

Hemswell Cliff Parish Council

27 September 2025

Dear Councillor

Ordinary Meeting of the Parish Council

You are hereby summoned to attend the rescheduled Ordinary Meeting of Hemswell Cliff Parish Council to be held on **Monday 6th October 2025**, commencing at **7.30pm**, to be held in the Room of Requirement, Hemswell Cliff Primary School.

The agenda for the meeting is set out below.

Mandy Coote

Clerk to Hemswell Cliff Parish Council

Agenda

Agenda Number	Item
1	Apologies To receive and accept apologies where valid reasons for absence has been given.
	<u>Procedural items</u>
2	Declarations of interest To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests.
3	Public Questions In accordance with Standing Order 3 (e–k), members of the public may ask questions in respect of any item of business included in the agenda. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public may only speak once and for no longer than three minutes. <i>The meeting will be adjourned to allow for public questions.</i>
4	Minutes of the Parish Council Meeting held on Monday 8th September 2025. Council to consider approving the minutes as a true and proper record.
5	Police, crime and anti-social behaviour update For information only. Any items raised for decision will appear on the agenda for the next meeting.
6	District and County Council update For information only. Any items raised for decision will appear on the agenda for the next meeting.
7	WLDC Officers/HRC/BEM/Residents Group Reports Council to receive updates
8	Chairman's remarks For information only. Any items raised for decision will appear on the agenda for the next meeting.

9	Clerk's report For information only. An update from the Clerk about correspondence, outstanding actions and ongoing issues. Any items raised for decision will appear on the agenda for the next meeting.			
10	Parish Councillor update For information only. Any items raised for decision will appear on the agenda for the next meeting.			
11	Updates from Committees Council to hear any new updates from the following Committees: <ul style="list-style-type: none"> • Ball Park • Play Parks • Allotments • Emergency Plan • 			
<u>Business Items - Motions Requiring Written Notice</u>				
12	Payments for approval Council to approve the schedule of payments from 08/09/25-06/10/25 Council to note that some payments were made between the last meeting of Council and this one for contractual or legal reasons:-			
Salary HD	Salary September 25	80.60		80.60
Salary MC	Salary September 25	262.17		262.17
HMRC	PAYE HD September 25	20.20		20.20
HMRC	PAYE MC September 25	65.60		65.60
Clerk	Disbursements WFH September 25	26.00		26.00
Unity	Bank Charges	6.00		6.00
Royal British Legion	20 Large Poppies	67.29	13.46	80.75
The Workplace Depot	Bike Rack	34.99	7.00	41.99
Ian Moore Contracting Ltd	Grass Cut 509	266.63	53.33	319.96
lonos Email and Website Oct	Bank Transfer to Cllr G Prestwood	TBC	TBC	TBC
Tower Nurseries	Winter Planting	17.98		17.98
13	Budget 2025/26 To agree the budget monitoring position and bank reconciliation			
14	Capital Spend Update Including DNO electric supply quote			
15	Gifts and Hospitality Register Council to note if any offers of gifts or hospitality received			
16	Winter Plants for boxes Ratify winter planting for autumn months costs of £17.98			
17	Grass Seed Discuss and agree seed needed for around the path and burms			
18	Planning applications Discuss any planning applications received and updates			
<u>Next Ordinary Meeting</u>				
19	Actions to be undertaken before the next Ordinary Meeting A list of specific actions will be made that need to be undertaken before the next meeting.			

20	Items for inclusion on the next Ordinary Meeting agenda Council is requested to use this opportunity to raise items for future Ordinary Meeting agendas.
21	Date and time of the next Meeting To confirm date and time of the Ordinary Parish Council Meeting, Monday 3 rd November 2025 @ 7.30pm.