



Date: Thursday, September 21, 2023

Time: 12:30 PM

Location: In person with Dial In Conference Call/ Zoom Phone Meeting

Present: ☒ H. Nadel Guest(s): none
☒ B. Tseng in person ☒ A. Navarro in person
☒ V. Reyes in person ☒ C. Anderson in person
☒ P. Chavez ☒ A. McQuarters in person

I. Meeting Convened: 12:33P

II. Public Comment: There were introductions by all the members present.

III. Old Business: Accept June Meeting Minutes **Motion (Reyes)/Second (Anderson)/Passed**

IV. New Business:

Administrative

- a. Ratify Officers (Executive Committee) for 2023-24 Fiscal Year Victor Reyes, Co-Chair, Bonnie Tseng, Co-Chair, Treasurer, Priscilla Chavez, Secretary **Motion (Tseng)/Second (Navarro)/Passed**
- b. Approve signing 2024 LACCD Master Agreement **Motion (Nadel)/Second (Reyes)/Passed**

Financials

- a. Accept May Financials **Motion (Navarro)/Second (Anderson)/Passed**
- b. Accept June Financials **Motion (Reyes)/Second (Chavez)/Passed**

Accounting + Other

- a. **Audit:** Completed mid-July, no adverse findings.
- b. **Taxes:** completed early August.
- c. **Certificate of Deposit:** Executive Committee authorized mobilizing recovered HomeStreet CD funds +\$1,000 to obtain a CD at a different bank at a higher promotion rate to earn savings revenue.

Fundraising, Grants, Scholarships, Pathways

- a. **Scholarships:** Spring: Office of Student Life distributed \$58,700 of \$109,100 available Foundation Scholarship budget provided to them. The undistributed amount will roll over to Fall.
- b. **Fundraising and Grants:** received 2023-24 Thomson Foundation: \$30k for Low Income Scholarships
- c. **Pass Through Grant Programs:**
 - i. RISE Club: partially executed CalEITC, and California Insurance outreach grants funds
 - ii. Dream Resource Center also received \$7,000 LACCD Foundation subgrant from AT&T in January for programs. They asked for extension, funds executed 9/15.
- d. **Dream Resource Center (DRC):** hosting departmental scholarship fundraiser in October. Foundation can help support with matching scholarship use only funds of up to \$5,000 to be administered by Fiscal Services based on actual scholarship funds raised, as they are given out to students. Supporting accounting and documentation required of the DRC for actual amounts. Approve matching scholarship funds of up to \$5,000 **Motion (Nadel)/Second (Navarro)/Passed**
- e. **Culinary Pathway:** hosting 2023 Chef Con, a major public culinary conference.
- f. Victor shared the new LATTC partnership with the IATSE union certified training program, providing required certifications for the Entertainment Industry Roster employment opportunities beginning with LATTC's costumer program. There are plans to expand the program to other LATTC programs.

V. Foundation Programs:

- a. **Skills USA State Competition:** Baking student won the Gold at nationals and received scholarship to the Culinary Institute of America (CIA).
- b. **Tools of the Trade:** Board member Anderson to lead and organize a Tools Leadership Team.

VI. Next Meeting: 3rd Thursday on campus 12:30. If no business, defer to Executive Committee.

VII. Adjournment: 1:00P Motion (Tseng)/Second (Reyes)/Passed