



# Chicago Market Board Meeting Minutes

May 12, 2025 7:00 PM CDT

**Minutes by:** Maribelle Gomez

## Call to order

With a quorum identified, this meeting was called to order by Maribelle Gomez on May 12, 2025 , via Zoom at 7:05 pm.

## Role call

### Board officers in attendance

- Grant Kessler (**President**)
- Dana McKinney (**Vice President**)
- Kate Grimm (**Treasurer**)
- Maribelle Gomez (**Secretary**)

### Other board members present

- John Law
- Sonia Lewis
- Malicha Dida
- Matthew Ruffi
- Howie Bollinger
- Chris Burns

### Board members absent

- Anthony Todd

### Chicago Market staff present

- Dan Arnett (General Manager)

## Owners/guests

- None

## Agenda

### Open Session

- 7:00 pm - Welcome, Housekeeping, Owner Count update
- 7:05 pm - Treasurer's Report
- 7:15 pm - Pre-Open Tasks Discussion
- 7:30 pm - Board Expectations and Elections
- 7:40 pm - GM Update
- 7:45 pm - Owner's Forum
- 7:55 pm - Adjourn open session

## Order of business

### Meeting intro

- The meeting was called to order at 7:05 pm.
- Latest owner count as of May 12, 2025 is 2467, +4 since April.

### Topic: Consent agenda items

- Minutes approval moved to June meeting

### Topic: Treasurer's Report

- Additional funds moved from NCB to bank account
  - Moving forward this will be done as needed (will not be taking a vote every time) to cover monthly expenses for the project
- No new invoices
- 1 Owner loan extension due in June
- Reviewed gap for close
  - Amount required to recoup for closing with NCB

### Topic: Pre-Open Tasks Discussion

- Review tasks
  - Raise interest and begin work on initiatives in near future

### Topic: Board Expectations and Elections

- Reviewed director terms
- Adjusting terms of two members to avoid having a large turnover of directors the following election cycle
- Election cycle coming soon

- Looking to recruit owners to run for the board

## Topic: GM Update

- Relationship management and building
  - did onsite visit with a supplier
  - farm visit upcoming
- Reviewed POS system
- Started work on private label project
  - Jar recycling
  - Local producers
- Work with Prairie Farms
  - Reusable documents
    - Drafted handbook
    - Job descriptions
  - Data systems

## Topic: Owner's Forum

- No owners present, no forum

## Closing

- Maribelle Gomez motions to adjourn the meeting, Matthew Ruffi seconds motion, meeting adjourned at 8:05pm