



International Federation for Emergency Medicine

Criteria for IFEM Research Project Endorsement

Project Evaluation Form

Research Project Title:

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Principal Investigator Name:

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Reviewer's Name:

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Please check the appropriate box for each item

Absolute criteria:

- For applications for Full IFEM endorsement only:
Has proof of IRB or ethics committee approval been submitted (e.g. Approval Letter)?
☐ yes ☐ no, project cannot receive Full IFEM endorsement
- Data collection has not yet commenced, or is ongoing
☐ yes ☐ no, data collection is completed, project cannot be endorsed
- The project is applicable to emergency medicine in more than one country
☐ yes ☐ no, project cannot be endorsed
- The project is multi-centre, preferably, multi-national (defined as ≥ 2 centres or ≥ 2 countries)
☐ yes ☐ no, project cannot be endorsed
- The applicants have a research track record
☐ yes ☐ no, project cannot be endorsed
- The applicants describe sufficient skills in both content (knowledge of the area) and process (e.g. financial and data management, biostatistics, research governance)
☐ yes ☐ no, project cannot be endorsed
- The research project is primarily related to an aspect of emergency medicine
☐ yes ☐ no, project cannot be endorsed

- The research question and hypothesis are clearly defined
☐ yes ☐ no, project cannot be endorsed

- The importance of the research is well described
☐ yes ☐ no, project cannot be endorsed

- The applicants have a realistic budget and have described how they will resource the project
☐ yes ☐ no, project cannot be endorsed

- The project has demonstrable internal validity (methodology)
☐ yes ☐ no, project cannot be endorsed

- The project has demonstrable external validity (applicability)
☐ yes ☐ no, project cannot be endorsed

- The applicants have a Memorandum of Understanding
☐ yes ☐ no, project cannot be endorsed

Please describe the strengths of the project

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Please describe the weaknesses of the project

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Please describe ways in which the project could be improved

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Please provide a numerical evaluation score for each of the following, using the score guide below:

- Scientific quality:/10
- Clinical Relevance:/10

Score guide:

9 - 10 outstanding
8 exceptional
7 very good
6 satisfactory
1 – 5 unsatisfactory, project cannot be endorsed

October 2021