2017-011

HENNEPIN COUNTY
SHERIFF'S OFFICE

August 31, 2017

David Knauer
Public Safety Facility
401 S. 4th Avenue,
Minneapolis, MN 55415

WRITTEN REPRIMAND

Dear Detention Deputy Knauer:

On August 17, 2017, you were assigned as the release deputy. CRC Wilson received a bond in the amount of $50,000 for inmate one; however, she processed release paperwork for inmate two, resulting in the wrong inmate being released. Before the inmate was released, the paperwork was given to you to review and signed off by you.

On August 24, 2017, you provided a statement to Internal Affairs regarding this incident. The investigation is complete and a finding of Sustained has been determined for the following rules of the Hennepin County Sheriff's Office Policy and Procedures:

> **340.3.5 PERFORMANCE**
> (d) Unsatisfactory work performance, including, but not limited to, failure, incompetence, unwillingness, inefficiency or delay in performing and/or carrying out proper orders, work assignments or instructions of supervisors without a reasonable and bona fide excuse.

The ADD Policy and Procedure 14-300 is the subject of Release From Custody. Section 14-303 deals with procedures. Paragraph C states: Custody staff assigned to the release duty station (inmates released to their own custody) shall ensure: 4. D. One Bail Bond Form (702) is signed by the inmate (defendant) and the release deputy (witness) with names of both printed and dated in the appropriate section to ensure legality of bond terms enforcement and returned to Central Records.

You admitted in your interview that you were the one who released inmate two. You stated that you checked to make sure the inmate you were releasing matched the paperwork you were given. You admitted that the name on the bond was different than the release paperwork you were given. You acknowledged that as a release deputy the bond form is supposed to be cross-checked and in this case you missed it.

For violation of the above-listed rule, you are hereby given this **written reprimand**. If you wish to appeal this action, your rights and the procedures are contained in your union contract (Agreement between Hennepin County and Minnesota Public Employees Association (MNPEA)).

In addition, it must be understood that any further violations of the Hennepin County Sheriff's Office Policy and Procedure Manual will result in progressive disciplinary action up to and including dismissal.

Served by Capt. Zimmer on 9/1/17 @ 1630hrs

Sincerely,

Captain David Zimmer