



**Board of Trustees  
Business Open and Closed Meeting Agendas  
June 15, 2022**

The Clear Lake City Community Association, Inc. Board of Trustees meeting is scheduled for **7:00 p.m. on Wednesday, June 15, 2022**. The meeting will be held in Boardroom B, at the Clear Lake City Community Association Sports and Recreation Complex, located at 16511 Diana Lane, Houston, TX 77062.

**BUSINESS OPEN MEETING AGENDA**

- 1. Establish a quorum and call the Business Open Meeting of June 15, 2022, to order.**
- 2. Please turn all cellular phones to vibrate or off.**
- 3. Comments from the Audience (10 Minutes Maximum)** *\*If you wish to address the board, please complete the online form located on the website and submit it to [Rmorales@clcca.org](mailto:Rmorales@clcca.org) no later than 5:00pm on June 14. You may also bring this form with you to the meeting.*
  - a. Texas State Law prohibits the Board of Trustees from commenting on any statement or engaging in dialogue without an appropriate agenda item being posted in accordance with the Texas Open Meetings Act 551.042. Comments should be limited to **two (2) minutes** per policy and directed to the entire board, not individual members, or the audience. Engaging in verbal attacks or comments intended to insult, abuse, malign or slander any individual or creating a disturbance shall be cause for termination of speaking privileges and the guest will be removed from the meeting either voluntarily or involuntarily with the assistance of Texas Law Enforcement.
  - b. As appropriate, Trustees may respond to an inquiry if listed on the agenda or to identify the policy or procedure applicable to the inquiry or to request placing the inquiry on a future agenda.
- 4. Consider and approve the May 18, 2022 Board Meeting Minutes**
- 5. Consider and approve the May 26, 2022 Special Board Meeting Minutes**
- 6. Officers Reports**
  - a. **President's Report – Mr. Canup**
    - i. General comments – Trustee Orientation Meeting – June 30<sup>th</sup> at 3pm
  - b. **Vice President's Report – Stan Cook**
  - c. **Treasurer's Report – Mrs. Stroud**
    - i. Present status of CLCCA finances and related activities
    - ii. CD renewals and make necessary motions
- 7. General Manager's Report – Ms. Morales**
  - a. Approve the July 2022 Newsletter Expense
- 8. HPD PIP – Ms. Taylor, Scheduled 3<sup>rd</sup> Tuesday of the month**
- 9. ACLC – Mr. Henahan, Scheduled 2<sup>nd</sup> Wednesday of the month**
- 10. CLCWA – Ms. Coblentz, Scheduled 2<sup>nd</sup> Thursday of the month**
- 11. Standing Committee Reports:**
  - a. **Architecture Review** – Advisor Mr. Cook – Meetings held June 9
    - i. Motion to approve any variances brought before the Board by the Committee's recommendation requests
    - ii. Motion to approve new volunteer member
  - b. **Budget and Finance** – Ms. Stroud – Meeting held June 9
    - i. Motion to approve the 2022-23 Preliminary Operating Budget
  - c. **Bylaws & Policies** – Ms. Coblentz – no meeting, no report
  - d. **Communications** – Mr. Martin - no meeting, no report
  - e. **Elections** – Ms. Eaton – Election, May 7<sup>th</sup> Results

- f. **Facilities** – Mr. Cook – Meeting held May 4<sup>th</sup>
  - i. Discussion and motion to approve proposal from Everest Ice
- g. **Personnel** – Mr. Canup – no meeting, no report

**12. Special Committee Reports:**

- a. Revision of Restrictive Covenants – Mr. Cook – no meeting, no report

**13. Trustees General Comments (Left to Right) 2 Minutes, President going last**

**14. Comments from the audience (20 Minutes Maximum)**

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- b. As appropriate, Trustees may respond to an inquiry if listed on the agenda or to identify the policy or procedure applicable to the inquiry or to request placing the inquiry on a future agenda.

**15. Recess to Business Closed Meeting under Texas Government Code Chapters 551.071, 551.072, & 551.074 at:**

\_\_\_\_\_.  
**Commence Business Closed Meeting at:** \_\_\_\_\_.

**BUSINESS CLOSED MEETING AGENDA**

- A. President's General Comments – Trustee Absences**
- B. Vice President Comments**
- C. Treasurer's Comments**
- D. GM Report**
  - i. Legal report
  - ii. Collections & request(s)
  - iii. Deed violation(s), concern(s), and requests(s)
  - iv. Presidio Apartments – DRV Hearing
- E. Review the May 18, 2022, Closed Meeting Minutes**

**Recess Business Closed Meeting and return to Business Open Meeting under Texas Government Code Chapter 551.102 at:** \_\_\_\_\_.

**Recommence Open Meeting Agenda at:** \_\_\_\_\_.

**BUSINESS OPEN MEETING AGENDA (continued)**

- 16. Consider and approve the May 18, 2022 Closed Meeting Minutes**
- 17. Any subsequent motions arising from Closed Meeting Discussions**
- 18. Motion to approve Trustee absences**
- 19. Motion to not hold a board meeting on June 29, 2022**
- 20. President thanks the re-elected Oakbrook, Oakbrook West and Camino South trustees.**
- 21. Motion to seat the re-elected trustees. The trustees read the Oath of Office.**
- 22. Current President motion calls for nominations and voting for President, gavel passes to newly elected President**
- 23. Newly Elected President**
  - a. Nominations and voting for Vice-President, Secretary, and Treasurer
  - b. Motion appointing new Bank of America, Shell Federal Credit Union and UBS Account Signers per Bylaw 9.2, President, Vice-President, and Treasurer
  - c. Motion to appoint Architecture Review Committee (Bylaw 7.10)
  - d. Motion to review and approve new committee assignments
  - d. Motion to appoint the dissolved Revision of Restrictive Covenants Committee

**Adjourn the Business Open Meeting at:** \_\_\_\_\_

**Rachel Morales, CLCCA General Manager**

**\*Note:** Whenever any agenda item is not ready for action at the time it is reached on the agenda that item shall be placed at the end of the agenda for action when all other agenda items have been considered or may be skipped entirely. The Presiding Officer of the Board of Trustees reserves the right to take up agenda items out of the order in which they are posted on this agenda.