



## First Plenary Minutes

Tuesday, March 20, 2016, 9:30am AST  
Crowne Plaza Hotel, Fredericton, New Brunswick

1. **Call to Order** – 10:01am AST

2. **Roll Call**

Acadia Students' Union (ASU) P  
Athabasca University Graduate Students' Association (AUGSA) P  
Athabasca University Students Union (AUSU) P  
Brock University Students' Union (BUSU) P  
Capilano Students' Union (CSU) P  
Graduate Student Association of the University of Waterloo (GSA-UW) A  
Graduate Student Society of UBC Vancouver (GSS-UBCV) A  
Mount Allison Students' Union (MASU) P  
Red River College Students' Association (RRCSA) P  
Saint Mary's University Students' Association (SMUSA) P  
Southern Alberta Institute of Technology Students' Association (SAITSA) P  
St. Francis Xavier University Students' Union (STFXSU) A  
St. Thomas University Students' Union (STUSU) P  
Students' Association of MacEwan University (SAMU) P  
Students' Association of Mount Royal University (SAMRU) P  
University of Alberta Students' Union (UASU) P  
University of Calgary Students' Union (UCSU) P  
University of Lethbridge Students' Union (ULSU) P  
University of New Brunswick Students' Representative Council (UNB-SRC) A  
University of New Brunswick Students' Union (UNB-SU) P  
University of Prince Edward Island Student Union (UPEISU) A  
University of the Fraser Valley Student Union Society (UFVSUS) P

3. **Call for Proxy Votes**

UPEISU Proxy vote to ASU



4. **Appointment of Plenary Chair**

[4:1] **BIRT** \_\_\_\_\_ be appointed as Plenary Chair for the duration of the first plenary at the SGM - Annual General Meeting (AGM).

**Moved:** ULSU

**Seconded:** UFVSUS

Motion carried

Motion to fill the blank with Parvin Sedighi

**Moved:** SAMRU

**Seconded:** AUGSA

Motion carried

5. **Appointment of Recording Secretary**

[5:1] **BIRT** Lauren Slegers be appointed as recording secretary for the duration the SGM - Annual General Meeting (AGM).

**Moved:** SAITSA

**Seconded:** UCSU

Motion carried

6. **Adoption of Agenda**

[6:1] **BIRT** the agenda of the SGM - Annual General Meeting 2018 be adopted.

**Moved:** CSU

**Seconded:** SAMU

Motion carried

Motion to amend the agenda to read "11:30am"

**Moved:** SAMU

**Seconded:** SMUSA

Motion carried



## 7. Approval of Minutes

**[7:1] BIRT** the minutes of the plenary proceedings of the SGM – Advocacy Week 2017 be ratified.

**Moved:** UCSU

**Seconded:** RRCSA

Motion carried

Motion to amend to read “first plenary minutes”

**Moved:** MASU

**Seconded:** RRCSA

Motion carried

*Supporting Documentation:* [Plenary Minutes – SGM – Advocacy Week 2017](#)

## 8. Appointment of Code of Conduct Officers

**[8:1] BIRT** \_\_\_\_\_ and \_\_\_\_\_ be appointed as Code of Conduct Officers for the duration of the Annual General Meeting.

**Moved:** SAMRU

**Seconded:** UCSU

Motion carried

Motion to fill the blanks with Stephanie Nedoshytko and Grace Hamilton-Burge

**Moved:** CSU

**Seconded:** RRCSA

Motion carried

*Supporting Documentation:* [CASA Code of Conduct](#)

## 9. Motion to Recess

**[9:1] BIRT** this plenary be recessed until March 22, 2018 at 11:30 AM AST.

**Moved:** SAITSA

**Seconded:** STUSU

Motion carried



## Second Plenary Minutes

Thursday, March 22, 2018 11:30AM AST  
Crowne Plaza Hotel, Fredericton, New Brunswick

1. **Call to Order** – 12:55pm AST

2. **Roll Call**

Acadia Students' Union (ASU) P  
Athabasca University Graduate Students' Association (AUGSA) P  
Athabasca University Students Union (AUSU) P  
Brock University Students' Union (BUSU) P  
Capilano Students' Union (CSU) P  
Graduate Student Society of UBC Vancouver (GSS-UBCV) P  
Mount Allison Students' Union (MASU) P  
Red River College Students' Association (RRCSA) P  
Saint Mary's University Students' Association (SMUSA) P  
Southern Alberta Institute of Technology Students' Association (SAITSA) P  
St. Francis Xavier University Students' Union (STFXSU) P  
St. Thomas University Students' Union (STUSU) P  
Students' Association of MacEwan University (SAMU) P  
Students' Association of Mount Royal University (SAMRU) P  
University of Alberta Students' Union (UASU) P  
University of Calgary Students' Union (UCSU) P  
University of Lethbridge Students' Union (ULSU) P  
University of New Brunswick Students' Representative Council (UNB-SRC) A  
University of New Brunswick Students' Union (UNB-SU) P  
University of Prince Edward Island Student Union (UPEISU) P  
University of the Fraser Valley Student Union Society (UFVSUS) P  
Graduate Student Association of the University of Waterloo (GSA-UW) A

3. **Call for Proxy Votes**

UNB-SRC Proxy vote to MASU



#### 4. Appointment of Plenary Chair

**[4:1] BIRT** \_\_\_\_\_ be appointed as Plenary Chair for the duration of second plenary at the 2018 SGM – Annual General Meeting.

**Moved:** SAMRU

**Seconded:** RRCSA

Motion carried

Motion to fill the blank with Ben Whitney

**Moved:** UNB-SU

**Seconded:** CSU

Motion carried

#### 5. Reports

- [Sustainability Report](#)

Motion to adopt the recommendations in the sustainability report

**Moved:** CSU

**Seconded:** SAITSA

Motion carried

- [Executive Director Hiring Process](#)
- [Chair Work Plan Report](#)
- [Secretary Work Plan Report](#)
- [Treasurer Work Plan Report](#)
- [Director-at-Large – Policy Work Plan Report](#)
- Director-at-Large – Advocacy Work Plan Report
- Director-at-Large – Work Plan Report (Herbert)
- Director-at-Large – Work Plan Report (Faisal)
- [MRC – Delegate Transition Proposal](#)
- [NAC – Letter Writing Campaign Proposal Package](#)
- [Alumni Council Update](#)
- [Partners Project Update](#)
- CASA Year-in-Review Report



## 6. Motions Rising from the Board

### **[6:1] Motion to Approve Application for Membership**

**BIRT** the following not-for-profit corporation is admitted as a member of the Canadian Alliance of Student Associations (CASA) / Alliance canadienne des associations étudiantes (ACAE) (the “corporation”) and membership of the Corporation be issues to this not-for-profit corporation effective May 1st, 2018

#### I. Conestoga Students Inc.

**Moved:** STFXSU

**Seconded:** SAITSA

Motion carried

*Supporting Documentation:* [Letter of Intent – CASA – Conestoga Students Inc](#)

### **[6:2] Motion to Approve Budget**

**BIRT** the YE2019 Budget be adopted as presented.

**Moved:** ULSU

**Seconded:** UCSU

Motion carried

Motion to amend the motion to strike “as presented” and to add “with recommendations from the sustainability report”

**Moved:** SAMU

**Seconded:** ULSU

Motion carried

Motion to amend the motion to add a BIFR clause to task the Board of Directors to amend the budget to reflect a balanced budget

**Moved:** MASU

**Seconded:** SAMRU

Motion carried

Supporting Documentation: Draft - YE2019 Budget



**[6:3] Motion to Approve Auditors**

**BIRT** Ousley, Harvey, Clipsham and Deep Accountants be approved as auditors for the 2017-2018 financial statements.

**Moved:** AUSU

**Seconded:** RRCSA

Motion carried

Supporting Documentation: N/A

**[6:4] Election of Delegates to Sit on the Executive Director Hiring Committee**

**BIRT** that \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ be appointed to sit on the Executive Director Hiring Committee.

**Moved:** ULSU

**Seconded:** CSU

Motion carried

**Nominations:** Ossama Nasrallah, Rachel Moerschfelder, Lindsay McNena

Motion to fill the blanks with Ossama Nasrahah, Rachel Moerschfelder, and Lindsay McNena

**Moved:** UCSU

**Seconded:** SAMRU

Motion carried

**Abstention:** SAITSA

Motion to amend the motion to add a BIFR clause “that Nikolai Bola be appointed as an alternate in the event that one of the committee members cannot fulfill their role”

**Moved:** SAMRU

**Seconded:** CSU

Motion carried

Supporting Documentation: [Executive Director Hiring Process](#)



## 7. Motions Rising from Committees

### • [7:1] Operating Procedures Review

Description: Membership is being asked to review and approve the draft and amended operating procedures resulting from the annual review undertaken by the Internal Review Committee.

**BIRT** the following be adopted as presented:

- The approval of CASA Operating Procedure 0 – Definitions;
- The amendment CASA Operating Procedure 14 – Board of Directors resulting in CASA Operating Procedure 1 – Board of Directors;
- The simultaneous repealing of:
  - CASA Operating Procedure 5 – Federal Policy Committee;
  - CASA Operating Procedure 7 – Graduate Committee;
  - CASA Operating Procedure 11 – National Advocacy Committee;
  - CASA Operating Procedure 12 – Trades and Technology Committee;
  - CASA Operating Procedure 15 – Internal Review Committee; and
  - CASA Operating Procedure 17 – Member Relations Committee.

And the approval of CASA Operating Procedure 2 – Committees;

- The amendment of CASA Operating Procedure 16 – Alumni Council resulting in CASA Operating Procedure 3 – Alumni Council;
- The simultaneous repealing of:
  - CASA Operating Procedure 3 – Grievance Process;
  - CASA Operating Procedure 4 – Code of Conduct; and
  - CASA Operating Procedure 9 – Review Responses.

And the approval of CASA Operating Procedure 4 – Internal Review and Code of Conduct;

- The amendment of CASA Operating Procedure 1 – General Meetings resulting in CASA Operating Procedure 5 – Meetings of Members;
- The amendment of CASA Operating Procedure 2 – Membership Term and Fees resulting in CASA Operating Procedure 6 – Membership Term and Fees;
- The amendment of CASA Operating Procedure 6 – Political Policies resulting in CASA Operating Procedure 7 – Political Policies;
- The amendment of CASA Operating Procedure 18 – Campaign Initiation Process resulting in CASA Operating Procedure 8 – Campaign Initiation Process;





Canadian Alliance of Student Associations  
Alliance canadienne des associations étudiantes

- The amendment of CASA Operating Procedure 10 – Strategic Planning resulting in CASA Operating Procedure 9 – Strategic Planning;
- The amendment of CASA Operating Procedure 13 – Non-partisanship Policy resulting in CASA Operating Procedure 10 – Non-partisanship Policy;
- The amendment of CASA Operating Procedure 8 – Bilingualism resulting in CASA Operating Procedure 11 – Communications in Official Languages; and

**BIFRT** the Internal Review Committee Vice Chair and Executive Director or designate be directed to make non-substantive changes and changes reflecting minuted discussion, and update CASA's documentation with regards to the substantial amendments to CASA's operating procedures undertaken during the current membership year.

**Moved:** SMUSA

**Seconded:** UASU

Motion carried

*Supporting Documentation:* [IRC Operational Procedure Review](#), IRC CASA Draft Operating Procedures: [0 – Definitions](#), [1 – Board of Directors](#), [2 – Committees](#), [3 – Alumni Council](#), [4 – Internal Review and Code of Conduct](#), [5 – Meeting of the Members](#), [6 – Membership Term and Fees](#), [7 – Political Policies](#), [8 – Campaign Initiation Process](#), [9 – Strategic Planning](#), [10 – Non-partisanship policy](#), [11 – Communications in Official Languages](#)

### **[7:2] Strategic Plan Proposal**

**BIRT** the CASA Strategic Plan 2018-2021 be adopted as presented.

**BIFRT** the Internal Review Committee Chair and Executive Director or designate be directed to make non-substantive changes and changes reflecting minuted discussion to the Strategic Plan.

**Moved:** RRCSA

**Seconded:** SMUSA

Motion carried

Supporting Documentation: [IRC - CASA Strategic Plan 2018-2021](#), [IRC - CASA Strategic Plan 2018-2021 \(w/Track Changes\)](#)



**[7:3] New Policy Proposal: University of the North**

**BIRT** the policy “Creating A University Of The North In Inuit Nunangat” be adopted as presented.

**Moved:** RRCSA

**Seconded:** UASU

Motion carried

Supporting Documentation: [Creating A University Of The North In Inuit Nunangat](#)

**[7:4] New Policy Proposal: Applied Research at Colleges, Polytechnics and Universities**

**BIRT** the policy “Support for Students Conducting Applied Research at Colleges, Polytechnics and Universities” be adopted as presented.

**Moved:** SAITSA

**Seconded:** RRCSA

Motion carried

Supporting Documentation: [Support for Students Conducting Applied Research at Colleges, Polytechnics and Universities](#)

**[7:5] New Policy Proposal: Implementing Canada’s Fundamental Science Review**

**BIRT** the policy “Implementing Canada’s Fundamental Science Review” be adopted as presented.

**Moved:** SAMRU

**Seconded:** SAMU

Motion carried

Supporting Documentation: [Implementing Canada’s Fundamental Science Review](#)



**[7:6] Policy Amendments: A09 – Tuition**

**BIRT** the policy amendments to “A09 – Tuition” be adopted as presented.

**Moved:** SAMU

**Seconded:** ASU

Motion carried

Supporting Documentation: [A09 - Tuition](#)

**[7:7] Policy Amendments: I04 - Intellectual Property Rights**

**BIRT** the policy amendments to “I04 - Intellectual Property Rights” be adopted as presented.

**Moved:** AUGSA

**Seconded:** SAMU

Motion carried

Supporting Documentation: [I04 - Intellectual Property Rights](#)

**[7:8] Policy Amendment: Q08 – Exclusion of Post-Secondary Education in Trade Agreements**

**BIRT** the policy amendments to “Q08 – Exclusion Of Post-Secondary Education In Trade Agreements” be adopted as presented.

**Moved:** UCSU

**Seconded:** AUGSA

Motion carried

Supporting Documentation: [Q08 – Exclusion Of Post-Secondary Education In Trade Agreements](#)



**[7:9] Policy Amendment: A35 – Equity in Parental Leave for Tri-Council Grants**

**BIRT** the policy amendments to “A35 – Equity in Parental Leave for Tri-Council Grants” be adopted as presented.

**Moved:** SAMRU

**Seconded:** UFVSUS

Motion carried

Supporting Documentation: [A35 – Equity in Parental Leave for Tri-Council Grants](#)

Motion to combine 7:10-7:13 as an omnibus motion

**Moved:** ULSU

**Seconded:** STFXSU

Motion carried

BIRT items 7:10-7:13 be adopted as presented

**Moved:** UPEISU

**Seconded:** UFVSUS

Motion carried

**[7:10] Policy Amendment: A30.7 – Developing an unsubsidized stream for the Canada Student Loan Program**

**BIRT** the policy amendments to “A30.7 – Developing an unsubsidized stream for the Canada Student Loan Program” be adopted as presented.

**Moved:**

**Seconded:**

Supporting Documentation: [A30.7 – Developing an unsubsidized stream for the Canada Student Loan Program](#)



**[7:11] Policy Amendment: A30.6 – Creating an Effective Appeals Mechanism**

**BIRT** the policy amendments to “A30.6 – Creating an Effective Appeals Mechanism” be adopted as presented.

**Moved:**

**Seconded:**

Supporting Documentation: [A30.6 – Creating an Effective Appeals Mechanism](#)

**[7:12] Policy Amendment: A30.4.1 – Eliminating Parental Contributions from the CSLP Needs Assessment**

**BIRT** the policy amendments to “A30.4.1 – Eliminating Parental Contributions from the CSLP Needs Assessment” be adopted as presented.

**Moved:**

**Seconded:**

Supporting Documentation: [A30.4.1 – Eliminating Parental Contributions from the CSLP Needs Assessment](#)

**[7:13] Policy Amendment: A30.4.2 – Eliminating Spousal Contributions from the CSLP Needs Assessment**

**BIRT** the policy amendments to “A30.4.2 – Eliminating Spousal Contributions from the CSLP Needs Assessment” be adopted as presented.

**Moved:**

**Seconded:**

Supporting Documentation: [A30.4.2 – Eliminating Spousal Contributions from the CSLP Needs Assessment](#)



**[7:14] Policy Amendment: A14 - Improving Access for Persons with Disabilities**

**BIRT** the policy amendments to “A14 - Improving Access for Persons with Disabilities” be adopted as presented.

**Moved:** CSU

**Seconded:** SAITSA

Motion carried

Supporting Documentation: [A14 - Improving Access for Persons with Disabilities](#)

8. **Other Business**

**[8:1] Proposals for 2018 Policy and Strategy Conference**

**BIRT** the Capilano Students' Union be appointed as the campus host for the 2018 Policy and Strategy Conference.

**Moved:** STFXSU

**Seconded:** MASU

Motion carried

Motion to fill in the blank by preferential ballot

**Moved:** AUSU

**Seconded:** AUGSA

Motion carried

Motion to move into committee of the whole and appoint Shifrah Gadamsetti as alternate chair

**Moved:** UFVSUS

**Seconded:** UCSU

Motion carried

Motion to move out of committee of the whole

**Moved:** STFXSU

**Seconded:** SMUSA

Motion carried



Motion to recess for 5 minutes

**Moved:** MASU

**Seconded:** SAMRU

Motion carried

Supporting Documentation: *To be distributed upon registration at AGM*

## 9. **Adjournment**

**[9.1] BIRT** the meeting be adjourned.

**Moved:** AUGSA

**Seconded:** UFVSUS

Motion carried