

Privacy Policy

Version 2 – August 2026

1. About this Policy

The International Federation for Emergency Medicine (IFEM) respects your privacy and is committed to protecting the personal information it collects and holds.

This Privacy Policy explains how IFEM collects, uses, discloses, stores and protects personal information, and how you can access or correct your information or raise a privacy concern.

IFEM has chosen to be treated as an organisation for the purposes of the Privacy Act 1988 (Cth) and the Australian Privacy Principles (APPs). Where applicable, IFEM also handles personal information in accordance with other applicable privacy and data protection laws, including the European Union General Data Protection Regulation (GDPR).

This Policy applies to personal information collected by IFEM through its websites, including the IFEM Academy, and in connection with IFEM's activities, programmes and services.

2. What personal information we collect

The personal information IFEM collects will depend on how you interact with us and may include:

- your name and contact details, including email address, telephone number and address;
- information about your organisation, employment, professional role or qualifications;
- information provided when you register for or participate in IFEM events, programmes, educational activities or committees;
- information provided in connection with membership, certification applications or other IFEM programmes;
- correspondence and other communications with IFEM;
- photographs, images or other content you provide to IFEM; and
- information about your use of IFEM websites and online services.

IFEM may also collect sensitive information where it is reasonably necessary for its activities and permitted by law.

3. How we collect personal information

IFEM usually collects personal information directly from you, including when you:

- contact or correspond with IFEM;
- subscribe to communications;
- register for an event, programme or educational activity;
- participate in an IFEM committee, working group, Special Interest Group or other activity;
- submit an application or information through an IFEM website or online service; or
- otherwise interact with IFEM.

IFEM may also receive personal information from member organisations, service providers, programme partners or other third parties where this is reasonably necessary for IFEM's activities and permitted by law.

Where practicable, you may interact with IFEM without identifying yourself or by using a pseudonym. In some circumstances, however, IFEM may need your identity in order to provide a service or administer a programme.

4. How we use personal information

IFEM may use personal information to:

- administer IFEM's operations, programmes and activities;
- communicate with members, participants and other stakeholders;
- provide education, events, resources and other services;
- process applications and administer certification and other IFEM programmes;
- maintain IFEM's records and relationship management systems;
- send newsletters and other communications about IFEM activities, subject to applicable marketing and communications laws;
- manage IFEM's Board, Assembly, committees, Special Interest Groups, taskforces and other governance activities;
- maintain, improve and secure IFEM's websites and online services; and
- comply with legal and regulatory obligations.

IFEM will generally use personal information for the purpose for which it was collected, for a related purpose that you would reasonably expect, with your consent, or where otherwise permitted or required by law.

5. When we disclose personal information

IFEM may disclose personal information where reasonably necessary for its activities, including to:

- IFEM staff, officers, Board members and volunteers who require the information for their role;
- service providers that support IFEM's administration, information technology, communications, events, education or other activities;
- member organisations and programme partners where necessary for the relevant activity or programme;
- TASNEEF and other persons involved in administering or assessing the IFEM Emergency Department Quality Certification Programme;
- professional advisers, insurers, auditors or other advisers; and
- regulators, government authorities or other persons where required or permitted by law.

IFEM does not sell personal information.

6. Overseas disclosures

IFEM is an international organisation and may disclose personal information to recipients outside Australia in connection with its activities and programmes.

These recipients may include IFEM member organisations, programme partners, service providers, Board and committee members and other persons participating in IFEM activities.

Where practicable, IFEM will take reasonable steps to ensure that overseas recipients handle personal information in a manner consistent with applicable privacy requirements.

7. IFEM websites and online services

When you use an IFEM website or online service, IFEM or its service providers may collect technical information such as your IP address, browser or device information and information about how you use the website.

IFEM may use cookies or similar technologies to operate its websites, understand how they are used and improve its online services.

8. Security and retention

IFEM takes reasonable steps to protect personal information from misuse, interference, loss and unauthorised access, modification or disclosure.

These measures may include limiting access to people who need the information for their role, maintaining appropriate IT security controls and requiring staff and others who handle personal information to maintain confidentiality.

IFEM retains personal information only for as long as reasonably necessary for the purposes for which it was collected, or as otherwise required by law, and takes reasonable steps to securely delete or de-identify information when it is no longer required.

9. Your privacy rights

Depending on the privacy laws that apply to you, you may have rights in relation to your personal information, including rights to:

- access personal information held about you;
- ask IFEM to correct inaccurate or incomplete information;
- request deletion or restriction of processing in circumstances where applicable; and
- object to or withdraw consent to certain processing where applicable.

Some of these rights are subject to exceptions under applicable law.

10. Access and correction

You may request access to personal information IFEM holds about you or ask IFEM to correct information that is inaccurate, out of date, incomplete or misleading.

Please contact IFEM using the details below. IFEM may need to verify your identity before responding to your request.

IFEM will respond in accordance with applicable privacy laws.

11. Privacy enquiries and complaints

If you have a question or concern about how IFEM handles your personal information, or wish to make a privacy complaint, please contact:

IFEM Privacy Officer

Email: enquiries@ifem.cc

IFEM will review your enquiry or complaint and respond within a reasonable period.

If you are not satisfied with IFEM's response, you may have the right to raise your complaint with an applicable privacy or data protection regulator.

12. Changes to this Policy

IFEM may update this Privacy Policy from time to time to reflect changes to its activities, systems or legal obligations.

The current version (2.0) will be published on the IFEM website.

Last updated: August 2026