

# Hemswell Cliff Parish Council

**Minutes of the Ordinary Parish Council Meeting held on Monday 7 July 2025 in the Room of Requirement at Hemswell Cliff Primary School.**

**Present:** Councillors G Prestwood (Chair) V Kirman, G Dean, H Roberts, W Hann, D Snook

**In attendance:** Cllr C Reeve LCC, P Thompson HRC

**Parish Clerk:** Mandy Coote

**Members of the Public:** None

Note: All documents referenced in the Minutes will be made available on the Council's website.

Minute Number	Item
<b>Procedural Items – items not requiring written notice</b>	
082/2526	<b>Apologies</b> Cllr P Howitt- Cowan WLDC and S Towns WLDC, reasons accepted
083/2526	<b>Declarations of interest</b> Councillor Prestwood in accounts.
084/2526	<b>Public Questions</b> No public attendance
085/2526	<b>Minutes of the Annual Council Meeting held on Monday 2<sup>nd</sup> June 2025</b> Proposed: Cllr V Kirman Seconded: Cllr G Dean <b>RESOLVED:</b> That the minutes of the meeting be accepted as a true and proper record.
086/2526	<b>Police, crime and anti-social behaviour</b> Police briefing session on 25 <sup>th</sup> September Cllr G Dean will attend Speeding is becoming an issue, the estate has a 15mph limit, signs are visible but at times being ignored, continue to bring this to the attention of police. HRC to investigate additional speed bumps and signage. It appears there is a drug culture operating near the estate, police need to be informed of every incident to try and solve the issue before it escalates.
087/2526	<b>District and County Council update</b> <b>Cllr P Howitt- Cowan WLDC</b> (report via email) <b>Chief Executive:</b> Ian Knowles has now retired and the interim chief of executive is Bill Bullen is the chief executive of Hinckley & Bosworth Borough Council <b>New Cinema:</b> I am informed, that it will open to the public this month on the 18th of July, Cllrs are invited to a preview on the 11th of July <b>Community Grants:</b> Now available, applications are encouraged for assistance with community projects <b>Emergency Plans:</b> WLDC, through Flooding and Drainage Committee, is encouraging those parishes that were challenged by events such as flooding, fire, etc, to develop an emergency policy, which will help them to react effectively and efficiently in the circumstances. This is an important step in parishes acting independently at the grass roots, the watchword being, Be Prepared! <b>Solar Panels:</b> Have been installed on the Gainsborough Leisure Centre <b>Cllr C Reeve LCC</b> <b>LCC:</b> getting up to speed with committees and responsibilities

Minutes Verification. Signature: ..... Date: .....

	<p><b>Highways:</b> contractors employed to deal with potholes/resurfacing, aware jobs not up to standard and are looking to address the problem</p> <p><b>Footpath:</b> reference number 4204264 overgrown footpath / surface deteriorated - Dog Kennel Road to Caenby Corner Roundabout. Request declined, claim it does not meet the standard for necessary work, response that the council are not happy and to reconsider. Council declined to organise a volunteer working party, the risks of working near a main road are too great.</p> <p><b>Highways:</b> entry onto road from Creampoke Crescent, speeding traffic and vision obscured by hedging. Highways opposed to mirror option, proposed farmer to cut hedge right back, due diligence check for nesting</p>
088/2526	<p><b>West Lindsey District Council officers HRC and BEM updates</b></p> <p><b>WLDC:</b> - S Towns (report via email)</p> <p><b>Grant:</b> request for payment of the remaining funding for the path works has been processed</p> <p><b>Community Funding:</b> The council application received for the admin element of the proposed FCC fund for the play parks. There is a panel meeting at the end of July so this will be in time for the FCC window. Expression of Interest from the BECG for the disabled toilet received.</p> <p><b>HRC:</b></p> <p><b>Annual meeting</b> has taken place at BEM</p> <p><b>Continuing Issues:</b> Car parking, potholes and speeding, HRC to investigate additional speed bumps and signage.</p> <p><b>Hedging:</b> Additional hedging on council land is to be considered at the next meeting</p> <p><b>BEM:</b> No attendance.</p> <p><b>Room for Hire</b> information is not in place for booking and room needs attention. Only one big room available for hire now.</p> <p><b>WLDC</b> Expression of Interest for disabled toilets submitted</p>
089/2526	<p><b>Chairman's Remarks</b></p> <p>Flies, concerns as to the extremely high number about, issue needs investigating as to the source PROMs at Hemswell Court, 6 have taken place 2 left, no issues or complaints Clothing Bin £28.84 received</p>
090/2526	<p><b>Clerk's Report</b></p> <p><b>WLDC</b> Community Facilities Fund Application CG25-26 048 submitted</p> <p><b>RoSPA Play Safety:</b> - Reports Booked, total £240.00 plus VAT for all 3 parks</p> <p><b>Land Registry:</b> - Documents now in clerk's address</p>
091/2526	<p><b>Parish Councillor update</b></p> <p><b>Councillor Roberts</b> Bollard knocked down reported. Children's centre picking up, they are to run a monthly family clinic, 9 signed up for the nursery</p> <p><b>Councillor Dean</b> Football coaching is being responsible for the running of the club</p> <p><b>Councillor Hann</b> There has been a meeting of residents group, new group members and restructuring taking place. They are looking at applying for funding for community projects with groups being responsible for themselves. Warm room funding grant applied for, giving meeting space weekly for 18 weeks during the colder months</p>
092/2526	<p><b>To consider updates from the Parish Council Committees and regular issues</b></p> <p><b>Ball Park Committee</b> Moss strimming of astro turf area completed, RoSPA report booked</p> <p><b>Allotments Committee</b> Strimming required inside and outside of the fence</p> <p><b>Play Parks Committee</b></p>

Income and expenditure report agreed. Overgrown stop sign to be cleared, climbing frame step showing signs of wear, RoSPA reports booked  
**Emergency Planning Workshop**  
 Ongoing

### Business Items – Items requiring written notice

093/2526

#### Payments for approval

Council to consider the following payments for approval: (Council to note that some payments were made between the last meeting of the Council and this one for contractual or legal reasons)

#### Schedule of Payments Hemswell Cliff Parish Council 02/06/25-07/07/25

#### Expenditure

Supplier/Payee	Details	Cost £	VAT £	Total Payment £	Approved/paid
Disbursements/Expenses	Work from home June 25	26.00		26.00	03/06/2025
Salary HD	Salary June 25 10.0 hours	97.70		97.70	Pre
Salary MC	Salary June 25 16.5 + 12 hours holiday = 28.5	332.90		332.90	Pre
HMRC	PAYE HD June 25	24.40		24.40	Pre
HMRC	PAYE MC June 25	83.20		83.20	Pre
Unity	Bank Charges	6.00		6.00	Pre
Clear Councils	Annual Insurance	900.48		900.48	074/2526
Hemswell Surfacing Ltd	Dropped Kerbs	16,875.00	3,375.00	20,250.00	30/06/2025
Ian Moore Contracting	Tree Invoice 376	75.00	15.00	90.00	04/06/2025
Ian Moore Contracting	Grass Cut Invoice 384	265.63	53.13	318.76	Pre
Ian Moore Contracting	Grass Cut Invoice 404	265.63	53.13	318.76	Pre
Ionos Email and Website	Bank Transfer to Cllr G Prestwood	28.49	5.70	34.19	08/07/2025
AKO Groundworks	Final Phase 2	3,548.26	709.65	4,257.91	WLDC FA
AKO Groundworks	Final Phase 3	7,916.67	1,583.33	9,500.00	WLDC FA
AKO Groundworks	Final Phase 4	7,916.67	1,583.33	9,500.00	WLDC FA
AKO Groundworks	Phase 5	3,333.33	666.67	4,000.00	WLDC FA
NationBuilder, Annual website	Bank Transfer to Cllr G Prestwood	207.89		207.89	08/07/2025
<b>Total</b>		<b>41,903.25</b>	<b>8,044.94</b>	<b>49,948.19</b>	

#### Income

#### Transfers

Supplier/Payer	Description	Amount £	Date Received	From	To	Amount £	Description
Astco	Clothing Bank	28.84	06/06/25	Play Parks	Current	20,000.00	Temporary transfer
HMRC	VAT	9,055.79	11/06/25				
WLDC	Capital Spend	16,785.00	10/06/25				
Unity Play Parks	Interest	97.00	30/06/25				
Reserves	Interest	27.14	30/06/25				
<b>Totals</b>		<b>25,993.77</b>					

Bank Balances @ 30/06/25 Current £4,649.22 Reserves £6,538.33 Play Parks £4,361.20

Proposed: Cllr G Dean Seconded: Cllr W Hann All in favour

#### RESOLVED:

Schedule of Payments approved.

094/2526

#### Budget 2025/26

The budget monitoring reports were considered, and invoices/bank statements were checked and signed at the meeting.

095/2526

#### Capital Spend Update

DNO, problems with supply have been encountered, a further site meeting to be arranged, Dropped kerbs and paths completed

The excess soil being utilised for bike ramps has not been cleared by the contractor, notice to be given that anyone using it do so at their own risk

<b>096/2526</b>	<b>BEM Disability Toilet</b> Expression of Interest to WLDC Community grant scheme submitted for the funding Propose a further review once all council work relating to capital spend completed and room available for use
<b>097/2526</b>	<b>Trees</b> Overhanging trees near disability bench are to be left, they are not causing any issues at present
<b>098/2526</b>	<b>Opening of the paths Ceremony 19th July</b> Timing 10.30am for speeches and cutting ribbon, 4 additional benches 4 to be installed 18 <sup>th</sup> July Proposed: Cllr D Snook    Seconded: Cllr G Prestwood    All in favour <b>RESOLVED:</b> To agree booking BEM room 10am – 12 noon, 2 hours @ £24.00 to come from Play Parks Budget
<b>099/2526</b>	<b>Planning applications</b> None received
<b>100/2526</b>	<b>Community Planter</b> Proposed: Cllr G Prestwood    Seconded: Cllr H Roberts    All in favour <b>RESOLVED:</b> Budget agreed £30.00, to be planted prior to path opening ceremony
<b>101/2526</b>	<b>Playing Field</b> Discussion regarding levelling off the playing field. Albeit football is now being played, the area is considered a green space and should be used appropriately. The area will be rolled when suitable weather conditions allow
<b>102/2526</b>	<b>Actions to be undertaken before the next Ordinary Meeting</b> GP: - Contact AD Plant Grounds maintenance about sign in the bushes Fit 4 x benches 18 <sup>th</sup> July VK: - Purchase plants and replant planter Contact farmer regarding hedge HR: - Post regarding bike ramps
<b>103/2526</b>	<b>Items for inclusion on the next Annual Meeting agenda</b> (in addition to the standard items): Bike Racks
<b>104/2526</b>	<b>Date and time of the next Meeting</b> To confirm date and time of the Ordinary Parish Council Meeting, Monday 1 September 2025 @ 7.30pm.

**The Meeting started at 7.30pm and closed at 9.33pm**

Document published on

**Signed:** .....

**Print Name:** .....

**Date:** .....

Minutes Verification. Signature: ..... Date: .....