



Annual General Meeting Opening Plenary Minutes

Wednesday, March 22nd, 2023 10:30am ADT

Loyola Academic 290, Saint Mary's University

1. Call to Order | 10:03AM ADT

2. Roll Call

Acadia Students' Union (ASU) **P**
Athabasca University Students Union (AUSU) **P**
Camosun College Student Society (CCSS) **P**
Centennial College Student Association Incorporated (CCSAI) **P**
Conestoga Students Inc. (CSI) **P**
Graduate Students' Association of University of Calgary (GSA-UC) **P**
Kwantlen Student Association (KSA) **P**
Mount Allison Students' Union (MASU) **P**
Red River College Students' Association (RRCSA) **P**
Saint Mary's University Students' Association (SMUSA) **P**
Southern Alberta Institute of Technology Students' Association (SAITSA) **P**
St. Francis Xavier University Students' Union (STFXSU) **P**
St Thomas University Students' Union (STUSU) **P**
Students' Association of MacEwan University (SAMU) **P**
Students' Association of Mount Royal University (SAMRU) **P**
University of Alberta Students' Union (UASU) **P**
University of Calgary Students' Union (UCSU) **Proxy**
University of Lethbridge Students' Union (ULSU) **P**
University of Manitoba's Student Union (UMSU) **P**
University of New Brunswick Students' Representative Council (UNBSRC) **P**
University of New Brunswick Students' Union (UNBSU) **P**
University of Prince Edward Island Student Union (UPEISU) **A**
University of the Fraser Valley Student Union Society (UFVSUS) **P**

3. Call for Proxy Votes

GSA-UC Proxy for UCSU

4. Appointment of the Plenary Chair



[4:1] BIRT Christian Fotang be appointed as Plenary Chair for the duration of the March 22nd, 2023 10:30am ADT Annual General Meeting.

Moved by SAITSA

Seconded by RRCSA

Motion Carried

5. Appointment of Recording Secretary

[5:1] BIRT Kyle Cook be appointed as recording secretary for the duration of the March 22nd, 2023 10:30am ADT Annual General Meeting.

Moved by MASU

Seconded by UFVSUS

Motion Carried

6. Adoption of the Agenda

[6:1] BIRT the agenda of the March 22nd, 2023 10:30am ADT Annual General Meeting be adopted.

Moved by UFVSUS

Seconded by UASU

Motion Carried

7. Approval of Minutes

[7:1] BIRT the minutes of the plenary proceedings of the 2022 Special General Meeting – November Advocacy Week be ratified.

Supporting documentation: [2022 Special General Meeting – November Advocacy Week](#)

Moved by RRCSA

Seconded by CSI

Motion Carried

8. Appointment of Code of Conduct Officers

[8:1] BIRT Victoria Romero and Myles Dykes be appointed Code of Conduct



Officers for the duration of the March 22nd, 2023 Annual General Meeting, ending on March 24th, 2023.

Supporting documentation: [CASA's Bylaws and Operating Procedures, Code of Conduct](#)

Moved by KSA
Seconded by UFVSUS
Motion Carried

Amendment to the Motion

[8:1.1] BIRT Victoria Romero and Myles Dykes be appointed Code of Conduct Officers for the duration of the March 22nd, 2023 Annual General Meeting, ending on March 24th, 2023.

Moved by UASU
Seconded by ASU
Motion Carried

9. Observer Status for Schools

[9:1] BIRT CASA grants observer status for the 2023-2024 and 2024-2025 school years to the following student unions:

Supporting Documentation:

- Letter of Intent - [Nippising University Student Union](#),
- Letter of Intent - [University Students' Council](#),
- Letter of Intent - [McMaster Student Union](#).

Moved by RRCSA
Seconded by SMUSA
Motion Carried

10. Ratification of a New Member

[10:1] BIRT CASA ratifies The Sheridan Student Union (SSU) as a full member of the Canadian Alliance of Student Associations.

Supporting Documentation:



- Letter of Intent – [Sheridan Student Union](#)

Moved by UFVSUS
Seconded by UMSU
Motion Carried

SSU shares thoughtful words with the CASA Membership and shares their appreciation for the warm welcoming to CASA.

11. Motion to Recess

[11:1] BIRT this plenary be recessed until Friday, March 24th, 2023 at 10:00am ADT.

Moved by UFVSUS
Seconded by CCSS
Motion Carried



Annual General Meeting Closing Plenary Agenda

Friday, March 24th, 2023 at 10:00AM ADT

Loyola Academic 290, Saint Mary's University

1. Call to Order | 10:40am ADT

2. Roll Call

Acadia Students' Union (ASU) **P**
Athabasca University Students Union (AUSU) **P**
Camosun College Student Society (CCSS) **P**
Centennial College Student Association Incorporated (CCSAI) **P**
Conestoga Students Inc. (CSI) **P**
Graduate Students' Association of University of Calgary (GSA-UC) **P**
Kwantlen Student Association (KSA) **P**
Mount Allison Students' Union (MASU) **P**
Red River College Students' Association (RRCSA) **P**
Saint Mary's University Students' Association (SMUSA) **P**
Sheridan Student Union (SSU) **P**
Southern Alberta Institute of Technology Students' Association (SAITSA) **P**
St. Francis Xavier University Students' Union (STFXSU) **P**
St Thomas University Students' Union (STUSU) **P**
Students' Association of MacEwan University (SAMU) **P**
Students' Association of Mount Royal University (SAMRU) **P**
University of Alberta Students' Union (UASU) **Proxy**
University of Calgary Students' Union (UCSU) **Proxy**
University of Lethbridge Students' Union (ULSU) **Proxy**
University of Manitoba's Student Union (UMSU) **P**
University of New Brunswick Students' Representative Council (UNBSRC) **P**
University of New Brunswick Students' Union (UNBSU) **P**
University of Prince Edward Island Student Union (UPEISU) **P**
University of the Fraser Valley Student Union Society (UFVSUS) **P**

3. Call for Proxy Votes

UASU Proxy to UFVSUS

ULSU Proxy to SAMU

GSA-UC Proxy for UCSU



4. Appointment of Plenary Chair

[4:1] BIRT Mitch Archibald be appointed as Plenary Chair for the duration of the closing plenary at the 2023 Annual General Meeting – March 24th, 10:00am ADT.

Moved by SAITSA
Seconded by MASU
Motion Carried

Mitch Archibald introduces himself and thanks CASA for inviting him to Chair CASA's 2023 Annual General Meeting.

5. Appointment of Recording Secretary

[5:1] BIRT Kyle Cook be appointed as recording secretary for the duration of the closing plenary of CASA's 2023 Annual General Meeting.

Moved by SAITSA
Seconded by RRCSA
Motion Carried

6. Items arising from the Board:

AGM 2024 Conference Bids

[6:1] BIRT the University of Alberta Students' Union be appointed as the campus host for the 2024 Annual General Meeting in Edmonton, Alberta.

Supporting Documents: TBD

Moved by CSI
Seconded by CCSS
Motion Carried

The University of Alberta Students' Union and the University of Manitoba Student Union facilitates a presentation to host the 2024 CASA Annual General Meeting.



Amendment to the Motion

[6:1.1] BIRT the **University of Alberta Students' Union** be appointed as the campus host for the 2024 Annual General Meeting in **Edmonton, Alberta.**

Moved by CSI

Seconded by CCSS

Motion Carried

Approval of Updated Strategic Plan

[6:2] BIRT CASA's 2021-2024 Strategic Plan be amended as presented.

Supporting Documents: [2021-2024 Strategic Plan](#)

Moved by SAITSA

Seconded by STFXSU

Motion Carried

Amendment to the 2021-2024 Strategic Plan

[6:2.1] BIRT the second Core Objective under the Public Relations Pillar in the CASA 2021-2024 Strategic Plan which reads "CASA will create a social media strategy to enhance digital engagement with government, membership and other stakeholders to solidify CASA's presence as a national organization," add the following metric:

"CASA will include a diversity and variety of membership schools on social media where applicable."

Moved by CSI

Seconded by SAITSA

Motion Carried



Amendment to the 2021-2024 Strategic Plan

[6:2.2] BIRT the second Core Objective under the Public Relations Pillar in the CASA 2021-2024 Strategic Plan which reads "CASA will engage in social media practices that are inclusive and represents the diverse membership that it represents to the public," add the following metric:

"Include the use of alternative text and closed captioning in social media posts."

Moved by CCSS

Seconded by RRCSA

Motion Carried

Motion to set Schedule of 2023-2024 Meetings of Members

[6:3] BIRT CASA's tentative 2023-24 conference schedule be approved as presented.

Supporting Documentation: [Proposed 2023-24 Conference Schedule](#)

Moved by UNBSU

Seconded by SSU

Motion Carried

Motion to approve the 2023 YE CASA Budget

[6:4] BIRT the CASA YE 2023 Budget be approved as presented.

Supporting Documentation: [Draft YE 2023 Budget;](#)
[Budget v Actual YE 2023](#)

Moved by ASU

Seconded by AUSU

Motion Carried

Motion to Approve Auditors



[6:5] BIRT Hendry Warren LLP be approved as auditors for the 2022-23 financial statements.

Moved by UNBSU
Seconded by UNBSRC
Motion Carried

CCSAI asks if there has been an update on the Board of Directors receiving an Honorarium. The discussion will be moved to Other Business.

Motion to Approve the GBA+ Policy Development Form

[6:6] BIRT the GBA+ Policy Development Form be approved as presented.

Supporting Documentation: [GBA+ Policy Development Form](#)

Moved by MASU
Seconded by CCSS
Motion Carried

Motion to extend CASA's EDI Strategic Plan

[6:7] BIRT the EDI Strategic Plan be extended through the 2023-2024 academic year.

Supporting Documentation: CASA's EDI Strategic Plan

Moved by UMSU
Seconded by RRCSA
Motion Carried

7. Items arising from the Federal Policy Committee

[7:1] BIRT the Policy A14 be approved as presented.

Supporting Documentation: [A14: Access for Students with Accessibility Needs](#)

Moved by STUSU



Seconded by SAMRU
Motion Carried

ASU recognizes the Director-at-Large, Policy. The Director-at-Large, Policy provided an overview of the political policies being presented and thanks the UNBSU delegate for their hard work throughout the term.

[7:2] BIRT the Policy A16 be approved as presented.

Supporting Documentation: [A16: Language Accessibility Outside of Quebec](#)

Moved by STUSU
Seconded by UPEISU
Motion Carried

[7:3] BIRT the Policy A32 be approved as presented.

Supporting Documentation: [A32: Housing Accessibility for Post-Secondary Students](#)

Moved by RRCSA
Seconded by STFXSU
Motion Carried

SAMU entered the Plenary at 1:17PM ADT

[7:4] BIRT the Policy A33 be approved as presented.

Supporting Documentation: [A33: Food Security for Post-Secondary Students](#)

Moved by KSA
Seconded by SSU
Motion Carried

[7:5] BIRT the Policy Q24 be approved as presented.



Supporting Documentation: [Q24: Sexual Violence and Harassment on Campus](#)

Moved by KSA
Seconded by UNBSU
Motion Carried

[7:6] BIRT the Policy F2 be repealed.

Supporting Documentation: [F2: Interest Rates on Canada Public Loans](#)

Moved by CSI
Seconded by UMSU
Motion Carried

8. Items arising from the Governance and Internal Review Committee

[8:1] BIRT the Operating Procedure 2: Committees be approved as presented.

Supporting Documentation: Operating Procedure 2: Committees

Moved by RRCSA
Seconded by UNBSRC
Motion Carried

The Secretary provides an overview of the Operating Policies, recognizes an amendment in section 8:8 and thanks the Governance and Internal Review Committee for their hard work over the year.

[8:2] BIRT the Operating Procedure 7: Political Policies be approved as presented.

Supporting Documentation: Operating Procedure 7: Political Policies

Moved by UNBSRC
Seconded by SSU



Motion Carried

[8:3] BIRT the Operating Procedure 8: Campaign Initiation Process be approved as presented.

Supporting Documentation: Operating Procedure 8: Campaign Initiation Process

Moved by CSI
Seconded by SAITSA
Motion Carried

[8:4] BIRT the Operating Procedure 9: Strategic Planning be approved as presented.

Supporting Documentation: Operating Procedure 9: Strategic Planning

Moved by SMUSA
Seconded by SAMU
Motion Carried

[8:5] BIRT the Operating Procedure 10: Non-partisanship Policy be approved as presented.

Supporting Documentation: Operating Procedure 10: Non-partisanship Policy

Moved by SAMU
Seconded by ASU
Motion Carried

[8:6] BIRT the Operating Procedure 15: National Indigenous Advocacy Committee be approved as presented.



Supporting Documentation: Operating Procedure 15: National Indigenous Advocacy Committee

Moved by CSI
Seconded by AUSU
Motion Carried

[8:7] BIRT the Operating Procedure 17: College and Polytechnic Advisory Committee be approved as presented.

Supporting Documentation: Operating Procedure 17: College and Polytechnic Advisory Committee

Moved by RRCSA
Seconded by UNBSU
Motion Carried

[8:8] BIRT the Operating Procedure 19: Environmental Sustainability be approved as presented.

Supporting Documentation: Operating Procedure 19: Environmental Sustainability

Moved by CSI
Seconded by UFVSUS
Motion Carried

Amendment to Operating Procedure 19: Environmental Sustainability

[8:8.1] BIRT Action and Principles 1 (a) of the of the proposed Operating Procedure 19: Environmental Sustainability be amended to remove “**are encouraged to**” and substitute “**will strive to**” to read

“CASA events and operations ~~are encouraged to~~ will strive to incorporate a sustainability lens through planning and execution. This includes transportation, event space, food and accommodations;”



Moved by CCSAI

Seconded by CCSS

Motion Carried

9. Other Business

CCSAI proposed to discuss the legality of honorariums for the Board of Directors. The Executive Director responds to the question from CCSAI and mentions that Board Members are compensated as part of the executive positions with their home Student Union/Association.

STFXSU yields speaking rights to the CASA Board Chair. STFXSU yields speaking rights to the Board Treasurer. CSI yields speaking rights to the Director-at-Large, Membership.

ASU speaks in favor of the points provided by the Director-at-Large, Membership and acknowledges the differences between Student Unions/Associations.

SAMU asks if schools in Atlantic Canada are discouraged from taking Board roles due to financial constraints. STFXSU responds by mentioning that many Atlantic Canada schools are often paid less than the national average.

CCSAI asks if there could be a written guide from the Membership Committee to outline the different ways Student Unions are compensated. AUSU mentions that this should be a conversation moving forward.

CCSS recognizes the Executive Director. STFXSU recognizes the Board Chair.

CCSAI would like to table the discussion to take place after plenary.

RRCSA recognizes the speaking rights of the Board Treasurer. The Treasurer proposes to do a closing roundtable.

10. Adjournment

[10:1] BIRT the meeting be adjourned at 2:22PM ADT.



Moved by CCSAI
Seconded by SSU
Motion Carried