

## **POLICY 31**

### **CEIU POLICY 31 SCHOLARSHIP GUIDELINES AND APPLICATION**

*March 2010*

*As amended March 2013*

*As amended November 2015*

*As amended April 2022*

*As amended October 2023*

Bi-annually, when there are available funds, the Canada Employment and Immigration Union (CEIU), will offer around twenty (20) National CEIU Scholarships, in the amount of up to \$5,000 each. Should there be less than twenty (20) applications received in any given year, the monies remaining will be kept in a fund for future years.

A first callout will be sent out to CEIU members in good standing, for which CEIU has a personal email address, around May of each year, with a deadline date of August, should they, or their dependent wish to submit their application, with the required documents listed on the 'Scholarship Application Form.' The callout will also be available on the CEIU website at [www.ceiu-seic.ca](http://www.ceiu-seic.ca)

A second callout will be sent out, once again to CEIU members in good standing, for which CEIU has a personal email address, around September of each year, with a deadline date of December, should they, or their dependent wish to submit their application, with the required documents listed on the 'Scholarship Application Form'. The callout will also be available on the CEIU website at [www.ceiu-seic.ca](http://www.ceiu-seic.ca)

The callout(s) will include the 'Scholarship Application Form', the CEIU Policy 31 and the list of required documents that must be sent with the application form to be considered.

For the first callout, around May of each year, the scholarships will be offered, and prioritized in the following order:

**1) Five equity scholarships**

- At least 1 scholarship offered to a person that identifies as Indigenous Peoples
- At least 1 scholarship is offered to a person that is identified as a Member with Disabilities.
- At least 1 scholarship offered to a person that identifies as LGBTQ2+
- At least 1 scholarship offered to a person that identifies as Racialized Members
- At least 1 scholarship offer to a person that self-identifies as a woman.

**2) And, up to ten (10) scholarships (if enough funds are available)**

For the second callout, around September of each year, the scholarships will be offered and prioritized in the following order:

**1) Five equity scholarships**

- At least 1 scholarship offered to a person that identifies as Indigenous Peoples
- At least 1 scholarship is offered to a person that identifies as a Member with Disabilities.
- At least 1 scholarship offered to a person that identifies as LGBTQ2+
- At least 1 scholarship offered to a person that identifies as Racialized Members
- At least 1 scholarship offered to a person that self-identifies as a woman.

The above scholarships will be awarded on a merit basis. Should there be no application received for any of the equity groups listed above, the scholarship(s) would be added to the equity groups that have received the most applications.

Please note that a person who is awarded a National CEIU Scholarship will not be able to submit further application(s) to apply for a CEIU Scholarship for the next five (5) consecutive year period.

## **Eligibility:**

All scholarships are available for members in good standing of CEIU, their spouse, their common-law partner, and/or their dependant(s).

For this purpose, **a dependant**, in respect of a CEIU member in good standing (parent or guardian), means the age of dependency based on your province's legislation:

(a) Has one of the following relationships with the CEIU member, namely,

- i. Is the biological child of the member, if the child has not been adopted by a person other than the spouse or common-law partner of the CEIU member, or
- ii. Is the adopted child of the CEIU member; and

(b) Is in one of the following situations of dependency, namely,

- i. Is less than the age of dependency based on your province's legislation and is not a spouse or common-law partner, or
- ii. Is depended substantially on the financial support of the CEIU member since before attaining the age of dependency based on your province's legislation and is unable to be financially self-supporting due to a physical or mental condition (enfant à charge)

All submissions become the property of CEIU, and where scholarships are awarded, some or all of these essays, which form part of the necessary documents to be submitted with the 'Scholarship Application Form' may be posted on the CEIU website, at our discretion.

Recipients may be asked to provide receipts showing the actual cost of the course or program which a recipient has enrolled in for the school year and a breakdown of any other costs incurred for enrolling (books/equipment, software, etc.). Should the amount be less than \$5,000, CEIU will offer the

scholarship for the actual amount of the course/program and related costs incurred, up to \$5,000.

CEIU members can contact their Local Executive, their National Vice-President(s) and/or their CIEU Regional Union Office for copies of the 'Scholarship Application Form'.