



Date: Thursday, March 19, 2026
Time: 11:30 AM
Location: In Person, Culinary Arts Building

Present:	☐ R. Villasenor	☐ D. Ysias	Guest(s):
☒ B. Tseng	☐ R. Lloyd	☒ V. Reyes (Ex Officio)	Lori Simpson
☐ P. Chavez	☒ R. Rose	☒ M. Dam (Ex Officio)	
☒ H. Nadel	☒ D. Pruitt	☒ A. McQuarters (Ex Officio)	

I. Meeting Convened: 11:42

II. Public Comment: None

III. Old Business

- a. Accept November 2025 Meeting Minutes Motion (Dam)/Second (Reyes)/Passed

IV. New Business:

Administrative

- a. Master Agreement addendum extension (Jan-Dec 2026) signed
- b. The following Standing Committees reported out on their first meeting of 2026:
 - i. Alumni (reported by L.Simpson)
 - ii. Scholarship (Tseng)
 - iii. Finance (Tseng)
 - iv. Nominations (McQuarters)
- c. Approve a Corporate Resolution to add some new board members to financial accounts.
Motion (Tseng)/Second (Delphine)/Passed

Accounting & Financial

- a. The board was provided a 2025 Expense Summary by category.
- b. FY 24-25 Audit and Tax in process: Due to LACCD in April

Scholarships, Fundraising, Grants, Pathways

- a. Accept budget for Spring 2026 Scholarships (restricted funds) to be provided to Scholarships Department to match with General Scholarship applicants.
Motion (Nadel)/Second (Rose)/Passed
- b. Fundraising and Events: Consultant Lori Simpson provided an update on current activities, including collecting, organizing, and reconciling LATTC departmental documentation required by LACCD Foundation for procurement for Tools for the Trades.
- c. Pathways:
 - i. Approve a Culinary Cup sponsorship (May 8) of \$5,000 to be a Silver Sponsor
Motion (Reyes)/Second (Rose)/Passed
 - ii. C. Dam presented that the Academic Senate requests \$5,000-\$7,000 for 120 person appreciation breakfast for Faculty and Staff only, not for students. It was discussed that the LATTC Foundation solely fundraises to help students, especially those in need. Any funds diverted to other non-charitable purposes, such as staff appreciation or departmental expenses reduces resources available to help students who need it most, thus the request could not be accommodated. A. McQuarters offered to vet the requests before being brought to the Board. V. Reyes stated that the group should vote to decline the request for staff appreciation funding.
Motion to decline request (Nadel)/Second (Pruitt) motion to decline passed
Abstention due to College employee conflict of interest: Dam, McQuarters, Reyes.

V. Programs:

- a. Skills USA: New competition season underway

- b. Tools for the Trades: C. Dam and V. Reyes requesting funding to purchase tools for the College Department led competitive graduating student program that awards the winning graduating students necessary tools to help start their careers. The funds used to purchase the tools are not “scholarships.” The request also includes helping to fund two Tools for the Trades celebrations: a May 20 “Rally” and a May 21 Tools Awards Dinner. Up to \$32k of tools funding would come from a Lowe’s LACCD grant for some CMU students. After a presentation by C. Dam, the group discussed the parameters of the request and a potential budget of up to \$85,000, based on actual invoices and proof of actual student awardees. The group was asked to keep in mind that the LATTC Foundation has limited funding and other programs being funded, such as SkillsUSA participation.

Motion to approve a budget of up to \$85,000 for supporting two Tools for the Trades celebrations and tools purchase expenses, based on actual invoices and proof of student awardees, to be paid to the LACCD who is ordering the tools through their procurement process.

Motion (Rose)/Second (Reyes) Passed

VI. Next Meeting: Thursday, April 16, in-person Culinary Arts TBD.

VII. Adjournment: 1:06 PM Motion (Tseng)/Second (Pruitt) Passed