



Date: Thursday, February 16, 2023

Time: 12:30 PM

Location: Dial In Conference Call/ Zoom Phone Meeting

**Present:**

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> B. Tseng | <input type="checkbox"/> P. Chavez             | <input checked="" type="checkbox"/> K. Burke |
| <input checked="" type="checkbox"/> V. Reyes | <input checked="" type="checkbox"/> H. Nadel   | Guest(s):                                    |
| <input type="checkbox"/> J. McDowell         | <input checked="" type="checkbox"/> A. Navarro |  |

**I. Meeting Convened:** The board agreed to meet remotely or hybrid formats until decision to meet in person as needed. There has been a change in the Brown Act that will allow hybrid meetings to continue with specific conditions. Meeting in March will be remote or hybrid (in person with dial in/video conference) if conditions allow.

**II. Public Comment:** LaFalle Memorial Plaque progress. s

**III. Old Business:**

Accept December Meeting Minutes **Motion (Reyes)/Second (Nadel)/Passed**

Accept January Meeting Minutes **Motion (Navarro)/Second (Reyes)/Passed**

**IV. New Business**

**Financials:** Accept December 2022 Financials **Motion (Tseng)/Second (Nadel)/Passed**

**Financials:** Accept January 2023 Financials **Motion (Reyes)/Second (Nadel)/Passed**

**Accounting:**

- 1099s were filed by the accountants and mailed and electronically when possible.
- A new accountant is onboarding at the firm for the Foundation, supervisory team is intact.
- The group was informed of payments related to Operations (Insurance & Accounting), Programs (CIEF Competition), and pass through program grants (Guardian Scholars, BofA, & RISE Club).

**Fundraising, Grants, Scholarships**

- Alumni Estate unrestricted donation: portion allocated to Automotive Pathway scholarships
- Guardian Scholars received Program Grant renewal for 2023
- AT&T Dream Resource Center LACCD Sub-Grant
- LATTC hosting the 2023 Culinary Cup May 12, Culinary is looking for industry sponsors. The Culinary/College will try to manage the event tickets and sponsorships via Eventbrite, with payments going through a Fiscal Services held budget/trust account. The Foundation will act as 501c3 Fiscal Agent if needed for In Kind donation letters (products).

**V. Programs:**

- Skills USA:** Culinary registered and submitted first round. Finalists to advance to state
- Competitions:** Construction Industry Education Foundation (CIEF) Youth Build Sponsorship
- Tools of the Trade:** Foundation will continue to focus resources on scholarships, until a Board member can lead and organize a team with Faculty, Foundation, and fundraising

**VI. Next Meeting:** :March 16<sup>th</sup>, 3rd Thursday 12:30P if there is no business to discuss, meeting will defer to an Executive Committee Meeting.

**VII. Adjournment: Motion (Tseng)/Second (Navarro)/Passed**