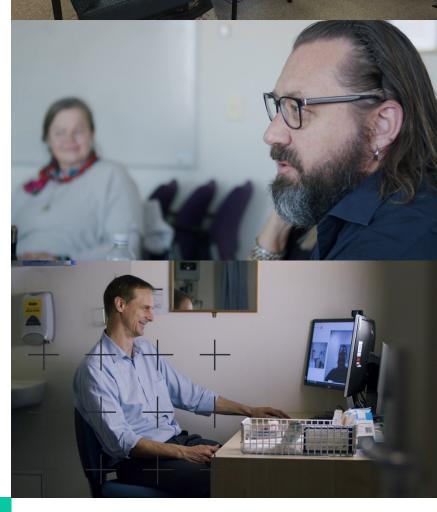


Advancing health for everyone, everyday.

Could this be you?

Join The Royal Melbourne Hospital Team





Position Description Hepatitis B Service System Navigator



THE ROYAL MELBOURNE HOSPITAL

The Royal Melbourne Hospital (RMH) began in 1848 as Victoria's first public hospital. And while we only had 10 beds to our name, we had the community of Melbourne behind us, and we were ready to provide the best possible care for those in need.

Since those early years, we've moved forward with purpose. Always at the forefront, leading the way on improving the quality of life for all.

Today the RMH is one of the largest health providers in the state, providing a comprehensive range of specialist medical, surgical, and mental health services; as well as rehabilitation, aged care, outpatient and community programs.

Our reputation for caring for all Melburnians is as essential to who we are as any scientific breakthrough we make. We're here when it matters most, and we'll continue to be the first to speak out for our diverse community's wellbeing.

OUR VISION Advancing health for everyone, every day.

THE MELBOURNE WAY

At The RMH we're inspired by our vision of Advancing health for everyone, every day. While we're each going about our different roles, we're united by a shared understanding of the way we do things around here. We call it The Melbourne Way. We put people first — leading with kindness and working together, we excel as one Royal Melbourne Hospital.





People are at the heart of everything we do. We take the time to understand how we can make the most positive difference for them.



Our care and compassion sets us apart. We lead the way with a respectful, inclusive spirit embracing the things that make us all unique.



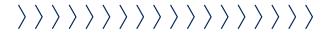
True excellence is only possible when we work as one Royal Melbourne Hospital community. Through collaboration, we set the highest of standards and achieve our goals.

OUR PRIORITIES

The RMH Strategic Plan: Towards 2025. Advancing health for everyone, every day is our plan for the future — one which we are committed to achieving together. This position contributes to the achievement of the five Strategic Goals, articulated in the plan:

- 1. Be a great place to work and a great place to receive care
- 2. Grow our Home First approach
- 3. Realise the potential of the Melbourne Biomedical Precinct
- 4. Become a digital health service
- 5. Strive for sustainability





Position Description

Position Title:	Hepatitis B Service System Navigator			
Service:	Victorian Infectious Diseases Service			
Location:	The Peter Doherty Institute for Infection and Immunity			
Reports To:	Director, WHO Collaborating Centre for Viral Hepatitis			
Enterprise Agreement:	Victorian Public Health Sector (Health and Allied Services, Managers and Administrative Workers) Single Interest Enterprise Agreement 2021–2025			
Classification:	HS Grade 3			
Employment Status:	Fixed term, Part time (0.4 EFT)			
Immunisation Risk Category:	Category C			
Date of Review:	March 2023			

POSITION SUMMARY

This fixed term, part time (12 months, 0.4 EFT) position will support delivery of the *Victorian Linkage to Information and Care for people notified with hepatitis B* service pilot (the Victorian LINC-B Service Pilot). The LINC-B Service Pilot aims to facilitate the engagement of people diagnosed with chronic hepatitis B into care, by connecting people diagnosed with existing services.

The Hepatitis B Service System Navigator will be a community worker with lived or other experience of hepatitis B. They will work with newly diagnosed people within the LINC-B pilot program who are identified as needing additional support to connect with clinical care and other services. This support may include providing information and resources, in language or through an interpreter if required, or connecting the person to community, social and peer support services.

The successful applicant will have a strong understanding of the clinical care pathways for people living with hepatitis B. They will also have experience working with health, community and peer support organisations relevant to hepatitis B, and with people from culturally and linguistically diverse backgrounds.

The position will work alongside the LINC-B Linkage to Care Coordinator who will focus on connecting people diagnosed with hepatitis B to appropriate clinical services. Key external partners include the Victorian Department of Health and Local Public Health Units (LPHUs)



KEY ACCOUNTABILITIES

- Take reasonable care for your safety and wellbeing

 and that of others.
- Work in your scope of practice and seek help where required.
- Work in partnership with consumers, patients and where applicable carers and families.
- Work collaboratively with colleagues across all RMH teams.
- Continue to learn through mandatory training and other learning activities.
- Seek feedback on your work including participation
 in annual performance discussion.
- Speak up for safety, our values and wellbeing.
- Prioritise wellbeing and ensure safe work practices are developed and adhered to in their area.
- Respect that the RMH is a smoke-free environment.

- Build and maintain working relationships with the Department of Health, LPHUs, and relevant community and peer organisations, identifying and developing culturally appropriate information and resources for LINC-B clients.
- Provide information and support to LINC-B clients referred by LPHUs, working through interpreters as required.
- Map networks that may be used to access community and social support for LINC-B clients, for example through cultural groups.
- Contribute to workforce development for primary and tertiary care (e.g. maternity) services and the community sector to build awareness of the challenges experienced people living with hepatitis B in relation to stigma, discrimination and access to healthcare.
- Provide progress reports and recommendations to support project governance.
- Contribute to program evaluation.

KEY RELATIONSHIPS

Internal

- Victorian Infectious Diseases Service clinicians
- WHO Collaborating Centre for Viral Hepatitis Epidemiology and Public Health team
- Victorian Infectious Diseases Reference Laboratory

External

- Victorian Department of Health Public Health Division and LPHUs
- Viral hepatitis community organisations (such as Hepatitis B Voices Australia, LiverWELL)
- Victorian Aboriginal Community Controlled Health Organisation (VACCHO)
- Multicultural health organisations
- Victorian Hepatitis B Alliance
- Victorian HIV and Hepatitis Integrated Training and Learning Program (VHHITAL)
- Hepatitis B s100 Prescribers and other primary care clinicians



KEY SELECTION CRITERIA

Formal Qualifications:

• A tertiary degree in community development, health science, or public health is preferred, but not mandatory.

Essential:

- Commitment to live the Melbourne Way putting people first, leading with kindness and achieving excellence together.
- Understanding of the social, cultural and other challenges faced by people living with hepatitis B and in accessing care for hepatitis B.
- Experience working with community and peer support organisations.
- · Strong interpersonal skills.
- Ability to work with respect and cultural sensitivity in the spirit of partnership with people from culturally and linguistically diverse backgrounds, Aboriginal and Torres Strait Islander people, and people who inject drugs.
- Demonstrated ability to build successful working relationships with a variety of people, both internal and external.
- Ability to work autonomously and flexibly within a complex work environment.
- Experience in the ethical handling of sensitive health information.

Desirable:

• Lived or other personal experience of hepatitis B.

KEY PERFORMANCE INDICATORS

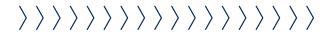
Your performance will be measured through your successful:

- Demonstration of RMH values
- · Achievement of portfolio specific KPI targets
- · Participation in and satisfactory feedback through the annual performance review process
- Ability to maintain a safe working environment and ensure compliance with legislative requirements

AT THE RMH WE:

- Aim to provide a working environment that is safe and without risk to the health, safety and wellbeing of all employees, patients and consumers, and visitors.
- Speak up for patient, consumer, colleague and visitor safety, escalating issues if required.
- Deliver Safe, Timely, Effective, Person-centred Care (STEP) in line with our clinical governance framework.
- Are an equal opportunity employer, committed to providing a work environment free of harassment and discrimination. We promote diversity and inclusion in the workplace.
- Work in accordance with relevant policies, procedures, standards and legislation including those related to clinical or competency requirements, risk management, discrimination, equal opportunity and health safety and wellbeing.





ACCEPTANCE

I acknowledge and accept that this position description represents the duties, responsibilities and accountabilities that are expected of me in my employment in the position. I understand that The RMH reserves the right to modify position descriptions as required, however I will be consulted when this occurs.

Employee Sig	gnature				
Employee Na	me (plea	se print)	 	 	
1		/			
Date					