



# **Diller Teen Fellows Programme**

## **Coordinator and FZY Project Manager**

### **(Maternity Cover)**

FZY are looking for a passionate and experienced individual to work as the Diller Teen Fellows Programme and a Project Manager with responsibility for overseeing an immersive educational programme for teenagers, and to manage a further FZY project.

TITLE:	<b>Diller Teen Fellows Programme Coordinator &amp; FZY Project Manager (Maternity Cover)</b>
REPORTS TO:	<b>FZY Central Shlichah &amp; FZY Executive Director</b>
SALARY:	£22,000 - £25,000 dependent on experience
HOURS OF WORK:	Monday–Thursday 9:30 – 17:30; Friday 9:30 – 14:00 (including some evenings, weekends and international travel)
LOCATION:	Hendon – applicants must have (or must attain) right to live and work in the UK

#### **PROGRAMME OVERVIEW:**

The Diller Teen Fellows is an immersive experiential education programme for school year 12 designed to inspire and promote leadership among Jewish youth. This International programme began in San Francisco 21 years ago and has since expanded to include 16 communities around the world and an equivalent number of 16 Israeli communities

The programme is sponsored by the Helen Diller Family Foundation, FZY and the UJIA. Over the course of the 12-month fellowship, Diller Teen Fellows focus on:

- Jewish identity development
- Leadership skills development
- Israel-Diaspora connections
- Community service and *tikkun olam*

Currently, the UK community are halfway through its third cohort of teens. Each year, twenty Diller Teen Fellows will be selected and paired with twenty Diller Teen Fellows in Israel. The two groups participate in a parallel curriculum, which includes:

- Workshops
- Weekend Shabbatonim (retreats)
- Overnights
- A ten-day spring seminar in the UK during which the Israeli teens visit with their peers and learn about the UK Jewish community
- A two-week summer seminar in Israel that brings all teens (around the world) together for a second intensive and immersive experience

FZY is the oldest Zionist youth movement in the UK with tens of thousands of alumni living across Britain, Israel and the world and hundreds of current members. With three central ideologies of Judaism, Zionism and Pluralism, FZY's members, past and present, are a

community of passionate individuals who share a belief in the unity of the Jewish people and the State of Israel.

### **RESPONSIBILITIES:**

Diller Teen Fellows:

- Develop and lead scheduled workshops and retreats throughout the year in accordance with the Diller mission, vision, and goals
- Provide mentorship and guidance to 20 programme participants, 2 junior leaders, and programme intern
- Manage the marketing, recruitment, interviewing and selection process for 20 participants for each upcoming programme year
- Design, co-lead, and supervise, in partnership with Israeli partner Coordinator, seminars in local community and in Israel
- Ongoing curriculum development and programme evaluation in coordination with Diller programme guidance
- Budget management with assistance from department head and administrative support
- Active participation in local Diller Teen Fellows Advisory Committee meetings
- Active participation in national and international conference calls and professional development seminars (travel abroad approximately 4 times a year for 1-2 weeks each time)
- Promote the programme locally in collaboration with other local organisations
- Engage parents of participating teens and local programme alumni in focused ways that help them understand and contribute to the experience their teens are having
- Plan and manage all logistics related to workshops and retreats, service learning projects, Israel education and travel planning

FZY Project Management:

- After determining the appropriate project to be managed, this will involve all facets of building and running a project.

### **PERSON SPECIFICATION**

**Essential:**

- Experience developing and leading programming addressing Jewish identity development, youth leadership development, community service, and Israel education
- Experience in experiential education, group facilitation, programme development and/or management
- BA in Education, Psychology, Social Work, Youth Work, Jewish Studies, or related field; MA preferred
- Ability to ensure child protection procedures are followed and that the safeguarding of young people is paramount. You will be subject to an Enhanced Disclosure from DBS.
- Flexibility to work nights and weekends, including travel abroad for conferences, trainings and seminars.

**Desirable**

- Proven success developing personal connections with and mentoring Jewish teens

- Understanding of and appreciation for Israeli culture, preferably including extended time in Israel and at least a beginning-intermediate understanding of Israeli history, politics, and geography
- Knowledge of Hebrew
- Knowledge of the local Jewish community and prior experience working collaboratively with community professionals
- Strong facilitation, education, organisation, and communication skills required to effectively interact with, lead, and inspire a diverse body of teens, parents, community leaders and staff, as well as to effectively collaborate with partner agency staff
- Administrative and management skills including budget management, scheduling, and communications management
- Ability to collaborate in an international partnership and to work with and contribute to an international peer network of Diller Teen Fellow Coordinators

**More information:**

Diller Teen Fellows: <http://dillerteenfellows.org/en/>

FZY: <http://www.fzy.org.uk/>

**Start Date for Position:** 29<sup>th</sup> April

**How to apply:** Please send your CV and a short covering letter (no more than one side of A4) outlining how you meet the requirements to [joelj@fzy.org.il](mailto:joelj@fzy.org.il) with the subject heading 'Diller Teen Fellows Programme & Project Manager