



16511 Diana Lane, Houston, TX 77062  
 Phone: 281-488-0360 ~ FAX: 281-480-3226

- Deposit
- Rental Fee
- Insurance

## CLCCA Pool Rental Agreement

Name of organization/individual: \_\_\_\_\_

Contact person: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Rental Date: \_\_\_\_\_ Expected number in attendance: \_\_\_\_\_ (swimmers & non-swimmers)

Time of event: \_\_\_\_\_ (Must include set up & clean up time | 2-hour rental minimum)

Rental Fee Per Hour: \_\_\_\_\_ Total Rental Fee: \_\_\_\_\_ **(Deposit for all pool rentals is \$250)**

### Pool Interested in Renting:

Indoor Pool   
  Outdoor Rec Pool w/ slide   
  Outdoor Rec Pool w/out slide  
 Meadowgreen   
  Camino South

## Pool Rental Fee Schedule (all events must end by 10pm)

Rec Center Outdoor Pool					
# of Guests	Rental Fee per Hour	# of Lifeguards	Rental Fee per Hour	# of Lifeguards	Days/Times Available for Rentals (Summer Season Only May-Sept)
	<b>With Water Slide Rec Center Only</b>		<b>Without Water Slide Rec Center/MG/CS Pools Only</b>		Rental times are based on the pool's operating hours, which are subject to change. Please email us to confirm current availability before submitting the agreement.
0-75	\$245	5	\$175	3	
76-125	\$285	6	\$235	5	
126-150	\$325	7	\$265	6	
151-175	\$355	8	\$285	7	
Indoor Pool					
# of Guests	Rental Fee per Hour	# of Lifeguards	Days/Times Available for Rentals (Year-Round)		
50 or less	\$145	2	Monday-Friday 12pm-3:30pm		
50-150	\$190	3	Saturday 8am-12pm & 6pm – 10pm		
151-200	\$235	4	Sunday 8am-12pm & 6pm – 9pm		

\*If you would like to provide your own certified lifeguards, you must inform us in advance. The number of lifeguards required will be determined based on your expected attendance (listed above).

We must receive valid certifications for all lifeguards **at least five (5) days prior** to the rental date. If a lifeguard is no longer able to attend, you must notify us immediately and provide certification for the replacement lifeguard as soon as possible.\*

*\*For office use only\**

Deposit Paid: \_\_\_\_\_ Rental Fee Paid: \_\_\_\_\_ Confirmed Date: \_\_\_\_\_

Homeowners Insurance  YES     NO    Insurance \$100 Fee Paid  YES     NO

# Event Regulations

Initial each  
box below



	Applicant shall return CLCCA facilities and its' furnishings and property in the same condition as received. Before leaving the premises, applicant must clear all tables and remove all decorations and personal items. Chairs and tables must be returned to the way they were found, cleaned and stacked. Applicant agrees to remove all bagged garbage from function to the appropriate facility dumpster following the function. Garbage bags are provided; however, it is the applicant's responsibility to remove and replace trash bags as necessary during and following the function. Restrooms are to be left in good condition; toilets flushed, all trash collected and disposed, floors cleaned.
	<b>Inclement Weather:</b> There will be no swimming if thunder and lightning are present, and the pool may be cleared for up to 30 minutes after the last sight or sound of such weather. Swimming is allowed in light rain if thunder and lightning are not present. If inclement weather prohibits swimming, the event may be resumed in the indoor pool or one of the facility rooms if space allows. <b>There will be no refunds for a party cancellation due to weather.</b> If reasonable accommodations cannot be made on the day of the event as an alternative due to inclement weather, a makeup day will be considered based on the circumstances but will not be guaranteed.
	There will be no smoking/vaping and no glass containers at all CLCCA facilities.
	There will be no alcohol at the pools.
	All guests must follow the posted pool rules.
	Lifeguards have the final authority regarding any safety issues or concerns.
	There will be no large flotation devices such as pool lounge chairs, tubes, or personal rafts. Arm floaties and lifejackets are permitted but should not in any way be used as a flotation device in lieu of supervision for a non-swimmer.
	Adult supervision of swimmers and guests is always required, and an adult must be within an arm's reach of a non-swimmer.
	Bathing suits are required for all swimmers. No shorts or cut-offs, or jeans/pants. Shirts may be worn over suits. Swim diapers are required, regular diapers are prohibited in the pool.
	CLCCA is not responsible for losses, damages, and/or misplaced personal property place in or on its facilities grounds by the applicants and all persons associated with the applicant.
	CLCCA is released and discharged from any and all liability for loss, injury, or damage to persons or property that may be sustained arising out of the use of CLCCA facilities and its grounds, or by security services.
	All facilities, including parking lots, must be cleared and vacated within thirty (30) minutes after the end of the event.
	Applicant and guests, contractors, licensees, invitees, participants and/or guests shall comply with all Federal, State, and local laws, as well as CLCCA rules, regulations, and deed restrictions and will be subject to all applicable law enforcement penalties while on CLCCA's premises.
	All people associated with the rental of the facilities are required to conduct themselves in a manner which will not interfere with CLCCA staff and residents and applicant assumes full responsibility of applicant's agents, contractors, licensees, invitees, participants, and/or guests attending the event.
	No outside equipment, including, but not limited to, cooking devices (slow cookers, grills, etc), smoke machines, electrical devices, inflatable units (including bouncy houses), and special lighting shall be permitted within CLCCA facilities and premises without advance written consent from General Manager. CLCCA reserves the right to require additional insurance requirements for any equipment that is brought onto the premises.
	Parking is permitted only in designated areas and guests shall not cause excess vehicle noise, vehicle audio system noise, cause undue traffic congestion, or drive recklessly when arriving or leaving.
	If additional CLCCA staff are called on to respond to an emergency that is not the fault or responsibility of CLCCA, applicant will be billed a minimum of \$75 for the first hour and \$50 per hour for services rendered.
	If the applicant gives written notice of cancellation of a reservation no later than seven (7) business days prior to the scheduled event, there will be no cancellation fee. If applicant cancels or changes the date of a reserved rental less than seven (7) business days prior to the scheduled event, applicant shall forfeit the entire security deposit.

## Hold Harmless Agreement for use of CLCCA Facilities

The names organization or individual (herein called LESSEE) agrees to and shall indemnify and hold harmless the CLCCA, it's trustees, officer, agents, and employees from and against any and all claims, losses, damages, causes of action, suits and liability of every kind, including expenses of litigations, court costs and attorney's fees, for damage to any person or property arising out of or in connection with the use of premises by LESSEE under this agreement, regardless whether such injuries, death or damages are cause in whole or in part by the negligence of the CLCCA. It is the express intention of the parties hereto, both CLCCA and LESEE that the indemnity provided for in this paragraph includes indemnity by LESSEE to indemnify and intention of the parties hereto, both CLCCA and LESSEE that the indemnity provided for in this paragraph includes indemnity by LESSEE to indemnify and protect the CLCCA from the consequences of the CLCCA's own negligence, whether that negligence is the sole or a concurring cause of the injury, death, or damage.

Date this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (please print)

## Insurance Requirements

Every facility rental requires proof of liability insurance in the form of a copy of the declarations page from the applicant's homeowners or renter's insurance policy. If no proof of insurance is provided, there will be a \$100-non-refundable fee for the pool rental.

Insurance Company \_\_\_\_\_

Amount of liability insurance \_\_\_\_\_

I hereby certify that the liability insurance described above is in full force and effect and that all members of my organization will be informed of this Hold Harmless Agreement prior to the time the function is held.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (please print)

## Safety Protocol

\*Providing a safer environment for our guests and staff is a top priority and achieving this is a shared responsibility. Please join us in our efforts to enhance the safety of our public spaces by complying with local regulations. Frequent hand washing are recommended procedures for large gatherings. We appreciate your support and understanding. By signing this I acknowledge that I am aware of the safety concerns and recommendations of CLCCA.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (please print)

### Procedures for Reserving CLCCA Pools:

Reservation requests are accepted a minimum of seven (7) business days in advance of an event and may be reserved a maximum of 6 months in advance from the current date.

Set-up and break-down of the room are the responsibility of the applicant and must be completed within the timeframe rented.

All applications are reviewed and approved by the CLCCA General Manager or staff member responsible for rentals. Submittal of application prior to notification of approval from CLCCA does not reserve a facility.

The person signing the application must handle all transactions, inquiries, and changes. The applicant is required to be present at the event and available to CLCCA personnel during the entire course of the event for which the applicant made a reservation.

The right of rental and use of CLCCA facilities is exclusive to applicant. Applicant shall not have the right to sublease or assign its reservation to another group or organization. Nor shall use of CLCCA facilities be for any other purpose other than what is stated on the application.

CLCCA reserves the right to not approve the application to reserve or rent the facilities based on the applicant's and/or applicant's guest(s) previous rental history.

CLCCA reserves the right to not approve applications for events that are deemed political, social, policy activity, policy critiquing in nature, or events deemed divisive, illegal, or immoral. Any reservation or rental agreement is revocable by CLCCA at any time upon good cause.

## **Security Deposit and Payments**

A security deposit is required for all rentals. An event is not considered confirmed and booked until this deposit has been paid. Security deposit checks will be cashed, and deposit fees do not apply toward the rental fees for the facility. Payment for the rental fees is due a minimum of seven (7) business days prior to the event.

If the number of attendees exceeds what is stated in the agreement, some or all of your deposit will be forfeited. If the number of attendees changes, you must notify us at least seven (7) days prior to your rental so we can arrange for an additional lifeguard if necessary.

The amount of the security deposit is \$250. If the CLCCA management feels the events includes activities which could create additional risk to the facility, or necessitate additional custodial services, additional deposit amounts may be required.

If the applicant gives written notice of cancellation of a reservation no later than seven (7) business days prior to the scheduled event, there will be no cancellation fee. If applicant cancels or changes the date of a reserved rental less than seven (7) business days prior to the scheduled event, applicant shall forfeit the entire security deposit.

CLCCA may hold the security deposit for such a period of time as is necessary, but not to exceed thirty (30) days, to determine the full extent of damages and to make all repairs and/or secure replacement. Security deposit refunds for completed functions will be returned to applicant by refunding amount back to the original payment method (can only be done this way if paid by card) or by mail in the form of a check issued by CLCCA approximately fourteen (14) business days following the function. Security deposit in full will be forfeited if alcohol is served without prior payment of the appropriate security deposit.

The applicant is required to leave CLCCA facilities in the same condition as found upon arrival. The security deposit shall be used to repair, replace, or compensate for any property of CLCCA which is damaged or missing as a result of use by the applicant and the applicant's agents, contractors, licensees, invitees, participants and/or guests. The security deposit shall also be used to compensate for the time involved in returning the facility to its original condition if not done so by the applicant. The standard fee for this will be \$100 per hour of time required. The applicant assumes liability for the costs of repairing damage or loss to CLCCA property which may be incurred in excess of the security deposit for repair replacement, or payment for any property of CLCCA which is damaged, destroyed, misplaced, or stolen by applicant, participants, or guests.

# Pool Rental Rules & Regulations

## General Pool Rules:

- Renter understands & will ensure that all guests follow all pool rules:
  - No running, diving, horseplay, or loud & unruly conduct.
  - No repetitive underwater breath holding or hypoxic training allowed.
  - Some guests may be required by lifeguard staff to wear a life jacket if deemed necessary.
  - Lifeguards can make a guest do a swim test, if deemed necessary.
- **Slide Rules:**
  - You must be 48” to ride.
  - No life jackets or floatation devices are allowed.
  - Wait to slide until lifeguard instructs you or until the person before is out of pool.
  - Please obey all signs & follow instructions of the lifeguards.
  - No running, standing, kneeling, rotating, tumbling, or stopping in the slide.
  - Only one person at a time.
  - Keep hands & feet inside the slide.
  - No diving from the slide.
  - Feet must go first.
  - Leave the slide area in the pool promptly after entering.
  - Landing area is 3 feet deep.

**Lifeguards have final say on all rule interpretations and may adapt rules if they feel safety is a concern to any patron/guest.**

If you choose to provide your own certified lifeguards, you must inform us in advance. The number of lifeguards required will be determined based on your expected attendance. We must receive valid certifications for all lifeguards **at least five (5) days prior** to the rental date. If a lifeguard is no longer able to attend, you must notify us immediately and provide certification for the replacement lifeguard as soon as possible.

**Restrooms** are to be left in good condition; toilets flushed, all trash collected and disposed, floors cleaned. The plumbing system at this facility is aged and must be treated with care. Restroom signage clearly indicates that only toilet paper may be flushed. The flushing of any personal items, including but not limited to paper towels, wipes (even those labeled “flushable”), feminine hygiene products, or any other non-toilet paper materials, is strictly prohibited. In the event that a toilet or plumbing fixture becomes clogged, damaged, or otherwise rendered inoperable due to noncompliance with this policy, the renter shall be held financially responsible for all associated repair costs. The renter’s security deposit will be forfeited in full or in part to cover the plumber’s service fees and any related expenses. Additional charges may apply if repair costs exceed the amount of the deposit.

**Check out at the end of rental period.** The pool will be checked by the staff member on duty after event concludes and a report will be submitted to the business office. If the pool, restrooms, adjacent outside areas, and the parking lot are all left in good condition, the deposit will be returned. If applicant stays after agreed rental time, a fee of \$3 will be charged for every one (1) minute the rental space is occupied after contracted rental time.

**By signing you are affirming you have read, understand and agree to comply with the rules & regulations stated. Failure to comply may constitute forfeiture of deposit and/or event cancellation. Renter understands that CLCCA is not responsible for any actions that will take place during this event and is immune from liability for any cause of action which may arise as a result of negligence of CLCCA, or any person involved with or attending the event.**

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Signature

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Name (please print)