

2026
FISCAL
SPONSORSHIP
PROGRAM



Overview

The Latino Community Fund of Washington (LCF) offers fiscal sponsorship to projects and programs at various stages of development. We provide technical support, leadership training, and fundraising help to projects benefiting the Latino community in Washington.

As a 501(c)3 nonprofit, LCF helps projects secure funding, manage operations, and provide finance support.

We're currently welcoming new projects for fiscal sponsorship. For more info on this or other leadership and capacity-building programs, email us at FG@latinocommunityfund.org.



The Latino Community Fund cultivates new leaders, supports cultural and community-based non-profit organizations, and improves the quality of life for all Washingtonians. To achieve its mission and address the needs of Latinos, LCF programs create a vibrant community through civic engagement, healthy families, arts and culture.



Our vision is a vibrant and civically engaged Latino community in Washington. Latino Community Fund of Washington identifies, shares and advocates for what is working in the Latino community. Healthy and educated Latino families build vibrant local communities and economies in Washington State.

Fiscal Sponsorship SERVICES



We're here for those who want to outsource their finance and administration roles or those who do not have 501(c)(3) non-profit tax-exempt status.



As a fiscal sponsor, LCF acts as an umbrella organization for an individual or project's charitable work, accepting and administering funds on its behalf. Fiscal sponsorship at LCF provides projects with a non-profit "home" and enables them to concentrate on their programs work while LCF manages the financial, HR, and legal aspects, giving the projects the space they need to make a meaningful impact on the world.

We see ourselves as partners with the projects we support, and our interactions with our projects extend far beyond just transactions. LCF's fiscally sponsored projects benefit from an entire team of highly experienced professionals and an array of services offered at a lower or more flexible cost than these projects could achieve independently. All fiscally sponsored projects at LCF share a mission-aligned focus on Economic Empowerment, youth and tech programs, health, environmental justice, civic engagement, leadership, and social change. We are agile, adaptable, and bring valuable skills and resources to each project.

OUR SERVICES

LCF's offerings are tailored based on each project's needs and initiatives. We offer a range of services for fiscally sponsored projects including:



- 🌀 **Financial Management:** LCF supports the creation of annual budgets and provides regular financial reports and forecasting to the projects to assist in making informed programmatic decisions;
- 🌀 **Due Diligence and Reporting:** LCF ensures compliance with legal restrictions consistent with Section 501(c)(3) of the Internal Revenue Code;
- 🌀 **Grant Proposal Review and Submission:** LCF reviews narrative and financial grant application materials on behalf of the project;
- 🌀 **Narrative and Financial Grant Reporting:** LCF works with the project to ensure that it is in compliance with narrative and financial reporting requirements of donors;
- 🌀 **Management of Consulting and Vendor Contracts:** LCF generates and manages contracts with project consultants and vendors, including processing invoice payments and reimbursement, advising on legal compliance and distributing 1099s annually;
- 🌀 **Documentation for Donors:** LCF provides organizational documentation requested by donors and potential donors to the project, including issuing receipts for donor's tax records;
- 🌀 **Human Resources Administration:** LCF supports all employment related activities, including administration of payroll and benefits, onboarding of new employees, supporting the annual review process and monitoring and communication of all legal compliance issues. As needed, LCF also advises on overall management issues, such as performance management, professional development, best practices, etc.;
- 🌀 **Convening and Meeting Support:** LCF reviews and assists in language negotiations for any necessary vendor contracts related. When required, LCF remits payment for large expenses on a LCF credit card.
- 🌀 **Access to Meeting Space:** Projects have access to LCF's offices in Seattle and Yakima for meetings.

Is LCF's Fiscal Sponsorship Program Right for Me?

First, check to see if you meet our eligibility requirements:

- I am part of a project that involves more than 2 people.
- Our organization is based in the state of Washington.
- Our organization needs support processing donations, and/or need support for any other financial or administrative work, like payroll, fee-for-service income, paying vendors, etc.

If the above statements apply to you, then you are eligible for fiscal sponsorship at LCF.

Next, review our key policies and procedures to ensure they align with your projects: fees, reporting, disbursement schedule, and donation process. Fiscal sponsorship programs typically include fees to cover the costs of hosting sponsored projects.

LCF applies a fiscal fee to each donation.

All sponsored projects must submit annual reports to remain active in the program. Annual budgets, financial statements, and a narrative report must be uploaded by January 30th of each year. The narrative report can be written or conducted as an interview with LCF's staff.

As a fiscal sponsor, LCF helps reduce the complexity of running a successful project or organization by providing the essential infrastructure, expertise, and proficiency of LCF, allowing you to focus on program development, fundraising, implementation, and outreach.

LCF accepts donations from individuals and institutions. We do accept federal and government grants. Sponsored projects are ultimately responsible for all fundraising. All donations must be used for charitable purposes. Lobbying is allowed but must be tracked quarterly, as LCF cannot exceed our legal limit across all sponsored projects.

How do I apply?

The first step in applying is to complete the form below. We will then schedule a meeting to discuss the program further. At this meeting, you should be prepared to discuss your mission, vision, budget, and why you need fiscal sponsorship. LCF's Program Manager will review the most relevant program policies and answer any questions about our program.

After this meeting, assuming you meet all eligibility criteria, LCF's Board members will review, and if approved, an email with the next steps will be sent.

You can email us at FG@latinocommunityfund.org if you have any questions.



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