

**Libertarian Party of Washoe County
Executive Committee Meeting Agenda**

7:30 PM on Friday, April 7, 2023

Media Matters at Reno Town Mall: 4001 S. Virginia St., Reno NV 89502

1. Call to Order:

Chair Chris Orton called the meeting to order at 7:44 PM. A quorum of the executive committee was present.

2. Roll Call:

Executive Committee Members Present:	Chris Orton (Chair) Brad Carpenter (Vice-Chair) Katie Banuelos (Secretary) Cody Notmeyer (Treasurer)
Executive Committee Members Absent:	Darrel Skubinna (At Large Rep.)
Members of the Public:	None

3. Public Comment: *No comments*

4. Approval of Minutes:

a. 2023 Convention Minutes (3/25/2023):

Katie Banuelos made a motion to approve the minutes as drafted. Cody Notmeyer seconded the motion. With no objections, the motion carried.

5. Reports: *Verbally delivered reports limited to five minutes each.*

a. Chair's Report:

Chris Orton reported that the convention had accomplished what was needed, despite sparse attendance.

b. Vice-Chair's Report:

Brad Carpenter noted that outstanding minutes existed and needed to be approved at a future meeting. He would like to discuss how to build membership, capacity and communication.

c. Treasurer's Report:

Cody Notmeyer needs to schedule a time to go to Wells Fargo and take over the accounts. He would also like to consider switching banks in order to find better terms.

d. Secretary's Report:

Katie Banuelos reported that the convention minutes had been transmitted to Excom within ten days as required by the bylaws, and that an updated EL400 had been submitted to the Secretary of State's Office in accordance with NRS.

e. At-Large Representative Report:

Darrel Skubinna was not present, no report provided.

6. Old Business: None

7. New Business:

a. Discuss plans and priorities for the upcoming term (2023-2025):

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- i. **2024 election cycle:** Katie Banuelos reported on a state level project to identify the most winnable races and noted that there would be a role for the county party to take that information and recruit candidates for these races.
- ii. **Bylaw amendments/forming a bylaws committee:** Katie Banuelos reviewed the process for amending bylaws and noted that was something the executive committee could delegate to a subcommittee. Brad Carpenter stated that the bylaws could benefit from revisions for clarity.
- iii. **Membership growth & outreach:** Chris Orton noted the importance of communication with the community. Katie Banuelos suggested recruiting a volunteer to manage the facebook page and other social media. The committee discussed upcoming events and the possibility of tabling at a gun show later in the summer. They agreed to review a summer events schedule at the next meeting. Chris Orton proposed the idea of earmarking donations for affiliates on the state website's donation page. He also discussed the financial independence of the county affiliate vis a vis the state party and suggested implementing an annual review of the financial arrangement. Chris Orton explained that he had recently been appointed as the local chapter head for AIER's Bastiat Society and would like to share those events with the party membership.
- iv. **Goal setting & metrics:** KB noted that there were metrics tracked at state level and stated that it might be redundant for the county party to do the same. Cody Notmeyer suggested tracking event attendance or number of events instead. The committee agreed to add a new monthly social event and find a volunteer to host it moving forward.

b. Discuss processes and logistical considerations.

Katie Banuelos agreed to act as the conduit for events to be posted on the website. The committee agreed to use Discord for internal communications. Katie Banuelos also suggested developing a financial reports template for the party. Brad Carpenter made a motion to briefly recess the meeting. The motion failed for a lack of a second.

8. Future Meeting Schedule and Calendar Updates:

The committee agreed to tentatively schedule the next meeting for June 2, 2023.

9. Adjournment:

Chris Orton made a motion to adjourn. Brad Carpenter seconded the motion. With no objections, the meeting was adjourned at 9:49 PM.