

Hemswell Cliff Parish Council

29 August 2025

Dear Councillor

Ordinary Meeting of the Parish Council

You are hereby summoned to attend the rescheduled Ordinary Meeting of Hemswell Cliff Parish Council to be held on **Monday 8th September 2025**, commencing at **7.30pm**, to be held in the Room of Requirement, Hemswell Cliff Primary School.

The agenda for the meeting is set out below.

Mandy Coote

Clerk to Hemswell Cliff Parish Council

Agenda

Agenda Number	Item
1	<p>Apologies To receive and accept apologies where valid reasons for absence has been given.</p>
	<p><u>Procedural items</u></p>
2	<p>Declarations of interest To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.</p>
3	<p>Public Questions In accordance with Standing Order 3 (e–k), members of the public may ask questions in respect of any item of business included in the agenda. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public may only speak once and for no longer than three minutes. <i>The meeting will be adjourned to allow for public questions.</i> Received via internet/email</p> <ol style="list-style-type: none"> 1. More street lighting along the A631. 2. Reducing the speed on Gainsborough Road A631 from 50mph limit
4	<p>Minutes of the Annual Parish Council Meeting held on Monday 2nd June 2025. Council to consider approving the minutes as a true and proper record.</p>
5	<p>Police, crime and anti-social behaviour update For information only. Any items raised for decision will appear on the agenda for the next meeting.</p>
6	<p>District and County Council update For information only. Any items raised for decision will appear on the agenda for the next meeting.</p>
7	<p>WLDC Officers/HRC/BEM/Residents Group Reports Council to receive updates</p>

8	Chairman's remarks For information only. Any items raised for decision will appear on the agenda for the next meeting.			
9	Clerk's report For information only. An update from the Clerk about correspondence, outstanding actions and ongoing issues. Any items raised for decision will appear on the agenda for the next meeting.			
10	Parish Councillor update For information only. Any items raised for decision will appear on the agenda for the next meeting.			
11	Updates from Committees Council to hear any new updates from the following Committees: <ul style="list-style-type: none"> • Ball Park • Play Parks • Allotments • Emergency Plan 			
<u>Business Items - Motions Requiring Written Notice</u>				
12	Payments for approval Council to approve the schedule of payments from 07/07/25-08/09/25 Council to note that some payments were made between the last meeting of Council and this one for contractual or legal reasons: -			
Salary HD	Salary July 25	78.28		78.28
Salary MC	Salary July 25	332.90		332.90
HMRC	PAYE HD July 25	19.40		19.40
HMRC	PAYE MC July 25	83.20		83.20
Clerk	Disbursements WFH July 25	26.00		26.00
Unity	Bank Charges	6.00		6.00
Salary HD	Salary August 25	97.52		97.52
Salary MC	Salary August 25	199.70		199.70
HMRC	PAYE HD August 25	24.40		24.40
HMRC	PAYE MC August 25	49.80		49.80
Clerk	Disbursements WFH August 25	26.00		26.00
Unity	Bank Charges	6.00		6.00
Ian Moore Contracting Ltd	Grass Cut 442	265.63	53.13	318.76
Ian Moore Contracting Ltd	Grass Cut 463	265.63	53.13	318.76
Ionos Email and Website Aug	Bank Transfer to Cllr G Prestwood	18.50	3.70	22.20
Pestcotek	Mole Control	195.00	39.00	234.00
Flowers by Design	Plants Path Opening	30.00		30.00
PKF Littlejohn LLP	External Audit	210.00	42.00	252.00
Ian Moore Contracting Ltd	Grass Cut 483	265.63	53.13	318.76
Ionos Email and Website Sept	Bank Transfer to Cllr G Prestwood	TBC		TBC
13	Budget 2025/26 To agree the budget monitoring position and bank reconciliation			
14	Capital Spend Update Including DNO electric supply quote			

15	Annual Governance & Accountability Return (AGAR) 2024-25 Conclusion of external audit by PKF
16	Internal Audit 2025-26 Review of fees and services
17	Planning applications Discuss any planning applications received WL/2025/00855
18	Bike Racks Discuss prices and purchase
19	The Council to review and agree the following policies and procedures: Information Technology Tree Management
20	Grass Seed New seed needed for around the path and burms
21	RAF Hemswell Cliff Day Including formal service and school prize giving monies
	<u>Next Ordinary Meeting</u>
22	Actions to be undertaken before the next Ordinary Meeting A list of specific actions will be made that need to be undertaken before the next meeting.
23	Items for inclusion on the next Ordinary Meeting agenda Council is requested to use this opportunity to raise items for future Ordinary Meeting agendas.
24	Date and time of the next Meeting To confirm date and time of the Ordinary Parish Council Meeting, Monday 6 th October 2025 @ 7.30pm.