



FEDERATION OF
METRO TENANTS'
ASSOCIATIONS

EXTERNAL POSTING

The Federation of Metro Tenants' Associations is hiring two Permanent
ROOMING HOUSE TENANT ORGANIZERS.

2x Permanent Rooming House Tenant Organizers

HOURS OF WORK: 35 paid hours / week

START DATE: Immediate

STATUS OF EMPLOYMENT: Permanent Full-Time

VACATION ENTITLEMENT: 3 weeks per year in the first three years of employment; 4 weeks per year in the fourth, fifth and sixth year of employment; 5 weeks per year in the seventh, eighth and ninth year of employment; 6 weeks per year in the tenth and subsequent years of employment. Pro-rated for those who start within the year

SICK DAY ENTITLEMENT: 24 days per year (in every 12 months of employment); Pro-rated for those who start within the year

BASE SALARY: \$47,797.79 (subject to change upon ratification of new collective agreement) includes a comprehensive health insurance package

REPORTS TO: EXECUTIVE DIRECTOR

OBJECTIVE: To help tenants, tenant groups and/or tenant associations to organize, build capacity, to settle disputes with their landlord; to educate tenants about their rights as a rooming house tenant; to help prevent the illegal eviction of tenants, illegal demolition of rooming houses; to help ensure the safety and dignity of rooming house tenants

RESPONSIBILITIES:

Immediate Support:

To provide assistance to a tenant, tenant group and/or tenant association in rooming house by, but not limited to:

- Obtaining City and FMTA data relating to licensed and unlicensed rooming houses
- Contacting buildings and tenants in Rooming Houses and holding meetings for them
- Connecting with Rooming House tenants about their rights and responsibilities as tenants, options for settling disputes with the landlord and ways to force legal compliance from landlords
- Assisting tenants/tenant associations in completing referrals to Legal



FEDERATION OF
METRO TENANTS'
ASSOCIATIONS

Services and/or to other community organizations, as needed

- Facilitating tenant meetings for issues regarding affordability, evictions, repairs, fire safety and demolition
- Working with the City of Toronto's STAR Table initiatives
- Implementing other activities (within scope) as required by the funder FMTA contract

FMTA Operations

- To work collaboratively with the Executive Director and other FMTA staff on departmental coordination
- To assist with provisions of information, education and reports to the Board and funders, by the ED, as required
- To help develop and provide written materials related to the program and FMTA, including any information pamphlets, flyers, resources, etc.
- To work in compliance with all contractual obligations of the FMTA and in accordance with the policies and procedures of the FMTA
- To promote a positive image of the FMTA to the community as a whole
- To be knowledgeable and remain up to date on the current legislation and services affecting tenants
- To keep records of meetings with tenants and Tenants' Associations as required by the FMTA and funders, and update database and activity logs as required
- Network with community agencies and tenant groups

QUALIFICATIONS:

- Knowledge of relevant provincial legislation and municipal bylaws such as the Residential Tenancies Act and the Municipal Rooming House Bylaw
- Experience with community organizing work, especially among marginalized and vulnerable populations
- Strong conflict resolution and communication skills
- Lived experience as a tenant, especially in a Rooming House, is an asset
- Knowledge of multiple languages is an asset

LOCATION: Work is mostly hybrid with occasional in-office responsibilities and frequent travel within the City of Toronto to Rooming Houses. Some evening and weekend work involved.

FMTA welcomes the contributions that individuals from oppressed communities bring to our organization, and invites Indigenous people, people of colour, women, gays, lesbians, bisexuals, two-spirited people, transgender people, transsexuals, single parents, members of ethnic minorities, immigrants and people with



disabilities to apply. Any personal disclosure will be held in confidence.

The FMTA office is currently not wheelchair accessible and is a fragrance free Environment.

This is a unionized position with CUPE 1281.

Interested candidates should send a cover letter and resumé in PDF Format to the Hiring Committee through the following Google Form by April 12th at 11:59pm.