



How do I **join** or leave?



CASA believes it should always be **easy to join** and **easy to leave**.



Steps to **join** CASA:

- 1** Check your association's constitution and bylaws to see if you need a vote or referendum, and act accordingly
- 2** Send CASA's membership a written letter of intent to join
- 3** CASA's membership will decide whether to approve and ratify your request to join at its next meeting
- 4 You're in!**



Steps to **leave** CASA:

- 1** Send CASA written notice that you intend to leave 30-90 days before submitting a motion
- 2** Submit a motion to leave at your association, or as required by your constitution and bylaws
- 3** If the motion passes, send CASA a final written notice to confirm that your motion passed and you are leaving
- 4** Your membership will expire 90 days after CASA receives this final notice

