



## The Walhalla Pool is Hiring: **Receptionists**

Walhalla Pool Receptionists will greet patrons as they enter the facility, collect entrance fees, register customers for summer memberships, swim lessons, and other programs. Receptionist must be well versed in customer service and always come to work with a positive attitude.

### **Qualifications:**

- Must be at least 15 years of age.
- Excellent verbal and written communication skills.
- Outstanding human relations skills.
- Have exceptional telephone etiquette.
- Great customer service skills
- Must be able to use an iPad and Microsoft Office
- Report to shift 15 minutes early

### **HOW TO APPLY:**

- Online applications are available on the Foothills YMCA website
- Programs → Walhalla Pool

**APPLICATIONS ACCEPTED UNTIL April 8, 2019**

Questions? Email [pool@y4all.org](mailto:pool@y4all.org)

**[www.foothillsymca.net/aquatic](http://www.foothillsymca.net/aquatic)**