



MLA Candidate Application Process

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Introduction

Hello and welcome to the MLA candidate selection process. You've already taken the first step by considering the MLA candidate application process and that is impressive in its own right. It's normal to feel excited, nervous or overwhelmed, but just being here is a step forward.

You might be here because you care about your community, your province or the land beneath your feet. Advocating for all three is what serving as a BC Green Party Member of the Legislative Assembly (MLA) is all about. The path to becoming an elected representative can be challenging, but you'll have a strong BC Green team behind you and the knowledge that we're all working towards the same goal – creating a sustainable, just, thriving BC.

Party Values

The work of BC Greens in the legislature stems from early movements of environmental advocacy, social justice and sustainable economics. We're a member of the Global Greens, a network of municipal, regional and national parties based on six core principles:

- Sustainability
- Participatory democracy
- Social justice
- Ecological wisdom
- Non-violence
- Respect for diversity

These six core principles inspire and inform our platform and our membership. By being a member of the party, you send a message to the government and British Columbians that you're committed to the values of the party and want to create change in our province in a way that reflects these values.

Equity and diversity

As detailed above, the BC Green Party was founded on six principles, including *respect for diversity* and *participatory democracy*. They're really important to us, especially when it comes to you and your journey to become a BC Green MLA. Our party should reflect the incredible diversity of our province and we're committed to making that happen. As part of that commitment, we built the whole application and nomination process around promoting diversity and tearing down systemic barriers. If you want to speak to someone in the party about barriers you are encountering or the support you need, please connect with us by phone at 1-888-473-3686 ext. 7 or by email at organize@bcgreens.ca.

Getting started

It takes a lot of dedication and perseverance to become an MLA. It will mean inspiring many, many people to support you with their time, effort and financial resources. You will have to balance an exhausting campaign schedule with your other responsibilities. But we're sure that something is driving you toward this goal. Perhaps it's to serve your community. Perhaps there's an issue you really care about. Or an event in your life that has led you here. Whatever it is, keep that at the front of your mind. It will renew your motivation and inspire you to persevere when things get tough.

Privacy

Thank you for entrusting the BC Green Party with your personal information. The integrity and privacy of your personal information is of utmost importance to us. The collection, use and disclosure of your personal information is used solely for the purposes outlined below and is managed in accordance with the BC Green Privacy Policy.

The information you provide in your MLA Candidate Application is not shared with third parties except as described in this section. Third-party service providers will only have access to the personal information as needed to perform their functions. They must process the personal information following the BC Green Privacy Policy, including the destruction of all personal information shared with them after they have completed their work.

The sources of personal information (as defined by the Personal Information Protection Act) are as follows:

- MLA Candidate Application
- Criminal record check
- Public records as searchable via the internet and other sources, including social media
- Education verification
- Driving abstract

Your personal information may be seen by the following entities who will only have access to the personal information as needed to perform their functions:

- Returning Officer and Deputy Returning Officer(s)
- Research contractor(s) (third party service providers)
- Party Financial Agent and/or Party bookkeeper
- Provincial Council
- Appeals Committee
- Party leader

- Party staff, including the executive director

Your personal information, may be stored in the following locations:

- Secure digital storage account (G-Suite for Organizations) with password protection and two factor authentication
- The information you provide in sections 1.A and 2.A-C of your application will also be stored in the party's voter contact database and accounting software database

On an as-needed basis, your personal information may be shared with a third-party service provider to complete the following background checks:

- Criminal record check
- Social media and publications review
- Education verification
- Driving abstract
- Other checks as needed to validate the information provided

Your personal information will be used:

- To determine your eligibility for candidacy to become a Contestant
- For Party activities, as outlined in the BC Green Privacy Policy, including but not limited to member and supporter communication and news updates, specifically the information in sections 1.A and 2.A-C
- To supplement future applications for positions or candidacy

Please email organize@bcgreens.ca if you have any questions or concerns about the management of your personal information.

Application Process

If you have questions about the rules or the application process, please email organize@bcgreens.ca and a team member will respond.

The application process is as follows:

Phase 1 - Eligibility	
Your status	Actions needed
Prospect	<ol style="list-style-type: none">1. Ensure you are eligible for election to the Legislative Assembly of BC under the BC Election Act as of the date of your application (Candidate Selection Rules, Section 1).2. Confirm that you uphold and exemplify the Six Core Principles of the BC Green Party.3. As per the Candidate Selection Rules, if you hold an internal party position, recuse yourself from any discussion related to the Candidate Selection process to avoid a real or perceived conflict of interest.4. Review Election BC's Guide for Campaigns 2022 Vancouver-Quilchena By-election (the newest document available by Elections BC as Surrey South's guide is not yet available.).

Phase 2 - Application	
Your status	Actions needed
Prospect	<ol style="list-style-type: none">1. <i>As soon as possible</i> complete and submit your MLA Candidate Application.<ol style="list-style-type: none">a. The Application is a form that you can start, save and return to later before submitting.b. You are required to upload a resume that details all of your work experience, educational history, professional designations and community involvement, including all volunteer experiences.c. You are required to upload your completed and signed:<ol style="list-style-type: none">i. Elections BC Provincial Candidate

	<p><u>Nomination Application (320)</u>.</p> <p>d. You may also upload additional documentation that supports your application or provides clarification for a response. If providing clarification for a response, please include the relevant question to provide context.</p> <p>2. As per the <u>Candidate Selection Rules (Section 7.a.i)</u>, to complete your application submission a cheque or money transfer for the Non-refundable Application Fee and Refundable Compliance Fee is due.</p> <ul style="list-style-type: none"> a. The Party's Financial Agent will connect with you to accept payment. b. Applicants may have the non-refundable Application Fee and refundable Compliance Fee waived to reduce systemic barriers. Please complete the <u>fee waiver form</u> to share your request. <p>3. You will receive written confirmation of your submission within one business day of your Application submission.</p> <p>4. Late applications will not be accepted.</p> <p>5. Failure to complete all responses wholly and accurately may delay the application process and may result in your application being declined.</p> <p>**Please note, before the close of the Nomination Contest,</p> <ul style="list-style-type: none"> ● You must submit your 125 nominations from voters who reside within your riding's boundaries. Nominations must be collected using <u>Election BC's Provincial Candidate Nomination Application (320)</u>. <ul style="list-style-type: none"> ○ Additional details are in the <u>Candidate Selection Rules Section 9.a.i.</u> ● As per Phase 4 below, we recommend you start the <u>Statement of Disclosure Financial Disclosure Act, Financial Disclosure Act Fact Sheet</u>, as it is required upon the acceptance of your application.
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Phase 3 - Application review	
Your status	Actions needed
Applicant	<ul style="list-style-type: none"> ● Within one business day upon receipt of your completed application and the payment of your fees (unless waived) you will receive an email request from "onlineorders@sterlingbackcheck.com" with the subject line

	<p>"BC Green Party has requested that you complete an online application via eConsent".</p> <ul style="list-style-type: none"> • Sterling BackCheck is our third-party provider for Applicant background checks. • <i>Please enter the requested information as soon as possible.</i>
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Phase 4 - Application response

Your status	Actions needed
Applicant	<ul style="list-style-type: none"> • Your application is accepted or declined within five (5) business days of receipt of all the required documentation. • The Returning Officer will notify you if your application is accepted or declined.

Phase 5 - Nomination Contest

If there is no Nomination Contest, skip to Phase 6.

Your status	Actions needed
Contestant	<ul style="list-style-type: none"> • As per the Candidate Selection Rules Part 5.13, if there is only one Contestant in a riding at the close of the Application Period, that person is acclaimed as the Candidate. • If there are two or more Contestants in a riding, a Nomination Contest must be held within seven (7) to thirty-five (35) days after the close of the Application Period. • A minimum of seven (7) days notice will be given to Party Members within the riding before a Nomination Contest begins. • The Returning Officer, in collaboration with the Riding Association (RA), will set the start date of the Nomination Contest. • The Riding Association, supported by the Returning Officer, will be responsible for communication with Party Members about the Nomination Contest and facilitating the voting period. • The Returning Officer, in communication with the RA and the Contestants, may choose to hold an in-person and/or an online Nomination Contest.

	<ul style="list-style-type: none"> • Contestants must notify the Returning Officer at least one (1) business day prior to making a public announcement about being a Contestant. • Before the close of the Nomination Contest, <ul style="list-style-type: none"> ○ you must submit your 125 nominations from voters who reside within the riding's boundaries using the Provincial Candidate Nomination Application (320). Please send it to organize@bcgreens.ca. <ul style="list-style-type: none"> ■ Nominations must be collected using Election BC's Provincial Candidate Nomination Application (320). Additional details are in the Candidate Selection Rules Section 9.a.i. ■ Collecting signatures on a tablet (320A) ■ Collecting signatures electronically (320B) ■ Collecting signatures orally (320C) ○ you must complete and submit Statement of Disclosure Financial Disclosure Act, using the Financial Disclosure Act Fact Sheet
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Phase 6 - Candidacy	
Your status	Actions needed
Candidate	<ul style="list-style-type: none"> • You become the Candidate if you are acclaimed, selected in the Nomination Contest or appointed as per the Candidate Selection Rules. • The BC Green team and Riding Association will connect with you regarding the next steps.

Phase 7 - Elections BC candidate requirements	
Your status	Actions needed
Candidate	<p>Elections BC requires you complete and submit the following forms:</p> <ul style="list-style-type: none"> • Appointment of Auditor for an Individual (321) • Appointment of Financial Agent (325) • Appointment of Deputy Financial Agent (326) - optional • Appointment of Official Agent (327) • Statement of Disclosure Form (AG04003) • Privacy Policy Template for Candidates and Former

Candidates (00154)

The following guides are required to be reviewed:

- [Guide for Financial Agents \(455\)](#)
- [Guide for Candidates](#)
- [Guide to the Election Act \(855\)](#)
- [Statement of Disclosure Fact Sheet](#)