

# Hemswell Cliff Parish Council

26 June 2025

Dear Councillor

## Ordinary Meeting of the Parish Council

You are hereby summoned to attend the rescheduled Ordinary Meeting of Hemswell Cliff Parish Council to be held on **Monday 7<sup>th</sup> July 2025**, commencing at **7.30pm**, to be held in the Room of Requirement, Hemswell Cliff Primary School.

The agenda for the meeting is set out below.

**Mandy Coote**

**Clerk to Hemswell Cliff Parish Council**

## Agenda

Agenda Number	Item
1	<b>Apologies</b> To receive and accept apologies where valid reasons for absence has been given.
	<b><u>Procedural items</u></b>
2	<b>Declarations of interest</b> To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.
3	<b>Public Questions</b> In accordance with Standing Order 3 (e–k), members of the public may ask questions in respect of any item of business included in the agenda. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public may only speak once and for no longer than three minutes. <b><i>The meeting will be adjourned to allow for public questions.</i></b>
4	<b>Minutes of the Annual Parish Council Meeting held on Monday 2<sup>nd</sup> June 2025.</b> Council to consider approving the minutes as a true and proper record.
5	<b>Police, crime and anti-social behaviour update</b> For information only. Any items raised for decision will appear on the agenda for the next meeting.
6	<b>District and County Council update</b> For information only. Any items raised for decision will appear on the agenda for the next meeting.
7	<b>WLDC Officers/HRC/BEM Reports</b> Council to receive updates
8	<b>Chairman's remarks</b> For information only. Any items raised for decision will appear on the agenda for the next meeting.

Hemswell Cllr G Prestwood - Agenda

9	<b>Clerk's report</b> For information only. An update from the Clerk about correspondence, outstanding actions and ongoing issues. Any items raised for decision will appear on the agenda for the next meeting.			
10	<b>Parish Councillor update</b> For information only. Any items raised for decision will appear on the agenda for the next meeting.			
11	<b>Updates from Committees</b> Council to hear any new updates from the following Committees: <ul style="list-style-type: none"><li>• Ball Park</li><li>• Play Parks</li><li>• Allotments</li><li>• Emergency Plan</li></ul>			
	<b><u>Business Items - Motions Requiring Written Notice</u></b>			
12	<b>Payments for approval</b> Council to approve the schedule of payments from 02/06/25 – 07/07/25 Council to note that some payments were made between the last meeting of Council and this one for contractual or legal reasons:-			
Salary HD	Salary June 25	97.70		97.70
Salary MC	Salary June 25	332.90		332.90
HMRC	PAYE HD June 25	24.40		24.40
HMRC	PAYE MC June 25	83.20		83.20
Clerk	Disbursements WFH (26.00 pd 04/06)	26.00		26.00
Unity	Bank Charges	6.00		6.00
Hemswell Surfacing Ltd	Dropped Kerbs	16,875.00	3,375.00	20,250.00
AKO Groundworks	Final Payment Phase 2	3,548.26	709.65	4,257.91
AKO Groundworks	Final Payment Phase 3	7,916.67	1,583.33	9,500.00
AKO Groundworks	Final Payment Phase 4	7,916.67	1,583.33	9,500.00
AKO Groundworks	Payment Phase 5	3,333.33	666.67	4,000.00
Ionos Email and Website	Bank Transfer to Cllr G Prestwood	TBC		TBC
NationBuilder (Annual Website)	Bank Transfer to Cllr G Prestwood	207.89		207.89
Ian Moore Contracting Ltd	Grass Cut 384	265.63	53.13	318.76
Ian Moore Contracting Ltd	Grass Cut 404	265.63	53.13	318.76
Ian Moore Contracting Ltd	Tree Branches 376	75.00	15.00	90.00
Clear Councils	Annual Insurance	900.48		900.48
13	<b>Budget 2025/26</b> To agree the budget monitoring position and bank reconciliation			
14	<b>Capital Spend Update</b> Including DNO electric supply quote			
15	<b>BEM Disability Toilet</b> To discuss contribution towards this facility			
16	<b>Trees</b> To review maintenance and quote of overhanging trees near disability bench			
17	<b>Opening of the paths Ceremony 19th July</b> To agree booking BEM room 2 hours @ £24.OO to come from Play Parks Budget			

<b>18</b>	<b>Planning applications</b> Discuss any planning applications received
<b>19</b>	<b>Community Planter</b> To agree cost to replant
<b>20</b>	<b>Playing Field</b> To discuss levelling off
	<b><u>Next Ordinary Meeting</u></b>
<b>21</b>	<b>Actions to be undertaken before the next Ordinary Meeting</b> A list of specific actions will be made that need to be undertaken before the next meeting.
<b>22</b>	<b>Items for inclusion on the next Ordinary Meeting agenda</b> Council is requested to use this opportunity to raise items for future Ordinary Meeting agendas.
<b>23</b>	<b>Date and time of the next Meeting</b> To confirm date and time of the Ordinary Parish Council Meeting, Monday 1 <sup>st</sup> September 2025 @ 7.30pm.