



Board of Trustees Business Open and Closed Meeting Agendas June 21, 2023

The Clear Lake City Community Association, Inc. Board of Trustees meeting is scheduled for **7:00 p.m. on Wednesday, June 21, 2023**. The meeting will be held in Boardroom B, at the Clear Lake City Community Association Sports and Recreation Complex, located at 16511 Diana Lane, Houston, TX 77062.

BUSINESS OPEN MEETING AGENDA

- 1. Establish a quorum and call the Business Open Meeting of June 21, 2023, to order.**
- 2. Please turn all cellular phones to vibrate or off.**
- 3. Comments from the Audience (10 Minutes Maximum)** **If you wish to address the board, please complete the online form located on the website and submit it to Rmorales@clcca.org no later than 5:00pm on June 21, 2023. You may also bring this form with you to the meeting.*
 - a. Texas State Law prohibits the Board of Trustees from commenting on any statement or engaging in dialogue without an appropriate agenda item being posted in accordance with the Texas Open Meetings Act 551.042. Comments should be limited to **two (2) minutes** per policy and directed to the entire board, not individual members, or the audience. Engaging in verbal attacks or comments intended to insult, abuse, malign or slander any individual or creating a disturbance shall be cause for termination of speaking privileges and the guest will be removed from the meeting either voluntarily or involuntarily with the assistance of Texas Law Enforcement.
 - b. As appropriate, Trustees may respond to an inquiry if listed on the agenda or to identify the policy or procedure applicable to the inquiry or to request placing the inquiry on a future agenda.
- 4. Consider and approve the May 17, 2023, Board Meeting Minutes**
- 5. UBS, Jeffrey Aboloff – Annual Investment Update**
- 6. Officers Reports**
 - a. **President's Report – Mr. Cook**
 - i. General comments
 - b. **Vice President's Report – Mr. Canup**
 - c. **Treasurer's Report – Mrs. Stroud**
 - i. Present status of CLCCA finances and related activities
 - ii. CD renewals and make necessary motions
- 7. General Manager's Report – Ms. Morales**
 - a. **Motion to approve the July Communicator**
 - b. **Motion to approve the fitness room A/C replacement capital expense**
- 8. HPD PIP – Ms. Taylor, Scheduled 3rd Tuesday of the month**
- 9. ACLC – Mr. Canup, Scheduled 2nd Wednesday of the month**
- 10. CLCWA – Ms. Coblenz, Scheduled 2nd Thursday of the month**
- 11. Standing Committee Reports:**
 - a. **Architecture Review** – Advisor Mr. Cook – Meeting held June 15
 - i. *Motion to approve any variances brought before the Board by the Committee's recommendation requests*
 - 1611 Richvale – Patio Cover (R-1295)
 - 15703 Diana – Fence (R-1297)
 - 15303 Tadworth – Pergola (R-1298)
 - b. **Budget and Finance** – Ms. Stroud – Meeting held June 15
 - i. *Motion to approve the 2023-24 preliminary operating budget*
 - c. **Bylaws & Policies** – Mr. Canup – no meeting, no report
 - d. **Communications** – Ms. Coblenz - no meeting, no report

- e. **Elections** – Mr. Martin – Election – May 6 Results
- f. **Facilities** – Mr. Cook – no meeting, no report
- g. **Personnel** – Mr. Cook – no meeting, no report

12. Special Committee Reports:

- a. Revision of Restrictive Covenants – Mr. Cook – no meeting, no report

13. Trustees General Comments (Left to Right) 2 Minutes, President going last

14. Comments from the audience (20 Minutes Maximum)

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- b. As appropriate, Trustees may respond to an inquiry if listed on the agenda or to identify the policy or procedure applicable to the inquiry or to request placing the inquiry on a future agenda.

15. Recess to Business Closed Meeting under Texas Government Code Chapters 551.071, 551.072, & 551.074 at: _____ . Commence Business Closed Meeting at: _____ .

BUSINESS CLOSED MEETING AGENDA

A. President's General Comments

- i. Trustee Absences

B. Vice President Comments

C. Treasurer's Comments

D. GM Report

- i. Legal report/update
- ii. Personnel Update
- iii. Collections & request(s)
- iv. Deed violation(s), concern(s), and requests(s)

E. Review the May 17, 2023, Closed Meeting Minutes

Recess Business Closed Meeting and return to Business Open Meeting under Texas Government Code Chapter 551.002 and 551.102 at: _____ .

Recommence Open Meeting Agenda at: _____ .

BUSINESS OPEN MEETING AGENDA (continued)

16. Consider and approve the May 17, 2023, Closed Meeting Minutes

17. Motion to approve Trustee Absences

18. Any subsequent motions arising from Closed Meeting Discussions

19. President thanks the re-elected Camino South, Meadowgreen, and Commercial trustees.

20. Motion to seat the re-elected trustees. The trustees read the Oath of Office.

21. Current President motion calls for nominations and voting for President, gavel passes to newly elected President.

22. New Elected President

- a. Nominations and voting for Vice President, Secretary, and Treasurer
- b. Motion appointing new Bank of America, Shell Federal Credit Union and UBS Account Signers per Bylaw 9.2, President, Vice-President, and Treasurer.
- c. Motion to appoint Architecture Review Committee (Bylaw 7.10)
- d. Motion to review and approve new committee assignments
- e. Motion to appoint the dissolved Revision of Restrictive Covenants Committee

Adjourn the Business Open Meeting at: _____

Rachel Morales, CLCCA General Manager

***Note:** Whenever any agenda item is not ready for action at the time it is reached on the agenda that item shall be placed at the end of the agenda for action when all other agenda items have been considered or may be skipped entirely. The Presiding Officer of the Board of Trustees reserves the right to take up agenda items out of the order in which they are posted on this agenda.