

The Hotwells and Cliftonwood Community Association

(A company limited by guarantee)

Report and Financial Statements

Year ended: 31 March 2023

Charity No: 1044943

Company No: 2915523

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Hotwells & Cliftonwood Community Association

Legal and Administrative Information

Status

The organisation is a charitable company limited by guarantee, incorporated on 5 April 1994 and registered as a charity on 16 March 1995.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

Under those Articles the members of the Management Committee are elected at the AGM to serve a period of 3 years, subject to ratification at each AGM and on a rotation basis of 1/3 of the committee each year.

Management Committee

Trustees / Directors:

Rachel McNally, Chair (appointed November 2022)

Julian Brown, Treasurer (appointed November 2022)

Anna Haydock-Wilson

Brenda McLennan

Carol Walton

Damian Rooney

James Smith

Paul Ville

Management Committee Members:

Sandra Fryer

Sibusiso Tshabalala

Heather Watts

Secretary

Ms B McLennan

Registered Office

c/o- Brenda McLennan, 10 Stratton Terrace, Falmouth, TR11 2SY

Bankers

HSBC, 149 Whiteladies Road, Clifton, Bristol, Avon, BS8 2RR

Hotwells & Cliftonwood Community Association

Report of the Management Committee

For the Year Ended 31 March 2023

The management committee presents its report and the unaudited financial statements for the year ended 31 March 2023.

Chair's Report for Year Ends 31 March 2023

Anna Haydock Wilson & Rachel McNally

Snapshot of Our Year in 5 Figures

- Newsletter Opened 2074 times
- Celebrating Sanctuary on Cumberland Piazza 60+ people
- 3 New Noticeboards
- Community Petition to Save Jacobs Wells Baths 1000+ signatures
- 1000 + Volunteer Hours

Events & Activities

As a voluntary run organisation our events and activities reflect the capacity of our management committee and volunteers and we would like to thank all of them for their commitment and hard work.

This year our work focused on events and activities in Cumberland Piazza, support for local people in social housing, ongoing community signposting and information sharing, and representation to local government on city wide issues affecting our communities. We will be having updates on some of these issues after these reports, so this Chair's report will focus on the activity up to the end of March 2023.

Cumberland Piazza

We continue with our maintenance and gardening work and gradual improvements to Cumberland Piazza, including new artworks. We are welcoming new volunteers to our bi-monthly gardening sessions and we would like to thank them and everyone else who does litter picking on the Piazza.

Our main event was Celebrating Sanctuary in partnership with Bristol Refugee Festival in June 2022. Over 60 people attended and it was a welcoming event with food and arts activities.

Activity on the piazza is currently supported by the legacy left to HCCA by Ray Smith. However as we use these funds up, we will need to raise more to continue this work in the future.

St Peter's House

We worked with residents to improve their communal garden, planting bulbs and removing ivy and overgrowth to make the area more attractive and usable.

Local Communication

Noticeboards

We know that lots of people use these and we would like to thank Caroline Grazebrook and the team of local people who keep them up to date. In 2022 we added new noticeboards to the network:

Carrick House

Brandon House.

Other locations include:

Cliftonwood Road, The Lion Cliftonwood, Avon Crescent, Hotwell Rd, Hope Chapel Hill, Cumberland Piazza, Morrisons - Spike Island, Hensman Hill.

Newsletter

We continue to bring you the latest news to our neighbourhoods every month. Thank you to everyone who has submitted articles and a big thank you to Omair Khan who has edited our newsletter for the last few years.

Steps and Paths and Graffiti Cleaning

We have a number of local people who regularly sweep up leaves along the many paths and steps that we have around our neighbourhoods and we would like to say a huge thank you to everyone who does this, including Lesley, Giles and David. We would also like to thank Caroline Grazebrook who, as well as looking after the noticeboards also heads up the graffiti cleaning group that manages the tagging in the area.

Representation

During this period the Management Committee worked to ensure that community views on key issues were represented to Bristol City Council. This included:

Western Harbour -

Formal Response to Western Harbour Consultation in Summer 2022, follow up with Bristol Civic Society and the Council,

Formal Response to Historic England's Review of the Western Harbour Site regarding listed assets.

Jacob's Wells Baths -

In response to the withdrawal of Fusion from the Jacobs Wells Baths site and the campaign to save the Baths launched by Trinity in Old Market, we organised a community petition to save the Baths from redevelopment and for the community. The petition received over 1000 signatures and we would like to thank everyone who signed. As most of you will know, the campaign was a success and we have an update from Emma Harvey, CEO of Trinity who are leading on the work to redevelop the Baths for the community.

In February we also hosted Hustings for the Hotwells and Harbourside By-election, which were well attended and, as the Chair, I would like to thank everyone who attended, asked questions, and the candidates. Following the by-election we welcomed Patrick McAllister as the new councillor.

HCCA Organisation

We continue to operate on an entirely voluntary basis, which is not sustainable in the long term as we rely too heavily on the goodwill of a few people. Over the year, with new management committee members, we have reviewed our working practices and our finances. We know we need to increase our income. Our overheads are small but outstrip our annual income. We would like to recruit some administrative support for HCCA. While we work to make this happen we do ask that if anyone is able to lend a few hours per month to HCCA as a management committee member, newsletter editor or general volunteer please let us know.

Thank Yous

We couldn't do this work without the support of partners such as Trinity Hotwells, Hotwells Primary School and Trinity Old Market: thank you. As well as thanking all of our volunteers, I would also like to thank our Management Committee for their tireless work and I urge the meeting to join me in thanks to

Heather Anne
Carol Walton
Damian Rooney
Sandra Fryer
Anna Haydock Wilson
Sibusiso Tshalaba
James Smith
Brenda McLennan
& Julian Brown

I would particularly like to thank Brenda who has handed over the role of Treasurer to Julian after 20 years. Brenda has been instrumental in steering HCCA through some tricky times and for the moment she will continue as Company Secretary.

I would also like to thank both Sandra Fryer and Anna Haydock Wilson, my previous co-Chairs who continue to share their skills and experience for all our benefit.

And finally, I would like to remind everyone that in 2024 HCCA will be celebrating its 50th birthday!

October 2023

Hotwells & Cliftonwood Community Association

Responsibilities of the Management Committee

The Trustees (who are also directors of The HCCA for the purposes of company law) are responsible for preparing the Trustees' Report (incorporating the Directors' Report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the Management Committee

The directors who served during the year and up to the date of this report are set out on page 3. Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of winding up. The total number of such guarantees at 31st March 2023 was 8 (2022 – 7).

This report has been prepared in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities and in accordance with the special provisions of the Companies Act 2006 relating to small entities.

Approved by the Management Committee on 1 November 2023
and signed on its behalf by Rachel McNally Chair



Hotwells & Cliftonwood Community Association

Balance Sheet as at 31st March 2023

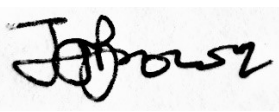
	Notes	2023 £	2022 £
Tangible Assets	3	-	-
Current Assets			
Debtors & prepayments	4	-	105
Cash at Bank & in hand		23,684	26,887
Total Current Assets		23,684	26,992
Current Liabilities			
Creditors – amounts falling due within 12 months	5	-	-
Net Current Assets		23,684	26,992
Net Assets		23,684	26,992
Represented by:			
General Funds		14,182	15,696
Restricted Funds		7,285	7,911
Designated Funds		2,217	3,385
Total Funds		23,684	26,992

For the year ending 31st March, 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These financial statements were approved by the Management Committee on 27th July 2023

by: 

on behalf of the Management Committee

Hotwells & Cliftonwood Community Association

Statement of Financial Activities

[including Income and Expenditure Account]

For the Year ended 31st March 2023

	Notes	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Designated Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
Incoming Resources:						
Grants		-	500	-	500	1,500
Donations & Fundraising		1,629	30		1,659	1,784
Activities		-	-	-	-	-
Other Income		-	-	-	-	-
Interest Receivable		98	-	-	98	3
Total Incoming Resources		1,727	530	-	2,257	3,287
Resources Expended:						
Cost of Activities in furthering the charity's objectives	2	3,241	1,156	1,168	5,565	8,514
Management & Administration	2	-	-	-	-	-
Total Resources Expended		3,241	1,156	1,168	5,565	8,514
Net income for the Year		(1,514)	(626)	(1,168)	(3,308)	(5,227)
Total Funds as at 1st April 2022		15,696	7,911	3,385	26,992	32,219
Transfers between funds		-	-	-	-	-
Total Funds as at 31st March 2023		14,182	7,285	2,217	23,684	26,992

Hotwells & Cliftonwood Community Association

Notes to the Accounts for the Year ended 31st March 2023

(1) Principal Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year.

The accounts have been prepared under the historical cost convention, and in accordance with the Statement of Recommended Practice: Accounting and reporting by Charities (SORP 2005) issued in March 2005, applicable accounting standards and the Companies Act 2006. The principal accounting policies adopted in the preparation of the financial statements are as follows:

Depreciation

Tangible fixed assets are being written off over the expected useful life of the asset using the straight line basis at 25% per annum.

Restricted and Designated Funds

Restricted funds are to be used for specific purposes as laid down by the donor.

Unrestricted funds are income received and generated by the objects of the charity without further specified purpose and are available as general funds.

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

Grants

Grants are recognised in full in the SOFA in the year in which they are receivable.

Resources Expended

Resources expended are recognised in the period in which they occur. Resources expended include attributable VAT.

(2) Resources Expended

	Costs in Furtherance of the Objectives of the Charity	Management & Administration	Total 2023
	£	£	£
Administrative support	-	-	-
Insurance	387	-	387
Projects & Activities	2,854	-	2,854
Sundry Expenses	-	-	-
	<hr/> 3,241	<hr/> -	<hr/> 3,241

Hotwells & Cliftonwood Community Association
Notes to the Accounts for the Year ended 31st March 2023

(3) Fixed Assets

	Improvements £	Fittings & Equipment £	Total £
Cost			
At beginning of year	-	-	-
Additions	-	-	-
Disposals	-	-	-
Cost at end of year	-	-	-
Depreciation			
Balance brought forward	-	-	-
Disposals	-	-	-
Charge for the year	-	-	-
Accumulated Depreciation	-	-	-
Net Book Value 31st March 2023	-	-	-
Net Book Value 1 st April 2021	-	-	-

(4) Debtors

	2023 £	2022 £
Deposits paid	-	105
Sundry debtors	-	-

(5) Creditors: amounts falling due within 12 months

Sundry creditors and accruals	-	-
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(6) Employee information

FTE Number of employees	-	-
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(7) Trustees information

Trustees remuneration and expenses	-	-
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Hotwells & Cliftonwood Community Association

Notes to the Accounts for the Year ended 31st March 2023

(8) Analysis of net assets between funds

	General Funds	Designated Funds	Restricted Funds	Total
	£	£	£	£
Tangible Fixed Assets	-	-	-	-
Current Assets	14,182	2,217	7,285	23,984
Current Liabilities	-	-	-	-
Liabilities over 12 months	-	-	-	-
Net Assets at 31st March 2023	14,182	2,217	7,285	23,684

(9) Movement in funds

	Balance 1 st April 2022	Incoming Resources	Outgoing Resources	Transfers	Balance 31 st March 2023
	£	£	£	£	£
Unrestricted Funds:					
General Fund	15,696	1,727	(3,241)	-	14,182
Designated Funds:					
Piazza & Pocket Park	3,372	-	(1,168)	-	2,204
Transition Hotwells	13	-	-	-	13
Restricted Funds:					
Ambra Vale Town Green	37	30	(48)	-	19
Argyle Place Playground	708	500	(303)	0	905
Jacob Well Community Hub	1,288	-	-	-	1,288
Phone box project	2,000	-	-	-	2,000
Avon Crescent	650	-	-	-	650
Neighbourhood Forum	2,635	-	(805)	-	1,830
Neighbourhood transport Initiative	593	-	-	-	593
	26,992	2,257	(5,565)	-	23,684