



Date: Thursday, February 20, 2025

Time: 12:30 PM

Location: Teleconference/Zoom

Present:

B. Tseng

V. Reyes

P. Chavez

H. Nadel

C. Anderson

A. McQuarters

Robert Villasenor

R. Lloyd

R. Rose

M. Dam

Guest(s): Lori Simpson

I. Meeting Convened: 12:36PM

II. Public Comment: A Culinary Student reported on their club activities. It was discussed that student club finances are managed through the ASO (Associated Student Organizations).

III. Old Business: Accept December Meeting Minutes: Motion (Villasenor)/Second (Lloyd)/Passed

IV. New Business:

Administrative

a. Annual insurance policies renewed and paid.

b. Ad Hoc board committee met with Fundraising & Development Consultant, Lori Simpson on January 16 to determine Foundation's needs and engagement level for potential services. Finalized engagement and onboarding in the last week of January.

Accounting & Financial

a. 1099s filed and sent on time

b. 2023-2024 internal audit in process

Scholarships, Fundraising, Grants, Pathways

a. Scholarships (restricted funds): Office of Financial Aid & Scholarships did not have Fall 2024 scholarships. Awaiting Spring 2025 General Scholarship application portal to open.

b. LATTTC Foundation Centennial Campaign: "**100 Years of Student Success & Pathways**" is a yearlong fundraising campaign to support the Foundation's programs of helping underserved students through scholarship funding and resources for career-focused skills development.

Key Foundation Centennial Dates:

i. **Fall 2024, December 4:** LATTTCF Centennial campaign launch/Press Release

ii. **February 5, 2025:** LATTTC Alumni Event featuring Victor Reyes and Herb Nadel, partially sponsored by Herb, with matching funds from the Foundation.

iii. **May 14, 2025:** "friend-raising" (marketing) reception to welcome partners to campus, mobilizing and engaging faculty and students for an inclusive event showcasing student success and pathways. Culinary has confirmed participation.

iv. **Fall 2025 (proposed):** Fall Centennial Gala as a formal, sponsored event fundraiser, similar to historical Foundation galas to close out the Centennial year, incorporating student creativity and faculty committee ideas shared in 2024.

c. Fundraising: Consultant Lori Simpson activities:

i. Fundraising case statement developed

ii. Organizing meetings with all board members individually develop outreach plans through board personal and industry contacts.

d. Pathways:

i. Culinary Cup (May 16): Mission College hosting. Foundation is a sponsor

ii. Construction Industry Education Foundation (CIEF) Design Build: supporting our team.

V. Programs:

a. Skills USA: New season (2024-25), Culinary and Automotive registered to compete.

b. Tools of the Trade – On hold due to focus of resources on LATTTC's 100th Anniversary.

VI. Next Meeting: Thursday, March 20, 2025, in person on Campus.

VII. Adjournment 1:45 PM Motion (Tseng)/Second (Nadel)/Passed