



Date: Thursday, March 12, 2020
Time: 12 noon
Location: President's Conference Room
Present:

<input checked="" type="checkbox"/> D. Crippens	<input checked="" type="checkbox"/> J. McDowell	<input checked="" type="checkbox"/> V. Reyes
<input checked="" type="checkbox"/> R. Farrell	<input checked="" type="checkbox"/> D. Campos	<input type="checkbox"/> Claudia Lima
<input type="checkbox"/> C. Hannan	<input type="checkbox"/> H. Nadel	<input type="checkbox"/> Dr. Christine VandeWoude
<input checked="" type="checkbox"/> B. Tseng	<input checked="" type="checkbox"/> G. Pérez	
Staff: Iris Caplan	<input checked="" type="checkbox"/> P. Chavez	

I. Meeting Convened: The Foundation Board meeting was called to order 12:15 pm. by Chairperson David Crippens as there was a quorum.

II. Public Comment – No Public Comment

III. Chair's Report - moved to end of agenda

Item IV. February Minutes

David called for questions. There were no questions.

Action Taken: Bob Farrell made a motion to accept the February minutes. Victor Reyes seconded the motion. David asked for discussion. The motion was accepted and passed.

Item V. Dec.-Jan.- Feb. Financials

David called for questions on financials. There were no questions.

Action Taken: Bonnie Tseng made a motion to accept the Dec.-Jan.-Feb. Financials. George Perez seconded the motion. David asked for discussion. The motion was accepted and passed.

Item VI. Budget 2019-2020

David discussed the budget was sent out to the board asking for changes. We got a response back from Bonnie Tseng asking that we remove the \$35,000 appropriated for an Executive Director until June. That was taken out of the 2019-2020 budget. This budget is only until June 30, 2020. Denise questioned we show \$180,000 for the 2019 dinner and was there any impact on the budget if we come in under. We will be setting a new budget in three months. There will be no impact. Iris and Victor discussed the 2020 dinner and announced honorees are almost in place and dinner is moving ahead. Denise questioned the Ballmer group and was it new. It was explained Ballmer is a pass-through that has been in Foundation for at least three years brought in by Larry Frank.

John questioned the high expenditure for the consultant to do the Blueprint. He also discussed that everything had been more transparent in the past and was concerned that this was worth \$115,000. John mentioned that with the previous board everything was voted on by the board. He is concerned about future transparency. David apologized for this not happening. He has assured the board even in writing that everything going forward will be transparent. He also said having committees that everything will run through them.

John felt the report also feel short of expectations from the board. Most of what was in the report we already knew. He felt the money could have been used for students. Bonnie mentioned she is uncomfortable showing this document outside the board. She also mentioned that we need to be very

careful given our past history with Executive Directors and how the foundation money is used. Additional questions regarding where did Susan Pollack get involved. Also, she mentioned questions regarding paying her health care and that everyone is clear that we are not the employer of the consultant.

David asked if there was further discussion as we need to have a 2019-2020 approved budget for the next three months.

Action Taken: George Perez made a motion to accept the 2019-2020 budget. Victor Reyes seconded the motion. David asked for discussion. The motion was accepted and passed. Denise Campos abstained.

VII.- Committee Reports

Scholarship/Fundraising – Iris reported that Victor is now chairing the dinner. Bonnie Tseng is a member. As to scholarships Iris reported meeting with Dimitrios Synodinos of Student Services. He has formed a committee that will be working on the scholarships from the college and from the Foundation. A total of around \$178,000 will be given out in Spring, which includes approximately \$80,000 of foundation funds. Scholarships are given out by the college in Spring and Fall. The applications are always on the college website. Victor thanked Bonnie and Iris for attending most of the meetings representing the foundation and moving things forward. Bonnie suggested that we should do a newsletter that we are giving out this kind of money showing the Foundation's responding to needs during this Covid 19 crisis.

Victor discussed the meeting that the committee had with Rick Hodges regarding Tools of the Trade for 2020. Victor was able to meet with all department heads to get their feedback on the process for Tools. He feels the feedback between department heads and the foundation will be better going forward. He further mentioned concerns coming from the meeting regarding the types of tools being purchased. In discussion with some of the unions and departments, we need to look closely that the tools are in line with the needs of the student upon entering the workforce. The price of the tools was anywhere from \$500 to \$2000. Victor informed the committee of our exploring giving the students credit card to purchase some of the tools which also would streamline the process for the college. He is working on creating a list of the basic tools that would be needed. Victor feels comfortable that Tools should be able to happen this Spring.

David introduced the new college President Dr. Katrina VanderWoude. The President discussed how she loves foundations and has worked with them before. She looks forward to working with the foundation on the Student Benefit Dinner. She discussed the culinary department and their great work. She hopes to really work to get the word out about the new culinary building. In discussing the Covid-19 crisis and the need to go online. She informed the board of the work that is being done with training for the faculty to have classes online. Certain departments can't be done online in a technical college. She went into discussion explaining to the board what the district is in the process of implementing as the crisis continues. She let the board know that the colleges and the district are working hard to stay on top of the crisis and keep the students informed as well.

David suggested that the Executive Committee should meet with the President and go over her priorities for the foundation. David felt there needed to be more communication between the district and the colleges especially in light of this crisis. Dr. VanderWoude went on to explain the challenges with both faculty and staff as they prepare to do online for classes. She explained how this affected all aspects of the college.

Denise Campos discussed the need to keep the lines of communication open in regards to how the foundation and the college can work together in the support of students. The President was sorry she missed the retreat and feels we need to spend additional time of where the foundation will be in the future years. Bonnie thanked the President for her coming in and handling this crisis.

Victor mentioned that the foundation should also keep communication with students after graduation. We need to reach out to alumni after they leave the college. We need to focus pathways for what comes after

they leave the college. He feels there is a great disconnect between college and the unions. Expanding on certain pathways would help. He has gotten this as feedback from the students and the faculty. Victor as an alumnus of the college has never received any communication. He feels strongly that certain pathways could be gone in the future if we don't emphasize the needs for these classes.

Dr. VanderWoude noticed that the campus has no alumni activity. She agrees this should be given considerable effort moving forward. The students who leave the campus are a great source for giving back. She also went on to say that as we move forward with our fundraising and friend raising, we should keep in mind what is need in the new buildings once they are completed.

We went back into committee reports.

Governance/Bylaws – Priscilla discussed that the committee which is Priscilla, John and herself have been working to adopt the new mission statement. Bonnie mentioned that we would add that to the agenda for the next meeting.

Budget 2020-2021 -David discussed Claudia is heading this committee. This needs to get organized very soon and we will need Chris Pham, our accountant at the meeting.

VIII. – Old Business

There was no old business.

IX. New Business

New Officer Nominations/Discussion – Bonnie discussed that since David is stepping down as Chair of the Board on June 30th, the committee wanted to get ahead of the curve and start discussing and going forward with new officer nominations. John Mc Dowell nominated Bonnie Tseng for chair. Bonnie then nominated Victor Reyes as co-chair. Iris discussed that in the past we had co-chairs handling the organization. It was discussed that we may need to adjust the bylaws.

David wanted to send out an email for nominations but the board felt we could be better served to do this in an open format. Victor discussed adding the idea of an Honorary Board. John would like to add the limit of board members to the bylaws. It was suggested that Claudia Lima for Treasurer. Bonnie will have a conversation with her. Bonnie suggested John McDowell for Secretary. Bonnie will circulate an email for further discussion of nominations before the next board meeting.

There was discussion as to what came out of retreat. There are no official minutes. However, Bonnie mentioned one important thing that transpired is that various board members stepped up to take on new roles and be more active in terms of committees.

III. – Chairs Report – David Crippens, Board Chair, went into discussion that the foundation has gone through our audit and we should be receiving the preliminary results shortly. David discussed there was an upcoming meeting anyone who wishes may attend. David mentioned the "Future of Work" symposium that Dr. Jones had started on which was postponed to a later date. Dr. VanderWoude asked what was this about. Everyone questions that the board had no idea what this about. A facilitator had been hired and an initial payment of around \$8,000 was made. This money came from funds under the control of the President i.e., the Parking and Ballmer Funds. David discussed that with the current market conditions, we should invite James Lloyd of Bernstein to attend a meeting in the future. He discussed the funds for the foundation are in a conservative portfolio.

The board meeting was adjourned at 1.51 pm.