

FSA Job Action Committee Terms of Reference

Approved by executive February 23, 2023

Composition

The Job Action Committee shall be chaired by the VP Member Engagement and consist of at least three (3) and up to nine (9) FSA members appointed by the FSA executive.

Mandate

The Job Action Committee shall be responsible for the following:

1. The development of communication plans for engaging the membership in regards to job action during collective agreement negotiations.
2. Supporting the Secretary-Treasurer with polling members on options available for job action and member preferences for job action.
3. Consulting with the VP Bargaining and Secretary-Treasurer for protocols around discussions with members around bargaining and following guidance from the Secretary-Treasurer re job action expenditures.
4. Recommending to Contracts Committee the arrangements for conducting a vote on job action.
5. Developing plans, in consultation with the VP Bargaining and Secretary-Treasurer, for such matters as organizing picket duty, communication to members during the strike, strike pay, essential services agreements.

Meetings

Meetings of the Job Action Committee shall be convened by the Chair on a monthly basis, with action items being completed over email between meetings, and meeting more frequently as needed during periods of bargaining and potential job action.

Quorum

Quorum for meetings shall be a majority of the Job Action Committee members.

Governance

Governance decisions and recommendations shall be taken by consensus or where required, by a majority vote of the members of the Job Action committee. The Job Action Committee shall report to the FSA Contracts Committee and the FSA Executive as a whole.