this discussion is healthy and forward thinking.

KSA: We would like a timeline, would it be friendly - "**BIFRT** that the report will be completed and submitted in time for the next CASA AGM"

Moved KSA

Seconded UdeM

... adopted as friendly.

Question Called on original motion with amendments:

Whereas the Board has been tasked to explore the Open Letter Concept through a vote of the general assembly.

BIRT the Board further study the structured 2010 Partners Communiqué presented by the members and the partners.

BIFRT that the report will be completed and submitted in time for the next CASA AGM

Moved UCS

Seconded SAITSA

Approved

iii. Bilingual press releases

Whereas CASA strives to be a bilingual organization; and

Whereas CASA often sends out the English version of a press release before the French version; and

Whereas timely press releases in French will allow CASA to increase its French media coverage; therefore

BIRT CASA ensure media releases are sent out simultaneously in French and English.

Moved: STUSU

Seconded: FVSUS

Discussion:

STUSU: We see all of CASA's press releases going out in only English. There are some timely issues where this is understandable

National Director: There are two systems CASA uses to send out press releases. The CNW and PACS. When we submit to CNW, which is the national newswire, translation is done. When we send press releases out over PACS, we do not translate. We use PACS for lower priority releases.

SAMRU: Are there examples of CASA missing opportunities because of this?

UdeM: I'd like to present an amendment that would meet our expectations. I'd like to thank STU for offering this motion, but at the same time, we must consider how effective we can be.

The Chair: The amendment presented may be against the spirit of the original motion. STUSU, would you consider this in the

BIRT CASA values bilingualism by sending non-urgent press releases in both French and English simultaneously. All urgent press releases could however be sent in one language, with the other language press release to come out as soon as possible afterwards.

Que ACAE valorise le bilinguisme en envoyant tout communiqué non-urgent simultanément en Français et en Anglais. Tout communiqué urgent qui doit être sorti expressément pourra par contre sortir immédiatement, dans une seule langue, avec le communiqué dans l'autre langue qui suivra aussitôt que possible.

Moved UdeM
Seconded UPEISU,

STUSU: We asked for this to be considered by the Board at last meeting.

The Chair: According to the minutes of the last meeting, this discussion was to be deferred to this meeting.

UNBSU: How does this differ from the status-quo?

Director (Atlantic): It is not significant from the status-quo.

AMS: How much do we spend on press releases a year?

National Director: We've sent a handful since I've assumed office. There are ebbs and flows depending on what's going on in the sector.

AMS: Given the lack of a communications officer, how are releases being done currently, and now that we have a bilingual members relations officer, could home office

National Director: We are putting a lot of work on the home office's shoulders, but press releases are being made collaboratively depending on who can spare the time, with circulation thereafter for spirit and grammar.

Amendment to the question

BIRT CASA values bilingualism by sending non-urgent press releases in both French and English simultaneously. All urgent press releases could however be sent in one language, with the other language press release to come out as soon as possible afterwards.

Que ACAE valorise le bilinguisme en envoyant tout communiqué non-urgent simultanément en Français et en Anglais. Tout communiqué urgent qui doit être sorti expressément pourra par contre sortir immédiatement, dans une seule langue, avec le communiqué dans l'autre langue qui suivra aussitôt que possible.

... carried

Original question
... carried

Vote Calculation* (trial) Full Document Attached.

Canadian Alliance of Student Associations - Voting Structure Calculator									
Developed in part by Red River College Students' Association									
School	FTE's	%of Vote	Vote "y" or "n"	OUTCOMES					
Acadia Students' Union	3235.5	1.58%		FTE's in Favour	103520.5	Number of Schools Voted	20		
Brock University Students' Union	14745	7.21%	y	FTE % in Favour	50.6%				
Dalhousie University Students' Union	13045.5	6.38%	y	Schools in Favour	13	Decision of Motion		Passes?	
Fraser Valley	8552	4.18%	y			Number of schools%	68.4%	yes	
Mount Allison	2050	1.00%	y	FTE's Against	57535.5	Number of FTE's%	64.3%	yes	
PEI	3371	1.65%	y	FTE % Against	28.1%				2
Red River College Student Association	6569.5	3.21%	y	Schools Against	6				
SAIT	10693.5	5.23%							
Saint Mary's University Student Association	6939.5	3.39%	y						
St. Francis Xavier University Students' Union	4405.5	2.18%	n	FTE's Abstentions	29444.5				
St. Thomas University Students' Union	2595.5	1.27%	y	FTE % of Abstentions	14.4%				
UNB Fredericton Students' Union	5589	2.73%	n	Schools Abstentions	1				
UNB Saint John Students' Representative Council	2198	1.08%	n						
University of Alberta Students' Union	29444.5	14.40%	a						
University of Calgary Students' Union	21706	10.62%	n						
University of Lethbridge Students' Union	7182	3.50%	y	Chart Info Only					
University of Moncton	3700	1.81%	y	IN FAVOUR	64.28%				
University of Waterloo Federation of Students	20638	10.10%	n	AGAINST	35.72%				
University of Western Ontario Student Council	22000	10.78%	y						
Wilfred Laurier	9628	4.71%	y						
Waterloo Grads	3161.5	1.55%	y						
Atanabasca Grads	3000	1.47%	n						
Total	204429.5	100.00%		Old Voting Structure					
				MOTION PASSES					

Region 1	2007	2008	2009	2010	2011	2012
		76	28	26	21	18

iv. National Tuition Campaign.

WHEREAS tuition fees across Canada have been steadily rising for the past few decades, causing student debt to rise in tandem.

WHEREAS high tuition fees is a unifying issue that affects students across Canada.

WHEREAS without active student participation, organization and agitation on campuses across the country, student lobbying cannot work towards substantive changes.

AND WHEREAS staff have often been left to define terms at CASA.

BIRT CASA launch a nationwide campaign to advocate for increased federal funding, with the express goal of lowering tuition fees.

BIFRT the campaign work to engage not only councils, but students on campuses across Canada.

BIFRT the General Assembly define the parameters of what constitutes a “campaign”

Moved: STUSU

Seconded:

... failed due to no seconder.

v. Policy Committee

BIRT the general assembly appoint Alesha Li as a member to the Policy Committee.

Moved: DSU

Seconded: UNBFRED

Approved

BIRT Daniel Funk be appointed to the Bylaw committee.

Moved: DSU

Seconded: UNBFRED

Approved

Red River noted abstain.

vi. Budget Committee Appointments

BIRT Allan Hall, Matt Anderson, Nikki Harris, Saad Aslam, Sohail Ahmed, and Ella Henery be appointed to the Budget Committee.

Moved UCSU

Seconded RRSA

Approved

Discussion:

Treasurer: I approached these individuals to suit the regional representation as required in the bylaws. Each has financial experience, and would be great committee members on the budget committee.

Question

...carried

vii. Bylaw Committee

Secretary: Home Office had a chance to meet with the CASA lawyer regarding the draft version of the bylaws. Following . Are there any comments on whether or not the membership should be approving fee structures?

There was no comment from the Assembly.

Secretary: We're proposing a larger, 7 person board, so members at large outnumber the officers, in case the officers vote as a block.

There was no comment from the Assembly.

Secretary: Associate members, prior to 2009, were procedurally not allowed to move or second motions. Upon a review of the bylaws, it was determined that this is not the reality of the rules. We are recommending that we keep the 2001 rule that they are allowed to move and second motions.

MASAC: Upon leaving, would an association be allowed to rejoin?

Secretary: The details have not been worked out, but the spirit is after two years they decide.

SAMRU: Do you have a copy of the lawyer's concerns?

National Director: Yes. These have been posted on Basecamp.

Secretary: The committee will return to the membership with the appropriate changes as indicated.

viii. National Director selection caucus report

Chair: The purpose of this body was to review the HR procedure for appointing the National Director. They were to report back at this conference, but have not had any pressing work to do.

National Director: The spirit of this is to start looking back, and ensure the Human Resources procedure is top notch for future national directors.

ix. Selection of host members for regional transitions

BIRT the Atlantic regional caucus decide the location of the Atlantic regional transition by later than January 15th.

Moved DSU

Seconded WLUSU

Approved

BIRT the Central Regional Transition will be hosted by the Brock University Students Union at the University of Brock.

Moved WLUSU

Seconded AUGSA

BIRT the North-West Regional Transition will be hosted by the Fraser Valley Student Union Association pending an affirmative vote of its board,

BIFRT the University of Calgary Students' Union act as an alternate location pending a negative vote from the FVSUA board.

Discussion

AMS: The West is systemically put at the end of these lists. This is blatant western discrimination, and we would like to see the West first on the next agenda.

Moved AMS

Seconded WLSU

Approved

FVSUA abstains

5. Questions and Comments

National Director: Some of you had some questions regarding initial feedback from our work this week. We have had 112 meetings, 48 conservatives, 47 liberal, 13 NDP, 2 bloc, 1 independent, 1 civil service. We met with 9 ministers/high profile folk, Duceppe, Ignatieff, Flaherty, Moore, Ambrose, Mackay. You so far have reported 86 meetings, in which 43 individuals committed to action.

Finally, I'd like to congratulate all of you on one of the most reasonable closing plenaries since I have been around, and I would like to thank the chair.

STUSU: What is the status of our credit cards and signing officers?

National Director: There are two credit cards in the office, and three signing officers who do not sign off on cheques where they don't have a conflict of interest. The treasurer is in regular contact with the office manager on all manner of budgetary affairs.

WFEDS: Can the Board please be more timely with reports.

National Director: Could you please state which reports were not in on time, for the record?

WFEDS: The chair, and the Secretary did not have reports.

ST.FX: When will we get a debrief as to what we accomplished?

National Director: Numbers, ASAP, and further reports by next week.

FVSUA: We will be hosting North-West Transition!

UdeM: I'd like to answer Mt. Allison's earlier comment. I will be tabling a document to the bylaws committee so our proposal can be codified.

KSA: It would be helpful if the reports had an aesthetic template, and structural flow. It would also be helpful if base documents were more readily available so we can more readily scan what has happened in the past.

Treasurer: If you have further questions about financial statements and budgets, please contact me at my email address.

AMS: We're excited for you all to visit at AGM. Unfortunately, there is no accommodation on campus available for the meeting, so we will be providing bus passes from a hotel 20 minutes away. As a note, how is everyone's availability for March 6th to 12th. Also, the theme of the

conference will be sustainability, so get thinking on how we can be more sustainable down the road.

WGSA We'd like to thank home office staff for their hard work.

Kwantlen: I am really incredibly impressed with the teamwork experienced this week. With how fast people have come together, to be vulnerable, worked off one another's strengths, and worked to find consensus when there's differences of opinion, even when it's seemingly frustrating and tedious. I know the rest of my team back at Kwantlen will love to hear the report back. As a bit of a sour note, if we're not here next year, it's not because we don't love you, it's because we have no money.

6. Adjournment

Meeting Adjourned: 3:00 pm, November 19, 2010

The Chair: Jen Bond

Location: Senate Aboriginal Room, Centre Block, Ottawa.

Moved SMUSA

Seconded UPEISU

Approved



Amendment to Minutes

2010 Lobby Conference

Prepared for Policy and Strategy Conference 2011

The approval of the 2010 Lobby Conference minutes at the Annual General Meeting held at the University of British Columbia was tabled for reconsideration at Policy and Strategy with the inclusion of a missing motion moved by the St. Thomas University Students Union.

Every effort was made to find the original documentation of this discussion but unfortunately it could not be found. Below is a brief summary of the ideas and opinions expressed by delegates.

STUSU motioned:

iii. Code of Conduct

***WHEREAS** CASA's current system to deal with discrimination during conferences is comprised of a series of "Code of Conduct Officers" that are made up of CASA members, as opposed to individuals from an independent, third-party organization.*

***AND WHEREAS**, in 2009, CASA voted against a motion that would have subjected the organization to an internal review of institutional discrimination.*

***BIRT** CASA hire an independent organization to conduct an open, internal review of anti-discrimination practices and institutional discrimination within CASA.*

Moved: STUSU

Seconder:

Summary of Conversation

A conversation was had regarding the importance of a code of conduct and a code of conduct officer(s). The spirit of the motion was to have CASA engage a third party firm to conduct an audit of CASA's code of conduct and our mechanisms for conflict resolution.

There were a variety of opinions on the issue expressed by delegates, but consensus on the matter was not reached. Support over the matter was expressed around

making sure that delegates had more respect for individual ideas and opinions. The other side of the discussion revolved around how few complaints have been made to the code of conduct officers at conferences and some delegates questioned whether as student leaders they even needed to have a code of conduct - as leaders they should be respectful and collegial. Several proposals were considered as means for covering the costs of the external review, but the motion was eventually defeated with all the membership voting against it, save for STUSU.

Whereas, there original documentation related to the original motion could not be found and a request for an amendment to the minutes was received,

BIRT the summary excerpt be attached to the 2010 Lobby Conference Minutes.

BIFRT the Closing Plenary Minutes from the 2010 Lobby Conference be approved.

