



## **Middlesex London Food Policy (MLFPC) Executive Council Member/Volunteer Treasurer Role Description**

The Middlesex London Food Policy Council (MLFPC) seeks an enthusiastic volunteer Treasurer to join the Executive Council Members. The MLFPC comprises members representing several parts of the food system, including production, distribution, government, education, and more.

### **Mission Statement**

The Middlesex London Food Policy Council strives to promote a safe, healthy and accessible local food system that is socially, economically, and environmentally sustainable. Council members are committed to upholding several guiding principles to benefit our community.

### **Requirements**

Middlesex London Food Policy Council members must live or work in Middlesex County or the City of London.

### **Responsibilities of the Treasurer Role**

1. Monitor and maintain budget and expenses.
2. Keep updated records on the accounts payable and receivable.
3. Present summary report on finances to the MLFPC at each meeting.
4. Regularly identify all financial risks.
5. Chair the MLFPC Finance Committee.
6. Explore sustainable funding for MLFPC.
7. Liaise with the Council members to ensure the financial viability of MLFPC.

**Note:** Some financial activities are managed under the London Food Bank Trustee.

### **Term of Service**

Members serve two-year terms, with the possibility of one term of renewal.

**Time Commitment**

Attend 2-3 monthly meetings, each lasting 1-1½ hours. Additional time is required to fulfill the roles and responsibilities listed above.

**Desired Qualifications**

**Financial Expertise:** Experience in bookkeeping, accounting, or related financial fields.

**Leadership Skills:** Ability to collaborate effectively with diverse members.

**Communication Skills:** Strong verbal and written communication abilities.

**Community Engagement:** Commitment to fostering community involvement and understanding local food systems.

This role offers an opportunity to significantly impact the local food system by ensuring financial integrity and supporting the Council's mission.

**Contact Details**

If you have the skills, experience and passion to fulfill this role successfully, please email ([info@mlfpc.ca](mailto:info@mlfpc.ca)) with your details.

March 2025