



CRITICAL CARE IN EMERGENCY MEDICINE SPECIAL INTEREST GROUP

TERMS OF REFERENCE

1. Foundation and purpose

The Critical Care in Emergency Medicine Special Interest Group (SIG) of the International Federation for Emergency Medicine (IFEM) was founded in 2017 and is focused on improving the care of critically ill or injured people.

The purpose of the Critical Care in Emergency Medicine SIG is to examine and enhance the continuum of care for critically ill patients from incidence of the illness or injury to stabilization and discharge from the intensive care unit. It is recognized that the key components of this continuum are pre-hospital care, emergency care, and intensive care. A key focus of this interest group would be on the intersection of emergency and critical care within that continuum.

2. Vision Statement

To improve the care of critically ill or injured people, with a special interest in low resource settings

3. Membership

Membership of the Critical Care in Emergency Medicine SIG shall be open to any individuals who belong to an IFEM Member organization. Exceptions can be made if the individual is from a non-IFEM organization but can offer individual expertise.

- 3.1 Chair: The Founding Chair is nominated by the IFEM Executive and ratified by the Board. Term of office is two years, and is renewable. The Chair will be appointed by Clinical Practice Committee (CPC), based on the recommendation of the SIG.
- 3.2 Secretary: The Secretary is nominated by the SIG to undertake duties outlined in the BESIG Operational Guidelines. The term of office will be 2 years.
- 3.3 A small Critical Care Special Interest Group Coordinating Group (CCSIG CG) (10 or fewer persons) will be appointed from members of the SIG to guide activities, moderate the website discussion, maintain correspondence, and provide principal authorship of any recommendations to IFEM. This group will be representative of the international membership of IFEM and include the SIG Chair.
- 3.4 Members: Members are nominated by either the Board or the Chair, and should be as representative of IFEM membership as possible. With the approval of the Chair, other IFEM member nations may sponsor observers to the committee in order to facilitate a more global perspective and gain committee experience. Committee work and sub-committee assignments are at the discretion of the Chair and may be assigned to both voting and non-voting members.
- 3.5 Appointment and Terms of Office: All members are nominated for a period of no less than two (2) years; members may be reappointed at the end of their term.

4. Reporting

The SIG will advise IFEM through the Clinical Practice Committee (CPC) on matters related to the development, practice, teaching and education of Critical Care in Emergency Medicine.

The SIG will be expected to liaise with other international bodies with regards to common practice areas and also to promote standardization. The Critical Care in Emergency Medicine SIG will report to the CPC Chair, via the SIG Chair, who if unable to attend, will delegate this responsibility to another member of the Coordinating Group.

5. OBJECTIVES

The objectives of the IFEM Critical Care in Emergency Medicine SIG are to:

- 5.1 Provide a forum for networking between individuals with a particular interest in the care of critically ill patients in the acute care setting.
- 5.2 Foster collaboration between individuals with an interest in Critical Care in Emergency Medicine especially in the areas of:
 - best practices and guidelines
 - education and training
 - research
 - advocacy

6. MEETINGS

6.1 Timing and Frequency

The Coordinating Committee will correspond regularly by e-mail and virtual conference as needed. A virtual meeting of the whole Critical Care in Emergency Medicine SIG will occur at least 3 times every two years, roughly coinciding with the dates of the Board meetings (February, July, and October) Additional meetings via teleconference or cyber conference will take place on an as-needed basis. Most communication will be electronic.

6.2 Representation of IFEM

The IFEM President is the official spokesperson for IFEM on all matters including areas of special interest. No member of the SIG, including the Chair, may speak on behalf of IFEM in any way, by any method of communication, without the authorization of the IFEM President.

6.3 Resources

Unless otherwise informed by the Board in advance, the SIG shall not be authorized access to support from the IFEM Secretariat or the ability to commit or expend IFEM funds.