



Date: Thursday, December 15, 2022

Time: 12:30 PM

Location: Dial In Conference Call/ Zoom Phone Meeting

**Present:**

- |  |  |                                   |
|--|--|-----------------------------------|
| <input checked="" type="checkbox"/> B. Tseng | <input type="checkbox"/> P. Chavez             | <input type="checkbox"/> K. Burke |
| <input checked="" type="checkbox"/> V. Reyes | <input checked="" type="checkbox"/> H. Nadel   | Guest(s):                         |
| <input type="checkbox"/> J. McDowell         | <input checked="" type="checkbox"/> A. Navarro |                                   |

- I. **Meeting Convened:** The board agreed to meet remotely or hybrid formats until decision to meet in person as needed. A change in the Brown Act allows hybrid meetings to continue with specific conditions. January meeting will be remote or hybrid (in person with dial in/video conference).

- II. **Public Comment:** None

- III. **Old Business:** Accept November Meeting Minutes **Motion (Reyes)/Second (Nadel)/Passed**

IV. **New Business**

**Financials:** Accept November 2022 Financials **Motion (Navarro)/Second (Reyes)/Passed**

**Accounting:** The group was informed of end of year expenses/payments related to Operations, Programs (CIEF Competition, SkillsUSA), and pass through program grants.

**Fundraising, Grants, Scholarships**

- a. **Donations:** There was an Alumni Estate Trust unrestricted donation. In addition to supporting the Foundation itself, a portion will support Automotive Pathway scholarships in the name of the donor over several scholarship seasons.
- b. **Fundraising:** The Board hopes to have the first Fundraising Events since pandemic sometime in 2023 to help replenish funds.
- c. **Scholarships:** LATTC Administration postponed scholarships until Spring 2023. Foundation has reserved Fall budget allocations for use in Spring.

V. **Programs:**

- a. **Skills USA:** All 2021-22 expenses paid in full. 2022-23 new Culinary registrations paid. Other pathways do not want to participate, opting to focus their time on college enrollment. First leadership team meeting with Culinary faculty in January.
- b. **Construction Industry Education Foundation (CIEF) Youth Build:** The CIEF competition provides 15 students visibility to industry employers while learning teamwork and practical skills. In 2022, the Foundation sponsored (\$2,500) the Construction (CMU) faculty and students as a substitute for unsuccessful registrations for SkillsUSA. CMU faculty requests 2023 sponsorship (\$3,500 due to inflation). All directors present agreed to \$3,500
- c. **Tools of the Trade:** It was discussed that Tools of the Trade can only ramp up when additional board members can volunteer to organize and lead a Faculty and Foundation collaborative leadership team responsible for fundraising and managing the process. Until then, the Foundation will continue to focus resources on scholarships, SkillsUSA, and CIEF.

- VI. **Next Meeting:** January 19, 3rd Thursday 12:30P. If no business, defer to Executive Committee.

- VII. **Adjournment:** 12:55 PM **Motion (Tseng)/Second (Reyes)**