

Lake Marie Valley Club Clubhouse Use Policies

Lake Marie Valley Club encourages use of the Clubhouse and its facilities while trying to safeguard members' rights and minimize exposure to liabilities through the following policies.

If you have a question or suggestion regarding our rental procedures, please contact the Club's Social/Rental Director Cathi DeBernardi at lmvcevents@gmail.com.

1. Members in good standing may reserve the Club facilities. Membership dues or assessments must be current.
2. Community members can obtain a One-Day Social Membership and use the facilities for a specific private event. Advertising of the event is not allowed.
3. The member must be present on site during the entire function and assume full responsibility for the Club facilities and their guests.
4. The number of people in attendance shall not exceed 100.
5. Use of the Clubhouse does not reserve use of the pool or tennis courts.
6. No off-roading can be done in the farm area or dirt road. The Sheriff's Department may be called.
7. **A Certificate of Insurance*** is required any time alcohol is served. Alcohol may not be sold.
8. Club supplies are not available for private parties. This would include anything in the pantries, refrigerator, or firewood.
9. The member will inspect the Club premises prior to use. It is the member's responsibility to leave the Clubhouse in the same condition as it was when inspected prior to use. For your security deposit to be refunded to you, the facility must be left in good repair. If not, any or all of the security deposit will be used to restore it to the proper condition. If expenses exceeding the security deposit are incurred because of activities at the function, the member will be billed for any and all extra expenses.
10. Outside music is only permitted behind the clubhouse and cannot be directed towards the neighborhood. It must end by 6 p.m.
11. Inside music must end by 10 p.m.
12. Bounce house is allowed but must be picked up on the day of the event unless previously arranged with management. Bounce house must be placed in front or back, not on side of the building.
13. Do not use any chemicals, including dish soap, on floors. If necessary, mop with water only.
14. No portable toilets.
15. No outside rental chairs or tables.
16. No gum. If found deposit will not be refunded.
17. For full refund of your security deposit, you must adhere to the following:
 - a. All garbage must be deposited in the receptacles on side of building. Do not leave any boxes.
 - b. No tacks, pins, nails, or tape may be used. Hooks on beams may be used to hang decorations.
 - c. Tables and chairs must be clean and returned to their original location.
 - d. Lights and thermostat must be turned off.
 - e. Keys must be returned to the lockbox or deposit may be forfeited.
 - f. All signage, balloons, and tape must be removed from entrances, gate, and property.
 - g. The Security Deposit will be returned after property is inspected for cleaning and damage.
 - h. ***The Certificate of Insurance** must be in the member's name (or organization) showing Lake Marie Valley Club as additionally insured for \$1 million. Most insurance companies can issue this common one-day policy. The site eventhelper.com can also provide "venue-required liability insurance."
 - i. Marijuana of any kind is prohibited on the property.

Signed _____ Date _____