



Members Council Information Pack 2024 & expressions of interest process

What is Landcare Tasmania?

Landcare Tasmania is the peak membership body that represents, strengthens, supports and grows Tasmania's community Landcare movement to improve the health of our natural and productive landscapes. Landcare Tasmania provides an independent, representative voice for over 300 community Landcare groups, plus over 120 individual members. Our members include Landcare, Bushcare, Wildcare and 'Friends of' groups and other groups whose aim is to improve the health of our natural and working landscapes.

Our vision is for all the land and coasts of Tasmania to be cared for by the community.

This is delivered through our objects to:

- Promote community Landcare
- Connect people and organisations with an interest in Landcare
- Support Landcarers with administration, information and funding
- Represent community Landcare as an advocacy body
- Establish and maintain a public fund to be called the Tasmanian Landcare Fund for the specific purpose of supporting the environmental objects/purposes of Landcare Tasmania

Landcare Tasmania is an incorporated Not for Profit organisation registered under the *Associations Incorporations Act 1964 (Tasmania)*. We are a charity registered with the Australian Charities and Not-for-profits Commission and have Deductible Gift Recipient status for operation of the tax-deductible Tasmanian Landcare Fund.

Management of the affairs of Landcare Tasmania is the responsibility of our Board. The Board consists of 7 people and is appointed on the basis of skills and experience. Day to day operations are delivered by a small team of staff located in Hobart and northern Tasmania.

Role of the Members Council

The Members Council is a standing sub-committee of Landcare Tasmania, and is provided for in the Constitution.

The purposes of the Members Council are:

- (i) providing a forum for Members to discuss matters of strategic direction and



Landcare policy; and

(ii) providing advice to the Board and making recommendations to the Board on matters of strategic direction and Landcare policy; and

(iii) implementing, or assisting in and/or facilitating the implementation of policies, strategies and projects as approved by the Board.

The minimum size of the Members Council is 8, with at least one member from each telephone region, i.e. 62..., 63... and 64... prefixes. To be eligible for the Members Council, a person must be either an individual financial member or be nominated by a Landcare Tasmania Members Group.

The Constitution provides that the Board may increase the size of the Members Council by specifying its size in By-laws, which can also include processes for appointment of Chair, appointment of additional persons, filling of casual vacancies, and frequency and timing of meetings.

Expressions of Interest

Expressions of interest are sought from individual Landcare Tasmania members or members of a Landcare Tasmania members group, and should have a broad understanding of community Landcare in Tasmania. You should be self-motivated and ideally have skills, knowledge or experience in one or more of the following areas: community Landcare, sustainable agriculture, Coastcare, indigenous engagement, environmental education, weed control, revegetation, project planning or volunteering, facilitation and advocacy.

What does being on the Members Council involve?

It is expected that Landcare Tasmania Members Council members commit to:

- Regular attendance and participation in bi-monthly online Members Council meetings to stay informed of projects and maintain continuity.
- At least yearly, the Board and Members Council will hold a full-day, face-to-face joint meeting to discuss shared interests, review achievements, and explore future opportunities. These meetings are held at different locations across the state and may involve travel. Attendance is encouraged.
- Participation in ad hoc working groups and sub-committees.
- Participation in events, field days, forums and consultations organised by Landcare Tasmania.



- Be available to be contacted by members, especially those in your general area.
- Assist in the implementation of Landcare Tasmania projects and policies.

What are the responsibilities of Members Council members?

Be properly prepared for meetings. Papers for meetings are circulated in advance by email. It is the responsibility of members to read papers in advance and to ensure they are well informed for participation (e.g. by contacting other Council members).

Council members may be asked to undertake specific tasks between meetings. Members should note any tasks agreed by them, and ensure they are carried out in a timely manner. Don't wait for others to initiate an agreed action.

Members are encouraged to discuss agenda items for meetings with other members, and to be proactive in contributing agenda items for discussion and proposals for resolution.

Landcare Tasmania has also recently introduced a greater emphasis on engagement with its members. Council members are expected to take responsibility for some contact with members in their area. This could be, for example, by attending meetings and events of Landcare groups or visiting sites of projects funded through the Tasmanian Landcare Fund.

Council members are also responsible for submitting apologies for any meeting they cannot attend. The position on the Members Council of a member who misses three consecutive meetings without leave may become vacant.

The Landcare Tasmania Members Council is not a management committee. Its primary function is to: represent the interest of members; provide information, guidance and advice to the Board; and particularly to play a key role in Landcare Tasmania activities and projects.

Members Council members need to comply with Landcare Tasmania's policies & procedures.

Members Council members should not interfere with day to day operations and have no authority to instruct staff.

Members Council members are also responsible for ensuring they do not, unless authorised in advance:

- Incur any expenditure on behalf of Landcare Tasmania that has not been specifically approved in advance by the Executive Officer.
- Make public statements on behalf of or in the name of Landcare Tasmania.
- Sign any documents on behalf of or in the name of Landcare Tasmania.
- Purport to be a representative of Landcare Tasmania in public meetings, forums, committees, working groups or the like.



Members Council members will be required to complete a register of interests prior to commencing their role, and must also declare any Conflicts of Interest they may have in any matter under discussion.

In the case of any doubt on the above matters Council members should contact the Chair of the Members Council.

Term of Office

The term of office for all members of the Members Council is for two years until the next Annual General Meeting of the second year. A maximum of four terms can be served on the Members Council.

How to submit your expression of interest

Expressions of interest for the positions on the Members Council must be submitted on the prescribed form. Your EoI may be:

- Emailed to: support@landcaretas.org.au with the subject title “Expression of Interest for Members Council”
- Sent by mail: Landcare Tasmania, PO Box 4791 Bathurst Street, Hobart, TAS, 7000. ●

Delivered to our office: Landcare Tasmania, Level 3, 65 Murray St, Hobart

Closing date

Expressions of Interest to be received by Landcare Tasmania by: 15/11/2024

For more information

Have a look around the Landcare Tasmania web site – www.landcaretas.org.au

Read our Constitution – <https://www.landcaretas.org.au/constitution>

Read our Strategic Plan – https://www.landcaretas.org.au/strategic_plan Find out about our groups – https://www.landcaretas.org.au/directory_of_groups Have a

look at the events calendar – <https://www.landcaretas.org.au/13/events>

For more information please contact the Landcare Tasmania office: (03) 6234 7117 or support@landcaretas.org.au